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General

The University of Texas Rio Grande Valley (UTRGV) hosts a variety of camps, clinics, workshops and conferences each summer. This planning guide is intended to provide guidance for those individuals involved in the coordination and planning of these types of activities, and help them comply with Texas Department of State Health Services Campus Programs for Minors (mandatory), and Texas Youth Camps Safety and Health (best practices). This guide covers the following:

A. Programs that involve K-12 participants (minors-under the age of 18) who are on campus for some type of program that involve use of facilities, such as Student Union, Athletics department, etc.
B. Programs that involve K-12 participants (minors) involving overnight stay in on campus residence halls.

The planning guide is applicable to all such programs except:

- Events which minors attend as a member of the public, such as sporting events.
- Short duration events such as a campus tour, standardized testing, etc.
- Attendance on campus related to enrollment at UTRGV, such as to apply for admission, register for courses, arrange financial aid, etc.

Summer Programs and the Mission of the University

The mission of the University is to carry out higher education instructional and research programs in service to the Rio Grande Valley, the state, and the nation. Summer Programs support this mission by preparing young people to engage in and take full advantage of these opportunities when they reach college age. Every moment they use the University’s facilities, interact with University student and non-student camp staff, and discuss their experiences with the friends they make is an opportunity to become convinced that college is their future. Summer programs, whether offered by the University or by client organizations using University facilities, should be administered to maximize this benefit.

Special Care

The level of care and supervision appropriate for an enrolled student at the University is not necessarily appropriate for a summer camp participant, even though the oldest camp participants are sometimes older than the youngest of our enrolled students. It is imperative that campers be overseen in a fashion that is appropriate for their age levels and the activities they engage in. The University and its employees should provide a reasonably safe environment for participants in summer programs and attempt to ensure that client organizations using University facilities do the same.

Program Registry (not to be confused with participant registration)
Any department or organization that plans to host a summer program will be required to register the program via the online portal. After registration is completed, the camp director will receive surveys to ensure key points have been addressed. You can this registration portal at www.utrgv.edu/camps

Summer Programs Planning Guide: Section Two

Key Staff: College or Organization Camp Oversight Officer

- Assistant Dean in each College
  - CoBE Michael Ramos 956-665-3267
  - CoE/P16I David Granado 956-665-8795
  - CoECS Julissa Flores 956-665-3696
  - CoFA Mirna Villarreal 956-665-3685
  - CoHA Ernesto Tusa 956-665-2291/956-882-7943
  - CoLA Monica Denny 956-665-8794
  - CoS Bill Elliott 956-665-8726/956-882-6579
- Athletics Farrah Manthei 956-665-2919
- Student Success Cynthia Valdez 956-665-7517
- Auxiliary Services Robert Cantu 956-665-2256

Key Staff: Camp Director, Camp Coordinator, and Camp Health Officer

The Camp Director is the individual guaranteeing payment, either as a University Oracle Account Manager, or as the authorized representative of a client organization using University facilities. The Camp Director is responsible for all arrangements for campus support, and all bills should be paid from the Camp Director’s account for the program.

The Camp Coordinator is the individual directly responsible for the day-to-day operation of the camp.

The Camp Director serves whenever necessary as liaison between University Units providing support for the camp program and the Camp Coordinator.

All overnight and athletic camps are required to have a Camp Health Officer who is certified in American Red Cross Community First Aid and Safety or its equivalent, in the camp and on call at all times. Certified Red Cross Training can be coordinated through Environmental Health Safety and Risk Management (EHSRM) at 956-665-3690.

Specific responsibilities for Camp Director, Camp Coordinator, and Camp Health Officer are listed starting on page 6.

Participation by Volunteers

To adhere to the Fair Labor Standards Act, UTRGV may not ask or require people to voluntarily perform without compensation jobs that the institution would normally pay employees to do.
Camps may make volunteer opportunities known so that students and others can volunteer if they wish to. No one should be assigned or pressured to serve in a “voluntary” capacity. Consequences against individuals who do not “volunteer” are not allowed.

UTRGV non-exempt employees may work additional hours at a camp only with their regular supervisor’s approval for the additional hours, and they must be compensated for them.

Questions about the participation of volunteers in summer camp programs should be discussed with Human Resources.

Facility Use, Lodging, Dining Service

Priority for facility use must be given to University activities, particularly academic activities intended for enrolled students. Summer Camps may request space, but arrangements will not be approved until mid-March when the summer class schedule has been assigned classroom space.

To arrange classroom space university employees log in at the top right of https://schedule7.utpa.edu/, then click “Request an Event” in the left column.

University Housing and Residence Life will make residence hall lodging available to camps on a space available basis during the summer months. In order to submit your request or reserve your space, contact the University Housing and Residence Life Office, 956-882-7191 (Brownsville)/956-665-3439 (Edinburg).

The University dining hall and the Student Union Food Court are the primary dining locations for most camp meals, but other types of dining service can be made available upon request. For Catering options and rates contact, SODEXO Catering, 956-665-7484.

Providing the Right Camp Environment

In order to provide a reasonably safe environment for participants in summer camp activities, each Camp Director should ensure that certain precautions are taken.

- The UTRGV Summer Camp Student Rules apply to summer camp participants. See page 49
- Measures to Protect K-12 Participants in Campus Programs are outlined starting on page 12. These measures must be followed at all times.
- Child Protection Training
  o All camp personnel who come into contact with children are required to attend a training class in Child Protection prior to any contact with campers unless supervised during the first work week by an adult who has successfully completed the program. The training must take place before participating in activities with children and is required to be taken every two years.
  o Camp personnel attending the training will be required to take and pass an examination of a minimum 25 questions.
  o The training is provided either on-line or in person by the UTRGV Department of Environmental Health and Safety. The training includes:
    1. the definitions and effects of sexual abuse and child molestation;
    2. the typical patterns of behavior and methods of operation of child molesters and sex offenders that put children at risk;
3. the warning signs and symptoms associated with sexual abuse or child molestation, recognition of the signs and symptoms, and the recommended methods of reporting suspected abuse; and
4. the rules and procedures for youth camps to implement to address, reduce, prevent, and report suspected sexual abuse or child molestation. See appendix Child Protection Resources.

