



Tax Withholding Information Form (TWIF)
International Individuals

INSTRUCTIONS

Cu'ep'lpvgtpcvqpcnlpf kxf wcn'f qw'y knp'ggf "q'wdo k'vj g"Vcz"Y kj j qrf lpi "kphqto cvkqp'Hqto "VY KH"cpf "egt v'kp'lo o ki tvkqp'f qewo gpw'vq'vz'eqo r rkepegB wti x'qf w'vq"

Vcz"Y kj j qrf lpi 'kphqto cvkqp'Hqto "VY KH"

E'""T g'x'ly 'cpf 'h'mny 'kputwv'kpu'h'ngf 'd'gny 0
E'""U'wdo k'f' qw'eqo r r'ng'f "VY KH"cpf "lo o ki tvkqp'f qewo gpw'x'k'gpet { r'v'f "go ckl'vq'vz'eqo r rkepegB wti x'qf w'hqt'r tqegu'kpi 0
E'""C"Vcz"Eqo r rkepeg'tgr t'g'p'v'k'g'y kn'p'q'v'h'f { qw'd'f "go ckl'y j gp'f' qw'VY KH"cpf "lo o ki tvkqp'f qewo gpw'j' cx'g'd'ggp't'g'g'k'g'f'0

Vj g'h'mny lpi 'kphqto cvkqp'y knidg'p'ggf g'f "v'eqo r r'ng'f" { qw'p'q'p't'g'ul'f g'p'v'individual vcz'r tqh'g'<

30 Return kphqto cvkqp:"

- c0' [qw'h'm'pco g.'cu'k'r'r r gct'u'q'p'f' qw'f qewo g'p'v'k'p'0
d0' [qw'E'q'v'p't'f' "q'h'E'k'k' g'p'uj k'r.'qt'" { qw'j' qo g'e'q'v'p't'0
e0' Go r n'q' { g'g'u'Q'p'n'<
' " k0'G'z'r g'e'v'f' "l'q'd'w'c't'v'f'c'v'g'0
f0' Q'r'v'k'p'c'n't'U'g'e'q'p'f'c't'f' "e'q'p'c'e'v'k'p'h'q'to'c'v'k'q'p'"r'j' q'p'g'p'w'o d'g't'c'p'f'k'q't'g'o'c'k'n'
'""""""k0'l' qw'W'V'T'I'X'g'o'c'k'l'y'k'n'id'g'w'g'f'cu'f'q'w'r't'k'o'c't'f' "g'o'c'k'l'h'q't'c'm'e'q'o'o'w'p'l'e'c'v'k'p'u'0

40 Gaget qple'eqr'k'u'q'h'ij'g'h'mny lpi 'lo o ki tvkqp'f qewo gpw'x'k'gpet { r'v'f' 'go' c'k'n'<

- c0' U'q'el'c'n'U'g'e'w'k'v'f' "E'c't'f'"
d0' R'e'u'r'q't'v'
e0' X'K'U'c'"e'w't'g'p'v'c'p'f' "c'p'f' "X'K'U'c'"k'u'w'g'f' "y'k'j'k'p'v'j'g'h'u'v'k'z'"*8+'f'g'c't'u'"
f0' K; 6'c't't'k'c'r'ic'p'f' "F'g'r'c't'w'g'g' "T'g'e'q't'f'"
g0'""""k42'"H'q't' "H'3'"X'K'U'c'"j' q'r'f'g't'u'q'p'n'f' + """"""
f. F U/423; "H'q't' "L/3'"X'K'U'c'"j' q'r'f'g't'u'q'p'n'f' +
i 0'""""Go r n'q' { o' g'p'v'Authorization Card (If applicable)

50 Information should be submitted via encrypted email."

- c0' k'p'w't'w'v'k'p'u'q'p'j' q'y' "v'q'w'g'p'f'c'p'f' "t'g'g'k'g'g'p'et' { r'v'f' "g'o'c'k'l'c'p' "d'g'h'q'w'p'f' "c'v'j'g'h'mny lpi "W'V'T'I'X'y' g'd'r'c'i'g'c't'v'k'g'/" "G'p'et' { r'v'c'p'f' "F'g'et' { r'v'G'o'c'k'l'w't'i'x'q'f'w'0
d0' C'm'f'q'ewo g'p'v'k'p'v'j' q'w'f' "d'g'w'w'd'o'k'w'g'f' "v'q'v'c'z'eqo r rkepegB wti x'q'f'w'0
e0' k'p'v'g't'p'c'v'k'p'c'n'l'g'o' r n'q' { g'g'u'v'j' q'w'f' "e'q'p'c'e'v' "T'g'p'c'v'q' "I' q'p' | c'r'g'j' "t'g'p'c'v'q' (q'p' | c'r'g'j' | B' w't'i' x'q'f' w'h'q't' "u'r'g'e'k'h'l'e' "l'p's'w't'k'g'u'0"
f0' k'p'v'g't'p'c'v'k'p'c'n'l'w'w'f' g'p'v'v'j' q'w'f' "e'q'p'c'e'v' "E'q't'l'p'c' "I' q'p' | c'r'g'j' "e'q't'l'p'c'f' (q'p' | c'r'g'j' | B' w't'i' x'q'f' w'h'q't' "u'r'g'e'k'h'l'e' "l'p's'w't'k'g'u'0"
'""""""

For Reference:

Internal Revenue Code Section 1441 – All withholding agents must withhold federal income tax from all payments made to, or on behalf of, a nonresident individual. Payroll payments are subject to all federal and state tax withholding and reporting requirements, unless a tax exemption applies. Examples of payroll federal tax withholding are: federal income tax, Social Security tax, and Medicare tax. Nonqualified scholarship payments are subject to 30% federal income tax withholding, unless a tax exemption applies.

