

# Engaged Scholar and Artist Awards Worksheet

## TEAM CONTACT INFORMATION

- 1. Lead Student Author Name: \_\_\_\_\_  
*Also required: Lead Student's Student ID, UTRGV Email Address, and Phone Number.*
  
- 2. Name and Email of all student coauthors: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
- 3. Faculty Mentor Name: \_\_\_\_\_  
*Also required: UTRGV Email Address, Campus Office Location, and Phone Number.*

## PROJECT INFORMATION

- 1. Project Title: \_\_\_\_\_
  
- 2. Circle all semesters which you would be spending funds:    Fall    Spring    Summer *Make note of spending deadlines which take place during summer.*
  
- 3. What is your involvement/role in the project and how the experience will contribute to your academic development and goals? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
- 4. Project Narrative
  - a. What is your project's question/purpose? \_\_\_\_\_  
\_\_\_\_\_
  
  - b. Provide literature related to your project. \_\_\_\_\_  
\_\_\_\_\_
  
  - c. Describe your methodology/approach. \_\_\_\_\_  
\_\_\_\_\_
  
  - d. Provide your project's time line. \_\_\_\_\_  
\_\_\_\_\_
  
  - e. What activities will be supported by award funds? \_\_\_\_\_  
\_\_\_\_\_
  
  - f. What are the expected outcomes of the project? \_\_\_\_\_  
\_\_\_\_\_
  
  - g. How will the project be shared once completed? \_\_\_\_\_  
\_\_\_\_\_

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## BUDGET NEEDS

Only include items below which funding from the Engaged Scholar and Artist Awards would be requested. Exclude items which would be covered using other funding sources.

- I will need to order **materials** for this project.

List all supplies needed and cost, including shipping: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\$  **Sub-total for Materials**

- I will need student **wages** for this project.

List all students who will be receiving wages, including their pay per hour, number of hours per week (max. 19 hr/wk), start date, end date: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\$  **Sub-total for Wages**

- I will need **student travel** for this project.

Conference/Organization Name: \_\_\_\_\_  
Location of Event: \_\_\_\_\_  
Date(s) of Event: \_\_\_\_\_  
Describe how the funds will be used to travel (e.g., flight, hotel, registration, taxi): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\$  **Sub-total for Student Travel**

- I will need **faculty travel** for this project.

Conference must be the same as indicated in Student Travel above.  
Describe how the funds will be used to travel (e.g., flight, hotel, registration, taxi): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\$  **Sub-total for Faculty Travel (max. \$500)**

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\$  **TOTAL FUNDING REQUESTED**

*Add each sub-total about for the Total Funding Requested.*