- Instructions for self-enrolling and accessing the training are found at appendix page 16.

- **Qualified Counselors/Staff**
  - Background screening is required for the Camp Director, Camp Coordinator and all camp staff and volunteers every year- who are not full time University employees. A Criminal Background Check must be completed online as provided by the supervising department. Processes for volunteers and others outside of the university are still being identified, and will be announced when available.

- **Safety Related Training Requirements**
  - The following outline the training requirements mandated for those persons affiliated with the camps.
    - **Driver Safety**: Those who will be driving as a part of their duties must have a driver’s record check provided by Amy Nicolls at 956-665-2793. In order to become an authorized driver at UTRGV you must meet all four of the following requirements
      - You must be an employee of the University. Please note that non-working students shall not be allowed to drive any type of UTRGV vehicle, including golf carts.
      - You must hold a valid driver’s license issued by your state of permanent residence.
      - You must have the necessary driver training. (Contact EHSRM 956-665-3690) and
      - You must have an acceptable driving record. In order to find out whether you have an acceptable record, you must submit a Driver Record request form to the UTRGV facilities department and the most recent 3 year period of your driving record will be evaluated.
  - **12 to 15 passenger van training**: 12-15 passenger van training is required in addition to driver safety training if 12 or 15 passenger vans are to be used in campus activities. (Contact EHRM 956-665-3690)
  - **Food safety**: Camp personnel who elect to cook food for camp participants both through the use of residence hall kitchens or residence hall barbecue pits, are required to comply with Texas Food establishment Regulations and will be required to attend a food safety class either through the local Hidalgo County Health Department or through EHSRM. Guidance regarding these requirements can be obtained from EHSRM at 956-665-3690.
  - **Fire Evacuation Training**: All personnel who are a part of a UTRGV overnight camp hosted in a UTRGV residence hall are required to attend Fire Evacuation training hosted
by the EHSRM. This training is designed to ensure that all camp personnel and attendees exit the building in an orderly fashion in the event of an emergency. Also included in this training is the use of a Fire Extinguisher. All Camp Directors are required to ensure that any camps hosted in UTRGV residence halls have the appropriate amount of evacuation personnel in their camps, and have a minimum one evacuation assistant for each of the respective floors in the residence halls.

- **Parent Awareness** – Parents need to be made aware of the following points, and the best way to do this is to hold in-person parent orientation sessions.
  - Parents must be provided the “Measures to Protect K-12 Participants in Campus Programs” and information for reporting concerns or violations to the Director of Environmental Health and Safety.
  - Parents should be aware of the type of activities in which their child may participate;
  - Known risks associated with each activity should be clearly explained to parents;
  - Safety instructions should be made available and should be easily understood; and
  - Mandatory participant forms outlined in this guide must be signed by parents/guardians before camp begins.

- **Participant Guidelines**
  - Current physicals are recommended for camps involving vigorous athletic activities.
  - Participants should be in appropriate physical condition for the activity they are participating;
  - Participants should be placed in the correct skill level for the activity scheduled, and
  - Questions designed to ensure a participant’s level of ability are appropriate, however questions about disabilities are not appropriate.

- **Participant Safety**
  - An adequate ratio of staff to participants should be maintained at all times; particularly when in residence halls;
    - Each youth camp shall have at least one adult supervisor who is responsible for the supervision of no more than 10-15 children in the camp.
    - For any hazardous activity the supervisor(s) shall be in the immediate vicinity (within sight and/or hearing) of the campers.
    - The camp director shall not be included in the supervisor to camper ratio in camps serving over 50 campers at one time.
  - Water related activities require certified lifeguards;
  - Safety equipment should be inspected prior to and during camp for safe conditions;
  - The University has extensive guidelines for emergencies to help the university respond appropriately and help you prepare for hazards that may impact your camp. Information on these guidelines can be found on Appendix page 41.
  - Public safety officials should be made aware of the camp and the daily schedule (see section titled “Security” on page 8); and
  - Acceptable procedures for releasing children from camp should be followed (pay particular attention to procedures followed in accepting/releasing commuters). Camps that don’t verify government-issued picture ID’s of individuals authorized to make pickups must use a camp-produced Pick-up Card as described on page 8.
• Safe Environment
  o Grounds should be inspected prior to and during the camp for safe conditions;
  o Equipment should be kept in safe condition and suitable for intended use; and
  o Vehicles used for transportation should be properly inspected.

Disciplinary Procedures
Each camper should have a positive and enjoyable experience at any summer program held at UTRGV. The misbehavior of one camper or a group of campers, should not be allowed to negatively impact the experience of others. Most programs are of short induration, so prompt action may be required. Participant rules should be in place. As a best practice, it is highly encouraged for camps to use incident reports to document incidents that may occur during camp.

Responsibilities of College or Organization Camp Oversight Officer
The College or Organization Camp Oversight Officer will:
  1. Ensure all the camps in their college or organization are registered.
  2. Respond to questions regarding how the Summer Camp Programming Manual should be implemented.
  3. Notify the Summer Camp Advisory committee of all unresolved issues and emergencies.

Responsibilities of a Camp Director
The Camp Director will:
  1. Serve as liaison with all University agencies supporting camp;
  2. Coordinate arrangements for use of University facilities in accordance with University scheduling regulations;
  3. Have put into force, if appropriate, a contract with the client group conducting the camp;
  4. Report any injury requiring healthcare from off campus to the oversight officer in the division
  5. Acquaint Camp Coordinator with University policy, emergency procedures, and facilities layout;
  6. Provide oversight of the Camp Coordinator, which will include
     • Collect and maintain camp application and all required forms and documentation.
     • Check-in of campers;
     • Be accessible in emergency situations;
     • Check-out of campers;
     • Check on any damages reported;
     • Coordinate approval of invoices for University services and facilities.

