

Make UTRGV *Home*



HOUSING & RES LIFE Spring 2023 Move-In Guide



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Things to Remember

Welcome to UTRGV! Go Vaqueros!

We hope you are as excited as we are for this new year! Don't forget to follow our social media pages for any updates and RA events that will be happening throughout the year! Let's make it a great one!



@utrgvhousing



UTRGV Housing and
Residence Life

Make a Packing List

Review the suggested list of items to bring as well as the list of prohibited items included in this guide. Be sure to talk with your roommate and/or suitemates to decide who is bringing shared items to avoid duplicates.

Check Your Roommate Assignment & Move In Information

Contact your roommate prior to move-in day.

You may log in to your student housing account to verify your room assignment, move-in date, and view roommate information. If you are not able to see your roommate information please email your Housing Coordinator.

Room Charges & Payment

All charges are posted to university's centralized billing system and will be reflected on Assist available on my.utrgv.edu.

- Payments Page: [Payment Plans and Deadlines](#)
- Remember that late fees are \$50, so be sure to pay on time.
- You can pay on campus at the [Payments and Collections](#) Office located at the MAIN Tower in Brownsville and U-Central in Edinburg.

New Resident Town Hall

Wednesday, January 11th, 2023 at 1:30 PM

[Registration Link!](#)

Townhall is a Residence Life tradition! We are here to welcome all the new incoming residents. You will also have time to ask questions and meet our staff!

Parking Permit

- Go to utrgv.edu/myparking
- Scroll down and click "Get Permits"
- Click "Student/Employee Log In"
- Follow the steps to order your Resident Parking Permit

Requirements for Move-In

- It is important to arrive between the times of 10AM-4PM. If you cannot arrive during this time please make arrangements with your Housing Coordinator.
- Review our [interactive MAP!](#) If you need help finding our check in locations this map is very useful!

Things to REMEMBER



Your Packing List

What to Bring?

We encourage a minimalist approach when creating your packing list. Less is more, when packing your items. Consider that all items will be carried by you to your designated room within a time frame.

TIP: There are retail stores located near the university. Consider purchasing your items locally versus traveling with many items.

- Linens: pillow, blanket, quilt or comforter, mattress pad, towels, washcloths, sheets. Mattress size is based on the unit type you have been assigned. Your Housing Coordinator will email you with this information.
- Shower Rod-5ft
- Personal toiletries including toilet paper
- Surge protector (no extension cords)
- Cleaning Supplies: spray cleaner, trash liners, small vacuum, air freshener, hand sanitizer
- High-efficiency laundry detergent, clothes hamper, hangers and iron/ironing board with auto shut-off feature
- Food/eating utensils
- Computers, Laptops, Tablets, etc.
- Desk lamp/desk organizers /no halogen bulbs
- Closet organizers
- Bicycle lock (if you bring a bicycle to campus)

NOTE ONLY ADD ESSENTIALS TO LIST

Do Not Bring:

- No pets: Other than fish in a maximum 10-gallon tank
- No open coil heating or cooking devices. This includes but not limited to, induction cooking tops, air fryers, or Foreman Grills
- No candles or incense
- No guns, fireworks, paintball markers, cross bows, bows and arrows, water guns or "look alike" gadgets allowed
- No drugs/paraphernalia
- Avoid large amounts of cash
- No extension cords or multi-plug adapters without surge protectors

Our FACILITY

Casa Bella Apartments



Apartment/Room Furnishings:

All bedrooms are private.

Double Room: XL twin beds, desk and task chairs

Drawers in each bedroom

WiFi Internet access throughout the apartment

Furnished living room with a sofa chair, long sofa, coffee table and end table

Private washer and dryer

Heating, air-conditioning, all utilities, Internet access, cables are included in the room and board package.

Room Dimensions: approx. 12 ½ x 8 ½

* No pets allowed except service animals

* Smoke-Free facility (including e-cigarettes)

For convenience, the following services are provided

Snack and soft-drink vending

Swimming pool

Sand volleyball and basketball courts

Club house with a movie theater

Large multipurpose room

Our

UNIVERSITY

Dining and Eateries

Student Union Food Court:

- Sub Connection
- Pizza Hut
- The Grill
 - The Grill offers high-quality cheeseburgers, chicken tenders, grilled chicken sandwiches, French fries, and onion rings, as well as a variety of vegetarian options and healthier selections.

