

ASSOCIATE DEAN OF SCHOOL OF MEDICINE LIBRARY

Key Roles and Responsibilities

- Creates and communicates a share division for library and information services and resources that are aligned with the vision, mission and goals of the School of Medicine, UT Health RGV and the Division of Health Affairs in alignment with the University Library. Seeks input and assistance from key constituency groups in order to identify priorities, implement plans, and evaluate services.
- Assures the delivery of high-quality resources and tools that align with the education, research, clinical and service missions of the University of Texas Rio Grande Valley (UTRGV) School of Medicine, Division of Health Affairs and UT Health RGV.
- Establishes fiscal, resource and programmatic priorities for the assigned library locations, including developing the Libraries' budget, oversees expenditures, and accounts, ensuring the financial expenditures are compliant with University requirements and the overarching library priorities.
- Serves as a senior manager within the University Library system to create the overall vision for UTRGV libraries, guide the process of setting priorities, and develop strategies for achieving them.
- Recruits, leads, motivates, and develops staff in a way that fosters engagement and high performance. Creates and communicates clear performance measures, accountability and continuing education to develop staff. Promotes diversity within the Libraries in the School of Medicine, Division of Health Affairs, and UTRGV.