Responsibilities of the Camp Coordinator
The Camp Coordinator will:
  1. Conduct a Parent Awareness/Orientation Session
  2. Provide adequate counselors and staff for the camp
  3. Inspect camp facilities immediately prior to and after the camp session;
  4. Advise participants of appropriate check-in and check-out procedures including charges for damages and lost keys;
5. Familiarize participants with University policies, especially those pertaining to fire and emergency evacuation procedures, appropriate conduct, possession of controlled substances and fire arms, and authorized entry into rooms;
6. Maintain discipline of participants;
7. Advise Camp Assistant in the resident halls of supply and maintenance issues in residence hall;
8. Collect and have readily available Medical Release and Consent forms for all participants. Forms should contain emergency contact, phone number and known medical conditions;
9. Inform the University in advance of early and late arrivals;
10. Complete insurance forms at the time of treatment;
11. Furnish the Camp Director with a camp roster as soon as possible but no later than twenty-four (24) hours after camp check-in begins; and
12. Ensure that programs and activities conducted on the University campus are in compliance with the Americans with Disabilities Act.

Responsibilities of the Camp Health Officer
The Camp Health Officer will:
1. Provide first aid over-the-counter medications as authorized in each camper’s Medication Prescriber/Parent Authorization.
   NOTE: Per the Medication/Prescriber/Parent Authorization routine prescription medications are to be self-administered by the camper.
2. Evaluate whether a camp participant has a true medical emergency and needs to be taken to the Edinburg Regional Hospital or Doctors Hospital at Renaissance.
3. Seek consultation as necessary from the physician at Student Health Services.
   NOTE: To avoid overloading the physician at Student Health Services with non-emergency consultations, only the Camp Health Officers should call for consultations.
4. Arrange transportation to Edinburg Regional Hospital or Doctors Hospital at Renaissance, such as University Police, ambulance, etc.

Responsibilities of the Camp Assistant in the resident halls
The Camp Assistant in the resident halls will
1. Issue keys and make room assignments as needed to provide the best possible service to campus guests;
2. Familiarize camp staff with overall building layout (elevators, fire alarms, etc.);
3. Interpret, support, and enforce University policies, procedures, and regulations;
4. Complete work orders and maintenance requests as needed for efficient hall maintenance;
5. Complete administrative paperwork as required by University Housing; and
6. Assess all housing charges at the conclusion of the conference and advise camp staff of any damages charged.

Program Evaluation
During the program it is recommended that program participants complete evaluations. These evaluations should be used to improve overall camp operations. Camp staff can visit the camps website and access the toolbox which provides sample documents.
Parking

Camp staff are required to obtain parking permits from University Parking Services. Student workers are eligible to obtain a Zone 2 permit. Others may obtain a Zone 3 or Zone 2 permit. Camp participants are not generally eligible to obtain University parking permits.

Security

Security, in general, will be the responsibility of the camp staff and University Police Department. During the program day, camp staff will be expected to stay with campers at all times except for specific programmatic activities in which it might not be reasonable or appropriate to remain with them. If such unsupervised activities are planned, care should be taken to make sure each child’s parent(s) are made aware of them and authorize their child’s participation. At night, a sufficient number of camp staff/coaches/sponsors/counselors should remain with youth campers in the residence halls to provide control and security.

Participant ID Cards and Parent Pickup Authorization Cards

It is recommended that campers are clearly identified during their stay on campus. Each participant must have a form of camp identification, this can range from a summer camp photo ID from the V Onecard office, to a simple camp badge produced on laminated cardstock. The badge should include the following:

- Student Name
- Camp Name and Year
- Grade Level
- Program Contact & Organizing Department (Ex: Camp Coordinator, Camp Counselor, Residence Life)
- Individuals authorized to pick-up camper

Camps that don’t verify government-issued picture ID’s of individuals authorized to make pickups must provide a camp-produced pick-up authorization card to the parents so that they can readily prove they are authorized to pick up specific campers. The content to be included on the pick-up authorization card is to be matched to student ID card.

Accident/Liability Insurance

All campers, staff and volunteers who attend overnight or athletic camps are required to purchase accident/liability insurance through the university’s risk management department. This can be purchased through the Environmental Health Safety and Risk Management department for a nominal fee by contacting Celia Saenz at x3690. This coverage is offered at no charge to the camp participant. All Camp Directors are encouraged to incorporate the charge into the enrollment fee. Other insurance providers must be approved by UT System.
In addition to the insurance, waivers are required for all athletic and overnight camps/programs and included as part of the registration process. Please note that waivers are required to be signed by the camp participants’ authorized guardian - minors are not eligible to sign a waiver.

Accident and liability insurance are available for academic related day camps but not required.