Brownsville Library

- Simply To Go
 - Simply to Go offers mindful, convenient meals for customers in a hurry. The grab-and-go menu consists of sandwiches, salads, snacks and desserts.
- The Grid
 - The Grid convenience store offers quick access to a range of products, including grab-and-go meal and snack options, that students need, saving them time and making their day just a little bit easier.

Contact Info:

Gilbert Garza

gilbert.garza@sodexo.com

<https://utrgvdining.sodexomyway.com/>



Surrounding Areas

Forgot something?

Don't worry we have retail stores located near the university such as Wal-Mart, H-E-B, and many restaurants you can catch a quick lunch.

*Make UTRGV
Home!*



Our PROCESS

1 Make An Appointment!



Checking your UTRGV email is important. We will be communicating with you via our home@utrgv.edu email. Important information such as move in dates and times, your room location, payment deadlines and how to access your roommate information.

2 Check in



Residents will check in for their packet at Casa Bella Clubhouse
2651 FJRM Ave., Brownsville, Texas 78520

As soon as you arrive you will be welcomed by our UTRGV Staff. You will have an opportunity to meet engage with our UTRGV Family Lounge which includes campus wide departments.

3 Grab Keys & Move-In!



Prior to moving all your items in you will be given a check in packet which includes your Room Condition Report (RCR). The purpose of this form is to protect both the resident and the University on damage charges and to provide for maintenance corrections. Make sure to check the room very carefully or there will be a possibility you may be charged for any damages to your room that are not listed. Our staff will also inspect room prior to you moving in. For Apartment Style Living, all residents are responsible for the common area.

Residents will check in to their residence hall room/apartment after picking up their check in packet at the Casa Bella Clubhouse. You will meet with a staff member confirm your room assignment, receive keys, and review room condition report (RCR). Please be prepared with your V1 Card or valid ID. Follow signs and instructions from staff members.

Bicycles & Parking Permit

The UTRGV Parking and Transportation Department offers free tagging of items and bicycle permits are free when you register your bike. All bicycles should be secured on bicycle racks located outside of residence halls. Do not secure bicycles to stairways, handrails, entryways, light poles, balconies, fences or trees. You can request a parking permit through their online portal or stop by their office located at EASFC Building, Room 135, Edinburg Campus. Your resident parking permit will allow you to park in resident and Zone 2 Parking on campus. On the next page you can find a map of our parking areas at The Village.



Maintenance Concerns

If there is a regular maintenance issue in your room/suite/apartment, you may submit a work order request online. Before submitting your request, please check with your roommates/suitemates to determine if they have already submitted the issue, and further check the submissions to see if another person has submitted the request. If your request is not a duplicate request, please submit. Follow the [link](#) to take you to our Maintenance Request page.

Link: <https://www.utrgv.edu/housing/en-us/resources/maintenance-work-orders/edinburg-work-order/index.htm>

Cleanliness of Rooms

All residents are required to maintain a maximum level of health standards in their rooms. Open food containers must be properly stored or disposed of in order to avoid attracting roaches or other pests. Residents are responsible for maintaining a reasonably neat and clean room at all times. Good housekeeping practices are expected of each resident.

Trash should be emptied regularly. Daily disposal of trash in the exterior common trash dumpsters will help maintain health and safety standards and a desirable environment in your living unit. Fire and health regulations prohibit leaving trash outside your apartment door.

University Police

The University Police Department (PD) provides full police service 24 hours per day, 365 days a year, for all for the main campus and off site UTRGV locations. The UTRGV PD employs various commissioned/non-commissioned officers and community service officers (student patrol). Provided services include emergency assistance, routine campus patrol, building security, crime prevention, public assistance, crime investigation and traffic/parking enforcement.

University Police • 24 hours

UTRGV Campus Emergency: 956-882-4911

UTRGV Police Directory: 956-882-7777

You can find more information at <https://www.utrgv.edu/police/>

You can also reach our Resident Assistant On-Call

UTRGV RA On-Call: 956-551-3859



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