

# **SENIOR ASSISTANT DEAN FOR ADMISSIONS AND STUDENT SERVICES, SCHOOL OF MEDICINE**

## **Key Roles and Responsibilities**

- Oversees Texas Medical and Dental Student Application Services (TMDSAS) for UTRGV SOM.
- Oversees all functions for application data, admissions review processes, communications and official correspondence for applicants and matriculating students.
- Oversees and reviews any updates/revisions for SOM admissions database – ZAP/AMP.
- Serves as the UTRGV SOM representative on the TMDSAS Deans and Directors Advisory Board.
- Serves as the institutional administrator for the Joint Admissions Medicine Program (JAMP).