**UTRGV Helpful Contacts**

<table>
<thead>
<tr>
<th>University Contact</th>
<th>Edinburg Line</th>
<th>Brownsville Line</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletic Department</td>
<td>956-665-2221</td>
<td>N/A</td>
</tr>
<tr>
<td>Dean of Students</td>
<td>956-665-2260</td>
<td>956-882-5141</td>
</tr>
<tr>
<td>Environmental Health Safety and Risk Management</td>
<td>956-665-3690</td>
<td>956-665-3690</td>
</tr>
<tr>
<td>Emergency Information updates</td>
<td>956-665-SAFE</td>
<td>956-665-SAFE</td>
</tr>
<tr>
<td>Information Booth for Visitors</td>
<td>956-665-7383</td>
<td>956-882-7051</td>
</tr>
<tr>
<td>University Housing and Residence Life</td>
<td>956-665-3439</td>
<td>956-882-7191</td>
</tr>
<tr>
<td>P-16 Outreach</td>
<td>956-665-7597</td>
<td>N/A</td>
</tr>
<tr>
<td>Student Union</td>
<td>956-665-7989</td>
<td></td>
</tr>
<tr>
<td>Student Health Services (M-F 9AM-5PM)</td>
<td>956-665-2511</td>
<td>956-882-3896</td>
</tr>
<tr>
<td>University Cafeteria</td>
<td>956-665-7485</td>
<td>N/A</td>
</tr>
<tr>
<td>University Operator</td>
<td>956-665-8772</td>
<td>956-665-8772</td>
</tr>
<tr>
<td>University Parking Services</td>
<td>956-665-2738</td>
<td>956-665-2738</td>
</tr>
<tr>
<td>University Police Department</td>
<td>956-665-7151</td>
<td>956-882-2222</td>
</tr>
<tr>
<td>University Recreation</td>
<td>956-665-7808</td>
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<thead>
<tr>
<th>Community Contact</th>
<th>Contact Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edinburg Police Department</td>
<td>956-383-7411</td>
</tr>
<tr>
<td>Brownsville Police Department</td>
<td>956-548-7000</td>
</tr>
<tr>
<td>Harlingen Police Department</td>
<td>956-427-8787</td>
</tr>
<tr>
<td>Edinburg Regional Hospital</td>
<td>956-388-6000</td>
</tr>
<tr>
<td>Doctors Hospital at Renaissance (Edinburg)</td>
<td>956-362-8677</td>
</tr>
<tr>
<td>Valley Regional Medical Center (Brownsville)</td>
<td>956-350-7000</td>
</tr>
<tr>
<td>Valley Baptist Health System (Harlingen)</td>
<td>956-542-5433</td>
</tr>
<tr>
<td>Poison Center</td>
<td>1-800-222-1222</td>
</tr>
<tr>
<td>Texas Child Protective Services *Use this number to report abuse, neglect, or exploitation of children, the elderly, or people with disabilities and/or violations of minimum standards in a child care operation.</td>
<td>1-800-222-5400</td>
</tr>
</tbody>
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SUMMER PROGRAM PLANNING GUIDE

Child Protection Resources

Environmental Health Safety and Risk Management
956-665-3690
Measures to Protect K-12 Participants in Campus Programs

The major potential threat of sexual abuse to K-12 participants in campus programs is from sexual predators. These individuals generally nurture special friendships with participants and gradually win their confidence to set the stage for abuse. UTRGV has adopted the following practices to protect K-12 participants in campus programs and activities:

- Campus programs and activities for K-12 participants are brought to the attention of Richard Costello at Environmental Health and Safety to ensure consistency in following standards. This includes:
  - UTRGV camps and special programs for K-12 participants
  - Camps and special programs conducted on campus by third party organizations who rent campus facilities for this purpose
  - Campus activities like recruiting that involve ongoing contact with the K-12 population

- All employees and volunteers that have significant contact with K-12 participants receive special background checks and training.

- The following standards of conduct are enforced uniformly in these activities. Standard language in application forms for camps communicate these standards to parents of participants, together with information on how to report violations. No tolerance for exceptions is allowed. **All faculty and staff have the responsibility to report all violations of these standards to Richard Costello at 956-665-3690 (campus phone) or 956-457-2357.**
  - Limit physical contact with children
    - Sex offenders may engage in tickling and physical activities with children as a screening strategy. Anyone who does not object to these behaviors is viewed by sex offenders as being more likely to provide a safe haven for further unimpeded access to children.
    - Additionally, those who do nothing about these activities also inadvertently communicate to children that the behavior is appropriate because the conduct is tolerated.
  - One-on-one interactions
    - Between program staff/volunteers and children should be limited (i.e. at least two adults should be present at all times with youth)
    - In personal conferences, the meeting is to be conducted in view of other program staff/volunteers.
    - No child or teenager should ever sit on the lap of a program staff or volunteers.
    - No adult is to allow a child or teenager to sit on his/her lap or lie on his/her bed
    - No personalized special attention such as giving gifts or personalized communication such as to participant cell phone or social media accounts.
  - Contact between program staff/volunteers and youth
- Is restricted to organization-sanctioned activities and times. Program staff/volunteers should not contact youth outside of program activities or program specific needs.
  o Rough housing or hazing is prohibited
    - Program staff/volunteers will not wrestle, tickle, or in any way engage a child or teenager in an activity where the adult’s hands might come in contact with the breasts or genital area of the camper. Staff and volunteers must be particularly careful about physical contact with campers while in the swimming area.
  o No frontal hugs
    - An adult from time to time may feel a child’s need for a hug in order to support or comfort the child. The adult must use a shoulder to shoulder hug
  o Wear appropriate attire
    - Adults will at all times be dressed modestly. Clothes such as swimsuits, shorts, and tops are not to be revealing or in any way draw attention to the breasts, buttocks, or genital area
    - Program staff/volunteers should monitor the clothing worn by children. Youth clothing should follow the same guidelines above and should be appropriate for the weather and program activities.
  o Respect privacy
    - Adults must respect the privacy of campers in situations such as changing clothes and taking showers. Only in emergency situations should an adult enter an area where children are unclothed.
    - In the case of safety, one adult may enter the private area, but whenever possible two adults should be present.
    - Campers must also respect the privacy of the adults in these situations. Therefore it is not permissible for campers or adults to move about the housing area unclothed.
    - Adults should sleep in an area where they can exercise the highest level of child supervision, but not isolate themselves from the general view.
  o Control access to children
    - Limit contact between children and individuals not associated with the program while youth are under your care. Monitor the comings and goings of all youth and adults who enter and leave the facility. Be particularly alert to opportunities that are presented when activities occur in public spaces.
  o Conduct activities in spaces that are open and visible to multiple people
    - Ensure there are clear sight lines throughout the activity spaces. Secure areas not used for programmatic purposes (i.e. closets, storerooms) to prevent youth from being isolated.
  o Counselor-to-counselor monitoring
    - Is critical to the health and protection of children and to each other. An environment of heightened awareness and accountability is essential to preventing and addressing sexual abuse and molestation. To this end, all program staff and volunteers are expected to monitor their own behavior, as well as the behavior of other staff/volunteers
  o Camp staff/volunteers should model appropriate interpersonal behavior
- Be aware of a child’s comfort level with activities, situations, and physical and emotional affection, and respond in an appropriate and consistent manner to child behaviors. Use discretion in what personal or private experiences you share with a child, and never discuss or ask children questions about sexual experiences.
The Department of Environmental Health and Safety: 956-665-3690
Child Safety Rep.: Michelle Salazar: 956-665-7256 Email: michelle.salazar@UTRGV.edu

The Department of Environmental Health and Safety and Risk Management provides training in Child Protection (valid for 2 years). Contact this department to set up a training session.

