ASSISTANT DEAN OF STUDENT AFFAIRS

Key Roles and Responsibilities

- Provides leadership and strategic support for all student affairs matters, including career advising, learning environment, student mistreatment, student academic advising, Match Day, Graduation, and White Coat ceremonies.

- Assists with planning and coordinating orientation programs for incoming students.

- Serves as an advocate for students’ concerns and needs with faculty and administration.

- Facilitates access to counseling resources for personal and academic concerns.

- Serves as professionalism officer of student affairs, including developing activities to promote the growth of professionalism in students.