

## Honors by Contract Guidelines

Honors by Contract (HbC) provides honors students an opportunity to earn honors credit by integrating an honors experience into a non-honors course. The contract is the product of a collaborative agreement between the student and professor on the structure and expectations of the honors-level work to be completed.

### Characteristics of an Honors Contract:

- Different work; not simply extra work
- Focus on enriched content / skills in terms of depth and/or complexity; not just increased volume
- Mutual benefit for student and professor
- Faculty mentorship including regularly scheduled meetings
- Calendar of due dates for elements of the honors work
- Clearly stated modes of assessment (e.g. report, journal, paper, product, presentation, performance, exhibition, service etc.)

### Develop an Honors Contract:

- Think creatively about what you would like to learn
- Meet with your professor in the first week of classes to discuss ideas for a contract
- Work with the professor to write a 250-word description of the work you will do and how it will be assessed
- Consult with the Honors College if you have questions about the contract
- Fill out the Honors by Contract form; write a 250-word description of the contract; attach a copy of the regular course syllabus
- Sign the form; have your professor sign the form
- Submit the contract and attached forms to the Honors College office within 3 weeks of the first day of the semester

### Credit for an Honors Contract:

- Complete the Honors Contract plus the regular course requirements with an A or B
- Have your professor submit the Honors by Contract Evaluation Form to the Honors College during the end-of-semester exam period
- Notify your professor and the Honors College Dean if you wish to cancel the contract before the last day of classes
- If regular course requirements are fulfilled but the Honors Contract is not, you will receive regular course credit but not honors credit

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#### Honors College

MAIN 1.432  
One West University Blvd.  
Brownsville, Texas 78520-4933  
(956) 882-8836

STAC 2.101  
1201 West University Drive  
Edinburg, Texas 78539-2999  
(956) 665-3145

[utrgv.edu](http://utrgv.edu)