

Hidalgo County Health and Human Services Department Epidemiology and Surveillance Division



Title of Internship:

Infectious Disease Epidemiology Intern (*one position available*)

Work Location:

Hidalgo County Health and Human Services Department (HCHHSD)
1304 S. 25th Ave. Edinburg, TX

Part Time: 10-35 hours per week (unpaid)

Work days M-F, between 8:00am-5:00pm, depending on applicant's availability

Introduction:

Hidalgo County Health is seeking applicants for the Epidemiology Internship Program. This a one-semester appointment is an unfunded practicum experience at Hidalgo County Health and Human Services, for graduate or undergraduate students in good academic standing from schools of public health, or related fields of study.

The HCHHS Epidemiology Internship Program provides an opportunity for professional growth and development where the candidate will gain knowledge of Public Health systems, the application of Epidemiology, and a comprehensive understanding infectious disease within the community. The intern will have an opportunity to participate in training and development activities, such as:

- Orientation to HCHHS and government office work
- Attendance to available seminars/webinars
- Shadowing HCHHS Epidemiology and Surveillance staff
- Conducting Epidemiological Investigations

Program Objectives:

The Epidemiology internship is designed to support a student's progress toward a career in public health. The program also serves other long-term goals of the County Health department by:

- (1) Helping to develop a local workforce, skilled and trained in public health
- (2) Strengthening ongoing partnerships with local and regional schools of public health
- (3) Keeping the healthcare community informed on HCHHSD's mission and public health challenges

Description of Duties:

Although specific projects of the Infectious Disease Epidemiology Intern will depend on initiatives within the office of placement during the intern's appointment, the following list provides an idea of the scope and breadth of the intern's work at HCHHS:

- Assist the Epidemiology and Surveillance team in daily activities
- Develop systematic Educational Materials associated with Notifiable Conditions
- Participate in the development of Epidemiology Investigation guidelines related to Notifiable Conditions
- Training on the Health Insurance Portability and Accountability Act (HIPAA)
- Other duties may occur as assigned

Qualifications:

Graduate Student (MPH, MS, etc.) with a GPA of 3.0 or higher (transcript may be requested)
Background in Biology, Laboratory Science, Clinical Education, and Epidemiology is a plus.

Application Process:

- Applications should be emailed to: epi@hchd.org (The subject line of your e-mail should read "Public Health Internship Program".)
- Attach the following items to your electronic message:
 1. A completed application
 2. An up-to-date resume
 3. A brief personal statement (500 words or less)

Applications are accepted throughout the year. Upon review, an interview may be arranged, depending on whether the position has already been filled for the semester. For additional information or questions, contact: epi@hchd.org