Personnel and volunteers are required to make a reasonable effort to prevent another person from abusing a child. Personnel and volunteers who believe that a child has been abused or neglected are required by law to report their suspicions. Failure to report is considered a Class B misdemeanor.

University Police: 956-665-7151 24-hr Child Abuse hotline: 1-800-252-5400

Common Reasons Why Abuse is Not Reported:
Fear or unwillingness to get involved. Reporting suspected abuse is required by law.
Fear that a report will make matters worse. Know the facts.
Reluctance to risk angering the family. Always put the safety of the child first.
Disbelieving the child’s story. Always believe a child’s claim of abuse. They need your support.
Believing that someone else will speak up and do something. Never assume a report has been made.

Forms of Child Abuse:
Physical – Any non-accidental physical injury of the child; An action that results in the physical impairment of the child.
Emotional – Mental or emotional injury to a child that results in an observable impairment in the child’s growth, development, or physiological functioning
Sexual – Sexual conduct harmful to a child’s mental, emotion, or physical welfare; Conduct that constitutes the offense of indecency with a child, sexual assault, or aggravated sexual assault; Compelling or encouraging a child to engage in sexual conduct.
Neglect – Placing a child in a situation that requires judgment or actions beyond the child’s level of maturity, physical condition, or mental abilities; Failing to seek, obtain or follow through with medical care; Failing to provide food, clothing, or shelter; Exposing the child to a substantial risk of sexual conduct.
Parental Substance Abuse – Selling, distributing, or giving drugs or alcohol to a child.
Abandonment – Parent’s identity or whereabouts are unknown; Child has been left in circumstances in which the child suffers serious harm; Parent fails to maintain contact or provide reasonable support for a specified period of time.

Regional Statistics for 2011 (Texas Dept. of Family and Protective Services Data Book):
Child Abuse Related Victims/Fatalities
Hidalgo County – 2,837 / 8
Cameron County – 2,158 / 6
Willacy County – 171 / 0
Starr County – 260 / 0
Signs of Abuse:
**Neglect** – Obvious malnutrition; Lack of personal cleanliness; Habitually dressed in torn and/or dirty clothing; Needs glasses, dental care, medical attention; Frequently absent or late.

**Physical** – No reasonable explanation for the injury; Unusual injury for child’s age; Injury is located on face or back surface of body; Multiple or frequent injuries; Unusual patterns of bruising, burns, scalding; Distinctive marks or lacerations; Head injuries; Fear of going home; Fear of a certain person or family member; Abnormal responses to pain; Abnormal extremes in behavior.

**Sexual** – Knowledge about sexual relations beyond what is normal for age; Inappropriate or compulsive masturbation; Frequent expressions of sexual activity through language or drawings; Sexual victimization of other children; Difficulty in sitting or walking; Discomfort in genital region; Fear of opposite sex; Pregnancy; Physical signs of sexually transmitted disease; Suicide attempts.

**Emotional** – Speech disorders; Conduct/habit disorders; Substance behavior; Developmental lags.

**Appropriate Questions to Ask a Child Suspected of Being Abused:**

- What happened? / How did this happen?
- Who did this to you?
- When did this happen?
- Where were you when this happened?

Do not ask leading questions or “put words in the child’s mouth”.

Do not promise the child that you will keep a secret about abuse. Let them know you plan to help them.

**How to Report Child Abuse:**

Record the date, time, location, events, exact words exchanged, and license plate number of parent’s car.

In an emergency (child is in imminent danger) call the University Police at 665-7151 and remove the child from immediate harm. Never confront the suspected abuser.

Notify the camp/program director who must submit a report within 48 hours.

Only tell those who need to know. Do not notify the child’s parent or caregiver.

Keep all notes secure and confidential.

The witness is protected from civil or criminal liability as long as the report was made in “good faith” and “without malice”.

**UTRGV Campus Activity Rules:**

Never take a child to an isolated place for one-on-one interaction.

Never allow child-to-child sexual conduct.

Never wrestle with, tickle, massage or hug a child.

Never undress in front of a child or watch a child undress.

Never lay in or sit on the bed of a child.

Never contact a child outside of UTRGV activities.

Please contact EHSM with any questions or comments.
Instructions for Self-Enrolling and Accessing Child Protection Training

Do not use a cell phone or tablet to complete this online training. Make sure you have a secure internet connection when viewing the material. Preferred browsers are Firefox or Google Chrome. There are open computer labs at the Library and Academic Services Building, Edinburg campus.

To self-enroll:
1. Log into your UTRGV Blackboard account using my.utrgv.edu.
2. Locate the Organization Search box in the right-hand side of the screen below the My Organizations box.
3. In the Organization Search box, type in the word “Environmental” and press Go.
4. Click on the Options menu item (chevron in circle) right next to DEHS_2016.
5. In the menu that opens, click Enroll.
6. In the next Self Enrollment page, click Submit.

At this point, the student will be enrolled in the course as a Participant. They will see it listed in the My Organizations area.

Once enrolled in the Environmental Health, Safety and Risk Management Blackboard course, you will have online access to all of our department's trainings.
Please complete this 1-hour mandatory training and comprehensive exam at your earliest convenience and prior to working with any minors. Do not use a cell phone or tablet to complete this online training. Make sure you have a secure internet connection when viewing the material. Preferred browsers are Firefox or Google Chrome.

