

THE UNIVERSITY OF TEXAS RIO GRANDE VALLEY

IT AND DATA GOVERNANCE – DATA GOVERNANCE COMMITTEE CHARTER

MAY 2019

**PURPOSE:**

The purpose of the Data Governance Committee (DGC) is to identify and prioritize data and business analytics initiatives and solutions. It will identify information needs as well as initiatives to better manage and leverage data as a strategic asset for the University. This includes analytics applications that are needed, such as data warehouses and other tools, as well as define data domains and elements, standard definitions of terms, standard reports, data owners, stewards and users, security and privacy requirements, systems of record, data quality and other such needs. This committee will also create long-term master plans and roadmaps that include new initiatives, upgrades and retirements of solutions that are no longer needed.

This committee will also participate in data related topics that are covered in the Administrative Services, Research and Educational and IT Architecture and Infrastructure committees.

The committee will make and receive recommendations to and from the Operational IT and Data Committee.

**MEETINGS AND MEMBERSHIP:**

Meets: Minimum monthly/as needed

Chair: Assistant VP for Strategic Analysis & Institutional Reporting

Members:

- Associate CIO, IT Governance & Services, Facilitator
- Assistant VP for Strategic Analysis & Institutional Reporting, Chair
- Associate VP for Strategic Enrollment
- Sr. Associate VP for Health Affairs
- Chief HIPAA Privacy Officer
- Chief Information Security Officer
- Chief Audit Officer
- Chief Compliance Officer
- Senior Associate VP for Financial Planning and Resource Development
- Representative from Academic Affairs, Student Success and P-16 Integration
- Representative from Research, Graduate Studies and New Program Development
- Chairs for Administrative Services, Research and Educational and IT Architecture and Infrastructure committees

## **DECISIONS**

Members will vote on decisions, whether or not to approve projects and other topics. Majority rule will be the standard process used. In the case of a tie that cannot be resolved at the committee level, the Operational IT & Data Committee will be asked to break the tie.

## **SCOPE AND RESPONSIBILITIES:**

- Work with other committees on data governance aspects of IT.
- Manage data related initiatives, including those related to existing university systems and new solutions to meet analytics needs
- Categorize and define data domains, elements, metrics and reporting requirements
- Define standard analytics tools for UTRGV
- Assign owners and stewards of data
- Identify users of data
- Identify data security and privacy requirements
- Designate systems of record and other data sources
- Define processes for sharing data between UTRGV and external entities
- Support data integrity processes to ensure the quality and continuity of data
- Recommend project priorities
- Recommend funding allocations
- Determine criteria for measuring cost-benefits, project success, etc.
- Determine training and development programs needed to make the most effective use of data