

# UTRGV C-STEM Mobile Laboratory Reservation Form



Thank you for your interest in bringing the UTRGV Mobile Laboratory to your SCHOOL!  
The Mobile Lab will be available for your school the entire school day.

Please complete the following information to reserve the Mobile Lab, and return the form no later than 30 days before the requested visit to determine availability. By completing the form, the participating teacher and students agree to complete a post-visit survey.

**NOTE: Individual Reservation Forms must be submitted by each teacher for each class that wishes to participate in the Mobile Lab activities.**

Questions: Please contact the Center of Excellence in STEM Education at (956) 665-STEM (7836) or via email at [cstem@utrgv.edu](mailto:cstem@utrgv.edu).

**Organizer Name:** \_\_\_\_\_

**School Name:** \_\_\_\_\_

**School Address:** \_\_\_\_\_

**Organizer Email Address/Phone Number:** \_\_\_\_\_

**Name of Participating Teacher:** \_\_\_\_\_

**Grade Level:** \_\_\_\_\_ **Number of Students:** \_\_\_\_\_

**Requested Time Period for your Class:** \_\_\_\_\_

**Selected Module/Experiment:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Date of Event:** \_\_\_\_\_

**1** Which science subject matter have the students covered that will be supplemented by the Mobile Laboratory?

**2** How do you plan to integrate the module/experiment with your lesson plans?

**3** Please describe how the Mobile Lab visit will assist in generating the students' interests in the sciences.

# Responsibilities and Liability of C-STEM Mobile Laboratory

*The University of Texas Rio Grande Valley*

The **C-STEM Mobile Laboratory** serves the Rio Grande Valley in the education and training of students and our community in areas such as Science, Technology, Engineering & Mathematics (STEM) educational experiences for elementary, middle school and high school students. Rio Grande Valley students can take advantage of hands on biology, physics and chemistry laboratory modules that complement STEM classroom curricula.

Please review the following statements regarding and affirming your understanding of your responsibilities and liabilities as a requesting visitor within the C-STEM Mobile Laboratory at The University of Texas –Rio Grande Valley by completing this form.

As a requesting visitor of the C-STEM Mobile Laboratory at The University of Texas-Rio Grande Valley,

I (print name) \_\_\_\_\_ understand that:

I will be responsible and accountable for complying with the Mobile laboratory Rules that consist of but are not limited to the following:

- Two school teachers must be present at all times in the mobile bus.
- All visitors must keep hands to themselves.
- Bags of any kind are not allowed.
- No sharp objects allowed.
- No overcrowding for safety precaution. We adhere to the following attendance numbers:
  - **No more than 24 students on bus**
- Special accommodations can be made for disability purposes.

UTRGV staff and employees are not held responsible for any accidents caused by a visitor.

Visitors take the liability for any damages or destruction placed upon state property, which entails the Mobile laboratory and equipment

With professionalism, both UTRGV and school district staff must cooperate together in order to execute the rules for guests to receive the educational experience requested.

Charge is \$850.00 per school for one day. Payment must be received before the C-STEM Mobile Laboratory visits your school.

Please send check to:

**The University of Texas Rio Grande Valley**  
**Bursar Office ESSBL 1.200**  
**1201 West University Drive**  
**Edinburg, Texas 78539**

**Please contact us if you have any questions:**

**Name: Idalia Mejia**  
**Phone Number: 956-665-STEM (7836)**  
**Email: idalia.mejia@utrgv.edu**

\_\_\_\_\_  
**School Representative Name (please print)**

\_\_\_\_\_  
**School Representative Signature**

\_\_\_\_\_  
**Date**