To Access the Course Once Enrolled:

1. Log in to your UTRGV Blackboard account using my.utrgv.edu.
2. Select the organization entitled Environmental Health, Safety, and Risk Management (This link will not be visible unto you enroll yourself as described above).
3. Select the appropriate training on the left-hand side of the screen: Child Protection.
5. Take the corresponding quiz and pass with 80% or above: Child Protection Quiz.
SUMMER PROGRAM PLANNING GUIDE

Campus Auxiliary Services & Sodexo Campus Dining
The Office of Auxiliary Services offers the following services:

- Vaquero Express Shuttle Services
- Facility Rentals
- V OneCard (ID cards)
- Food Services
- Print Shop
- Vending Services
- University Bookstore

**Vaquero Express Shuttle Services**
Campus Auxiliary Services runs a transportation system known as the Vaquero Express with scheduled service within the Brownsville and Edinburg campuses and connecting the two campuses. Additional routes serve the Visual Arts Building and the McAllen Teaching Site. Routes are free and buses are accessible and equipped with wifi and bike racks. Charter service, which is a reservation-based service for departments, may be available on a limited basis at a rate of $60/hour. For more information visit [www.utrgv.edu/transportation](http://www.utrgv.edu/transportation) and visit our Twitter page @UTRGV_PTS.
Phone: (956) 665-2738 (Edinburg) or (956) 882-7051 (Brownsville)
E-Mail: aux@utrgv.edu

**Facility Rentals**
Facility Rentals for non-University requestors is available through the Conference & Event Services office. A variety of facilities for special events such as parties, conferences or workshops are available for an hourly rental rate.

*Compliance with Texas State regulations and UT System and institutional policies may impose certain restrictions associated with use of campus facilities.*


Rates: vary depending upon facility and duration of event
Phone: (956) 665-7989 E-Mail: conferences@utrgv.edu
V OneCard Office

The V OneCard is an all-in-one photo identification card that can be used to access a variety of services and buildings on campus. Summer camps can utilize the cards to participate in Dining Dollars and Meal Plan options.

Phone: (956) 665-8067

Food Services

All Campus Dining is offered exclusively through Sodexo.

Summer Camp and Conferences meal options include:
- A la Cart (Declining Balance) (Dining Hall)
- Commuter Meal Plan (5 meals per week or 50 Block)
- Voluntary Meal Plan (includes block meals and plus dining dollars)
- Conference Meal Plan (pre-set number of daily meals) rates dependent on number of participations.
- Unrestricted (Vaquero Bucks/Dining Dollars-declining balance) Phone: (956) 665-7484
  *For rates, please see the Meal Plans and V OneCard Request Form. *

Print Services

Print Services has full service capabilities to handle everything from large format printing, window and floor decals, business cards, stationary as well as pre-press services such as design and typesetting, duplicating, color copying, expert printing, and complete bindery. We also provide print services needed for class projects such as lamination, flyers, posters, banners and pamphlets.

Phone: (956) 882-3836 (Brownsville) Office: (956) 665-2272 (Edinburg)
E-Mail: Print_svcs@utrgv.edu

Vending Services

Vending Service operations offer a multitude of snack, coffee, soda, juice, sports drinks and water throughout campus. Credit cards are accepted at most snack and all beverage vending machines. We also provide coin and V OneCard operated laundry machines for Unity Hall and Heritage Hall.

Phone: (956) 665-2256
Joint Sponsorships

In order to conduct a joint sponsored event with a University Department, the following conditions must be met:

1. The program or activity must be upon the invitation of UTRGV. Only the President or his or her delegate can authorize joint sponsorship.
2. In order for joint sponsorship to be appropriate, the implications of a program or activity must, in the determination of the President, directly supplement the educational purposes of UTRGV.
3. Established as a public institution without regard to political affiliation or religious faith, UTRGV cannot be a joint sponsor for political or sectarian gatherings.
4. UTRGV will be responsible for all details of the program or activity, and reserves the right to approve all copy for advertising and news releases, and may require an accounting of the income and expenses directly related to the program or activity submitted to the Assistant Vice President for Campus Auxiliary Services.
5. The scheduling of buildings or facilities for programs or activities of UTRGV shall always have priority over the scheduling for programs or activities that are jointly sponsored.
6. The fee to be paid by the invited individual, group, association, or corporation will be a matter for negotiation in each case and will be specified in the agreement providing for the joint sponsorship. At a minimum, the fee must ensure recovery of the cost incurred by UTRGV.
7. Procedures for requesting joint sponsorship shall be available through the Office of Campus Auxiliary Services.

For more information visit:

If the previously stated conditions are met, the University Department engaging in this activity must submit an Application for Joint Sponsorship and seek the necessary approvals before any planning or contracting can take place. Contact the Conference and Events Services Office for more information.

Phone: (956) 665-7989 E-Mail: conferences@utrgv.edu
Summer Camps & Conferences
Meal Plans and V OneCard Request Form

<table>
<thead>
<tr>
<th>Department Name:</th>
<th>Camp Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Name:</td>
<td>Email:</td>
</tr>
<tr>
<td>Account Manager:</td>
<td>Account Number:</td>
</tr>
<tr>
<td>Camp Start Date:</td>
<td>Camp End Date:</td>
</tr>
</tbody>
</table>

### MEAL PLAN OPTIONS

In order to understand the food service needs for your camp/conference, please complete the information below.

**Dining Section** - Please select the dining option that best suits your needs

- **Meal Option 1 – A la Carte (Declining Balance)**
  Each participant will receive the pre-selected meals to be used at the Dining Hall.
  Choose all meals that apply.

  - Breakfast
    - Rate: $6.89 per meal
    - Qty: 
    - Extended Price: 
  - Lunch
    - Rate: $8.04 per meal
    - Qty: 
    - Extended Price: 
  - Dinner
    - Rate: $8.76 per meal
    - Qty: 
    - Extended Price: 

- **Meal Option 2 – Commuter Meal Plan**
  Choose one.

