Use Google Scholar to upload your peer-reviewed publications

http://info.digitalmeasures.com/bibtex

To export citations to a BibTeX file:

- 1. Navigate to Google Scholar.
- 2. Select My Citations.
- 3. If you are not yet logged in, enter your credentials to sign in. Upon signing in you should land on your profile page where you will see a list of your "articles."
- 4. If you would like to export only select articles to your BibTeX file, choose these from your profile. If you would like to export all of your articles, simply leave things as they are.

 Output

 Description:

 Output



5. In the **Actions** drop-down list choose to **Export** your articles.



6. On the **Export Articles** page, ensure that the **File Format** selected is **BibTeX**. Then select to export either the selected articles or all articles, depending on your need.



7. Save the export file.

Upload BibTeX File into FPT

1. Select Publications (Intellectual Contributions).



2. Select Import Items.

< Intellectual Contributions (publications)

A Import Items + Add New Item

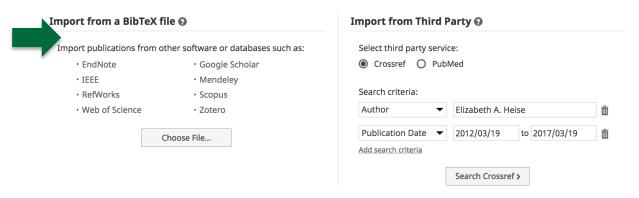
Duplicate

Them

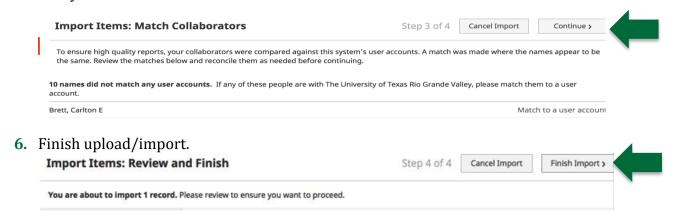
No items have been added

3. A window with open – Select Option A.

Your publications may exist in other systems—and we want to make adding them easy. Import your citations using one of the options below, then follow the prompts to address duplicates, match collaborators, and perform a final review to complete the process.

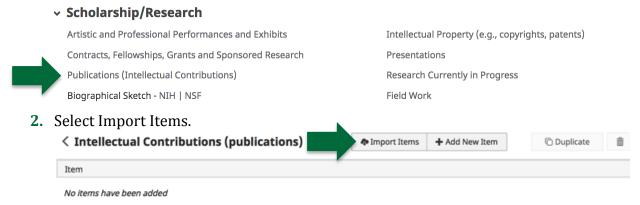


- **4.** Find the file on your computer.
- **5.** Pick your collaborators.



Upload Intellectual Contributions using PubMed into FPT.

1. Select Publications (Intellectual Contributions).



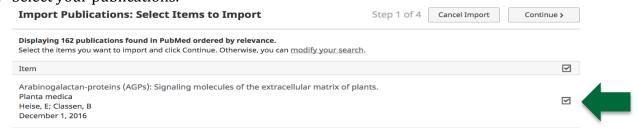
3. A window with open – Select PubMed.



4. Type in the Author's name.

Last name followed by a space and up to the first two initials followed by a space and a suffix abbreviation, if applicable, all without periods or a comma after the last name (e.g., fauci as or o'brien jc jr). Initials and suffixes may be omitted when searching.

5. Select your publications.



6. Select your collaborators.

Import Publications: Match Collaborators Step 3 of 4 Cancel Import Continue > To ensure high quality reports, your collaborators were compared against this system's user accounts. A match was made where the names appear to be the same. Review the matches below and reconcile them as needed before continuing. 1 name matched one user account. If the match is incorrect, select a different user account for that user. Heise, E M Matched to 'Heise, Elizabeth: elizabeth.heise' at The University of Texas Rio Grande Valley Select a different user account. 1 name did not match any user accounts. If this person is with The University of Texas Rio Grande Valley, match them to a user account. Classen, B Match to a user account.

7. Finish upload/import.