UTRGV is required by Internal Revenue Service (IRS) Code Section 1441 to determine an international individual's tax residency status prior to issuing a payment to an international individual.

An international individual is any individual who is not a U.S. Citizen (born or naturalized) or a U.S. Lawful Permanent Resident ('Green Card' holder). If you are present in the U.S. under a VISA status, as a DACA recipient, or as an asylum recipient, you will need to provide documentation.

Nonresident – For U.S. tax purposes, a nonresident for tax purposes is an individual who is not a U.S. Citizen, or a U.S. Lawful Permanent Resident ('Green Card' holder), or does not meet the requirements of the Substantial Presence Test.

Resident – For U.S. tax purposes, a resident for tax purposes is an individual who is a U.S. Citizen, a U.S. Lawful Permanent Resident ('Green Card' holder), or does meet the requirements of the Substantial Presence Test.



THE UNIVERSITY OF TEXAS RIO GRANDE VALLEY

Tax Withholding Information Form
International Individuals

To be completed by any non-US citizen and non-permanent resident individual who will be receiving any form of payment by Payroll, Accounts Payable, or anyone receiving tuition remission/scholarship.

Student ID

Employee ID

Immigration documents that must be attached to this form include:

- a. Both sides of I-94 Form "Arrival and Departure Record"
b. United States VISA (from passport)

- c. Form I-20 or DS-2019
d. Social Security (SSN) or Individual Taxpayer Identification (ITIN) card

I. GENERAL INFORMATION

Name: Family Name First (Given Name) Middle Name

Date of Birth

Circle Marital Status: Single Married

Social Security Number / Individual Taxpayer Identification Number

[Empty box for Social Security Number / ITIN]

Disclosure of your social security number (SSN) or Individual Taxpayer Identification Number (ITIN), is requested for compliance in reporting to Federal and State agencies. Disclosure is governed by law under Section 6109 of the Internal Revenue Code and Treasury Regulation 301.6109-1. It is further governed by the Public Information Act (Chapter 552 of the Texas Government Code) and University policies.

Local Address :

[Empty box for Local Address]

Street Address

City State Zip Code

UTRGV E-Mail Address

[Empty box for UTRGV E-Mail Address]

Other E-Mail Address

[Empty box for Other E-Mail Address]

Foreign Address:

[Empty box for Foreign Address]

Street Address

City Postal Code Providence/Region Country

Telephone-Home

[Empty box for Telephone-Home]

Telephone-Work

[Empty box for Telephone-Work]

Country of Citizenship

[Empty box for Country of Citizenship]

Passport Number

[Empty box for Passport Number]

Country of Tax Residence

[Empty box for Country of Tax Residence]

Passport Expiration Date

[Empty box for Passport Expiration Date]

Current Visa Type

[Empty box for Current Visa Type]

Visa Number

[Empty box for Visa Number]

(Control Number)

Have you ever had another Immigration status in the U.S.? [Empty box]

If J1, circle one type: Student, Professor, Research Scholar, Short-term Scholar, Physician,

PURPOSE of U.S. Visit: Indicate one

- Studying in a Degree Program Consulting
Studying in a Non-Degree Program Conducting Research
Teaching/Lecturing Training

If Student, indicate type of student: Undergraduate Masters Doctoral

Department Issuing Payment

[Empty box for Department Issuing Payment]

Occupation

[Empty box for Occupation]

II. IMMIGRATION ACTIVITY

Date First Entered USA to Live / Study / Work

Detail the number of days your were physically present in the U.S. during the calendar years listed below.
 Note: The term "calendar years" refers to the period of January 1 to December 31.

	List Calendar Year	Period(s) physically present in U.S. (list dates below, for example, 1/1/16 to 12/31/16)	Visa Type while present in the U.S.	Have you taken any treaty benefits?	
				Yes	No
Current Year	2022	to			
		to			
		to			
Last Year	2021	to			
		to			
		to			
2 years ago	2020	to			
		to			
		to			
3 years ago	2019	to			
		to			
		to			
4 years ago	2018	to			
		to			
		to			
5 years ago	2017	to			
		to			
		to			
6 years ago	2016	to			
		to			
		to			

_____ The University of Texas Rio Grande Valley is required to comply with the 20 Hour Work Limit (Immigration Rule).

Students are restricted from working over 20 hours per week. Please contact the office of International Admissions and Student Services for further information. International Admissions and Student Services - STAC 3.128 Telephone No: 956-665-2922

The information above will be evaluated by the Payroll/Tax Compliance Office to determine your exemption from social security and federal income tax withholding based on your U.S. Tax Residency status.

By signing the form I hereby certify that the above information is correct to the best of my knowledge. I understand that if any of the original demographic and immigration information presented in the UTRGV Tax Withholding Information Form changes, it is my responsibility to furnish the Tax Compliance Office a new UTRGV Tax Withholding Information Form, as any changes may affect the initial U.S. Residency Status, tax determination and 1042-S reporting.

I acknowledge that I am aware of the need to disclose my Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN) for reporting to Federal and State agencies as outlined in page 1 of this form. I further acknowledge that in order to comply with the reporting agencies, the Payroll/Tax Compliance Office may need to have the Registrar's Office update my Student record with SSN.

International Individual's Signature

Date

*******FOR PAYROLL'S PERSONNEL USE ONLY*******

Nonresident for tax purposes		Resident for tax purposes		Salary Basis =
Scholarship, Fellowship, Grant, Stipend Recipient		Employee		Independent Contractor, Lecturer, Other Visitor
		Form W-8BEN		Date Filed
Subject to F/W:	YES or NO			Date Filed
Subject to FICA:	YES or NO	Form W-9		Date Filed
Payroll Office:		Date		