  - 5 Meals Per week
    Each participant will receive five (5) meals per week; Monday – Friday to be used in the Dining Hall.
    Rate: $35.28 per week
    Qty: 
    Extended Price: 
  - 50 Block
    Each participant will receive fifty (50) meals for the specified period. These meals can be used for breakfast, lunch or dinner in the Dining Hall.
    Rate: $360.00 per period
    Qty: 
    Extended Price: 

- **Meal Option 3 – Voluntary Meal Plan**
  Each participant will receive the pre-defined number of meals for the entire summer session. Meals must be used each week, do not roll forward to other weeks and are not transferrable to other individuals. The meal plan will reset and replenish the number of meals each Thursday.

  - 17 meals per week + $50 Dining Dollars = $1,215
    Qty: 
    Extended Price: 
  - 14 meals per week + $75 Dining Dollars = $1,178
    Qty: 
    Extended Price: 
  - 10 meals per week + $100 Dining Dollars = $1,110
    Qty: 
    Extended Price: 

24
Meal Option 4 – Conference Meal Plan
Each participant will receive a pre-set number of meals on a daily basis or as specified by the Camp Coordinator. Issuance of a Purchase Order will be required for this service.

<table>
<thead>
<tr>
<th></th>
<th>1-100 Participants</th>
<th>101-250 Participants</th>
<th>Over 251 Participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast/Lunch</td>
<td>$15.55</td>
<td>$14.53</td>
<td>$13.58</td>
</tr>
<tr>
<td>Lunch/Dinner</td>
<td>$17.50</td>
<td>$16.37</td>
<td>$15.30</td>
</tr>
<tr>
<td>Breakfast/Dinner</td>
<td>$17.02</td>
<td>$15.90</td>
<td>$14.87</td>
</tr>
<tr>
<td>Breakfast/Lunch/Dinner</td>
<td>$23.93</td>
<td>$22.37</td>
<td>$20.92</td>
</tr>
</tbody>
</table>

Meal Option 5 Unrestricted - Vaquero Bucks (Declining Balance)
Each participant will receive a pre-set declining balance value that can be used at any participating food retail venue (Student Union Café, convenience store, Jazzmans Café (in Library), STG (in Engineering) and Sandella’s Pannini (in Science).

As a BONUS option, Vaquero Bucks can also be used for other campus services such as for Bookstore purchases or use of Student Union Game Room.

Restrict to Food Venues Only?
*Indicating ‘No’ will activate BONUS option.

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

Dollar Value: Qty: Extended Price:

TOTAL Option 5:

Custom Meal Planning/Catering
If the meal plan options above do not meet your needs, we can customize our service to meet your meals and/or budgetary needs. Issuance of a Purchase Order will be required for this service. Please contact our Catering Office at ext. 7486 or email Belinda.VillarrealLara@sodexo.com for further assistance.

V OneCard

Guest V OneCard Section
For camps that do not require university issued photo ID cards, conference cards are available for meal access. A list of participants shall be submitted via email to aux_svcs@UTRGV.edu (Attn: BCO), no later than (5) business days prior to camp start date. Please submit this form with an Excel attachment listing the participant names and their SIDs (if applicable).

A fee of $12 will be billed for each lost or damaged card.

Is Residence Hall access is required:

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

Please note any special request/needs:

V OneCard office use only

Card Range: Plan number:

Completed by: Date completed:
Billing Section

a. Unless otherwise specified in this section, billing for food service and/or camp cards will be made via Oracle Web ADI. This consists of:

<table>
<thead>
<tr>
<th>Meal Plan Option 1</th>
<th>billing is based on the final count provided 2 days prior to rendering of service.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meal Plan Option 2</td>
<td>billing is based on the final count provided 2 days prior to rendering of service.</td>
</tr>
<tr>
<td>Meal Plan Option 3</td>
<td>billing is based on the final count provided 2 days prior to rendering of service.</td>
</tr>
<tr>
<td>Meal Plan Option 5 Unrestricted</td>
<td>billing will be based on actual Vaquero Buck usage.</td>
</tr>
</tbody>
</table>

Submittal of this completed form certifies that the Coordinator for this event has obtained approval from the account manager for billing of these services.

b. Meal Plan Option 4 and Custom Meal Planning/Catering will require issuance of a Purchase Order to Sodexo prior to rendering of services. If attendance or usage exceeds the original amount issued on the Purchase Order, departments will be required to issue a separate Purchase Order for the overage.
SUMMER PROGRAM PLANNING GUIDE

University Housing and Residence Life

956-665-3439 (Edinburg)

956-882-7191 (Brownsville)
Department of Housing and Residence Life (HRL)
2016 Summer Conference
Inquire Form

Conference Name: Click here to enter text.
☐ UTRGV Department ☐ Non Profit (501) ☐ Private
Host Department: Click here to enter text.
Have you stayed with us before? ☐ Yes ☐ No
Contact Name: Click here to enter text.
Contact E-mail: Click here to enter text.
Contact Phone: Click here to enter text.

Mailing Address: Click here to enter text.
Which campus will host the conference?
☐ Brownsville, Texas ☐ Edinburg, Texas
Group/Conference Description: Click here to enter text.

Room Occupancy

Arrival Date: Click here to enter text. Departure Date: Click here to enter text.
Total Number of nights: Click here to enter text.
Number of Anticipated Participants (Adults plus Youths): Click here to enter text.
Number of Adults: Click here to enter text. Double Occupancy ☐ Single Occupancy ☐
Overnight Adult Gender Breakdown: Male Click here to enter text. Female: Click here to enter text.
Notes: Click here to enter text.
Number of Youth*: Click here to enter text. Double Occupancy ☐ Single Occupancy ☐
Overnight Youth Gender Breakdown: Male Click here to enter text. Female: Click here to enter text.
*Participants under 18 years of age are considered Youth and as minors need Adult supervision.
Notes: Click here to enter text.
Preferred housing area(s)/building(s) requested (if any): Choose an item.
Does your group/conference require ADA accommodation? Yes ☐ No ☐
Please describe special accommodations or other needs: Click here to enter text.

Billing Information

The Summer Conference Inquire Form is not a binding contract and does not guarantee rooms requested above.

