

Engaged Scholar and Artist Awards Worksheet

TEAM CONTACT INFORMATION

- 1. Lead Student Author Name: _____
Also required: Lead Student's Student ID, UTRGV Email Address, and Phone Number.

- 2. Name and Email of all student coauthors: _____

- 3. Faculty Mentor Name: _____
Also required: UTRGV Email Address, Campus Office Location, and Phone Number.

PROJECT INFORMATION

- 1. Project Title: _____

- 2. Circle all semesters which you would be spending funds: Fall Spring Summer *Make note of spending deadlines which take place during summer.*

- 3. What is your involvement/role in the project and how the experience will contribute to your academic development and goals? _____

- 4. Project Narrative
 - a. How will your project be completed? _____

 - b. Provide literature related to your project. _____

 - c. Provide your project's time line. _____

 - d. What activities will be supported by award funds? _____

 - e. What are the expected outcomes of the project? _____

 - f. How will the project be shared once completed? _____

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BUDGET NEEDS

Only include items below which funding from the Engaged Scholar and Artist Awards would be requested. Exclude items which would be covered using other funding sources.

- I will need to order **materials** for this project.

List all supplies needed and cost, including shipping: _____

\$ **Sub-total for Materials**

- I will need student **wages** for this project.

List all students who will be receiving wages, including their pay per hour, number of hours per week (max. 19 hr/wk), start date, end date: _____

\$ **Sub-total for Wages**

- I will need **student travel** for this project.

Conference/Organization Name: _____
Location of Event: _____
Date(s) of Event: _____
Describe how the funds will be used to travel (e.g., flight, hotel, registration, taxi): _____

\$ **Sub-total for Student Travel**

- I will need **faculty travel** for this project.

Conference must be the same as indicated in Student Travel above.
Describe how the funds will be used to travel (e.g., flight, hotel, registration, taxi): _____

\$ **Sub-total for Faculty Travel (max. \$500)**

\$ **TOTAL FUNDING REQUESTED**

Add each sub-total about for the Total Funding Requested.