

Ima Needa Job

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OBJECTIVE

Seeking a position within the U. S Government utilizing skills obtained throughout education in Political Science and internship experiences.

EDUCATION

The University of Texas Rio Grande Valley, Brownsville, TX

Bachelor of Arts in Political Science Minor: English

Expected Graduation Date: May 20XX GPA 3.78

Relevant Coursework

American Legislative Process	Political Economy
International Organizations	Constitutional Law
Public Policy	Political Theory

EXPERIENCE

Congressman John Doe, Harlingen, TX, Fall 20XX

Intern

- Researched the effects of legislation within the population and how current legislation is affecting constituents
- Observed courtroom practices, legal proceedings and interactions amongst those within the legal community including judges and lawyers
- Collaborated with many lawyers on effective ways to handle situations and learning the court terminology

Cameron County District Attorney, Brownsville, TX, Summer 20XX

Intern

- Provided assistance to office field representative and worked with constituents referrals
- Prescreened calls coming into the office, providing general information and relaying calls
- Designated to assist in projects: Rio Grande Valley Veterans Town Hall Meeting, Leadership Conference for the Monte Alto community and revitalization of historical local hotel

ACTIVITIES

Political Science Association, Member

Fall 20XX - Spring 20XX

Pre-Law Society, Member

Fall 20XX - Spring 20XX

Student Government Association, Senator

Fall 20XX - Spring 20XX

SKILLS

Languages: Bilingual in English and Spanish (able to read, write and speak fluently)

Computer Software: Microsoft Word, Excel, Power Point