

ASSOCIATE DEAN OF STUDENT AFFAIRS

Key Roles and Responsibilities

- Leads student affairs programs in accordance with school policies, governmental regulations and institutional accreditation requirements to ensure that programs align with the goals and objectives of the UTRGV School of Medicine and its medical education program.
- Oversees the staff and budget of student affairs to implement programs that promote medical student academic progress, to include student counseling, career advising, mentoring, professionalism and student wellness.
- Works collaboratively with medical students, faculty, staff and senior leadership to foster a positive learning environment.
- Assists with development of policies and procedures and maintains a current student handbook and website for the student affairs programs.
- Oversees medical student events and provides support for student government/student organizations.