☐ UTRGV Department Account Click here to enter text. Department Name: Click here to enter text.
☐ Non-University Account Billing Address: Click here to enter text.

Once this form is processed the Department of HRL will send a quote and contract for approval.

For additional Summer Conference Housing information contact the Department of Housing and Residence Life – Edinburg, Texas:
University Center 305 Office: 956-665-3439 | Fax: 665-5055 | Email: home@utrgv.edu
Brownsville, Texas: Casa Bella Office: 956-882-7191 | www.utrgv.edu/housing
Policies & Procedures

The Department of Housing and Residence Life strives to make its facilities available for educational use for the UTRGV community. In order to provide a safe comfortable experience, all summer camp/conferences are required to agree to the following Health & Safety guidelines to be eligible for housing services. Compliance is mandatory and no exceptions are made. For clarification on any of our policies please contact the Department of Housing and Residence Life.

Safety Guidelines

The University, and by extension, the Department of Housing and Residence Life, does not assume any liability or responsibility for the loss, theft, or damage to any participant’s personal property while in our residential facilities. The following are mandatory:

- Doors and windows shall remain locked at all times.
- Report lost keys and broken locks to the Department of Housing and Residence Life immediately.
- Immediately report persons who behave in a suspicious manner to the UTRGV Police Department at 956-665-7151 (Edinburg) or 956-882-2222 (Brownsville).
- Thefts, assaults, and health emergencies must be reported to the University Police Department as well as the Department of Housing and Residence Life staff.

Participant Conduct

The University of Texas Rio Grande Valley expects its students and guests to exhibit and maintain a high standard of conduct given the educational nature of our institution. Summer Camps & Conferences participants, staff and guests must comply with all rules and regulations as set forth by the Participant Agreement.

Participants should conduct themselves in such a fashion as is fitting of community living and show due consideration and respect to neighbors. Inappropriate and/or disruptive behavior is defined as any behavior, verbal or physical, which disrupts or is detrimental to the environment and/or its occupants. Such behavior may include, but is not limited to, lewd or offensive comments and/or behavior, use of profanity, shouting or loud noise, pranks, damage or destruction of personal or university property, creation and/or contribution to situations which may be harmful or otherwise detrimental to others, and/or aggressive behavior.

**Pranks:** are considered a serious offense to community living. Individuals/group activities that result in disturbances or distress to others, or that cause damage or destruction to property are prohibited.

Conduct which is disorderly, lewd, indecent, or a disturbance of the peace on University premises or at University-sponsored activities will be addressed by the Department of Housing and Residence Life staff and will be referred to the Camp Director.

The Director of Housing and Residence Life reserves the right to issue interim/indefinite suspension of Housing status to Summer Camps/Conferences participants and/or guests.
Abandoned Property

Personal effects and other property of value that has been abandoned and not claimed within 15 days shall be considered abandoned property and may be retained by the University as its property or may be disposed of through sales, donations, or in such a manner as the University in its sole discretion may determine.

Alcohol

No alcohol is permitted for participants/staff/faculty during Summer Camps & Conferences at the Residence Halls, including The Village and Casa Bella apartments.

Consensual Relationships

Minor participants in camp programs do not have legal capacity to consent, therefore any relationship between Staff/Camp Counselors/Camp Directors and minor participants will be considered non-consensual by UTRGV. Staff/Camp Counselors/Camp Directors must avoid such relationships.

Campus Carry (Effective August 1, 2016) *Pending UT System Approval

Programs or Camps for Minors: Texas Penal Code Section 46.03(a)(1) prohibits the carrying of handguns on “any grounds or building on which an activity sponsored by a school ... is being conducted.” UTRGV frequently hosts programs or camps offering recreational, athletic, educational, or other similar activities for school age children. If such a program or camp is sponsored by a school, the carrying of handguns is automatically excluded under Section 46.03(a)(1), and nothing further is required from UTRGV to exclude the concealed carry of handguns for activities sponsored by a school. UTRGV may sponsor, facilitate, or coordinate programs or camps for minors which are not affiliated with a school or educational institution. By analogy and extension, locations where children under the age of 18 participate in a program or camp sponsored, facilitated, or coordinated by UTRGV should be exclusion zones. Concealed carry of handguns shall be prohibited at programs or camps for children under the age of 18 sponsored, facilitated, or coordinated by UTRGV.

Courtesy Hours

It is important to maintain a living and learning environment conducive to sleep and study. In order to facilitate this, Courtesy Hours have been designated to minimize disturbances to participants due to loud stereos, televisions, other sound-making devices and participants themselves. Summer Camp/Conference participants should show courtesy and maintain appropriate levels of noise at all times throughout the day. Items used for the sole purpose of making noise such as air horns, whistles, other items shall not be used within the residential community. Courtesy Hours for all residential facilities, including The Village and Casa Bella apartments, are from 10 p.m. to 10 a.m.

Damages and Cleaning

Any damage to individual’s room and/or common areas, i.e., lounges, lobbies, restrooms, kitchens, living rooms, hallways, elevators, stairwells, lighting units, etc., will be charged to the Camp/Conference responsible for the damage. Summer Camps/Conference participants are responsible for cleaning up after themselves and are responsible to ensure that their activities do not result in dirty, untidy, or
dangerous public areas. Custodians are not required to clean up any mess that is the result of resident negligence. Participants and Camp/Conferences may be assessed the cost of any extra cleaning. 

**Personal Trash**

All personal trash is to be taken to the appropriate designated disposal site and not left in undesignated areas. Trash and left over food should not be left in the rooms, hallways, or bathrooms.

Camps and Programs may seek restitutions from individuals found responsible.

**Damage of Personal Property or Injuries** (University Liability & Resident Responsibility)

In the event of a theft, the Department of Housing and Residence Life should be contacted immediately. The department will not consider any claims resulting from theft. Summer Camps and Conferences should work with the University Police Department for resolution.

The University along with the Department Housing and Residence Life are not responsible for loss or damages to personal property by theft, fire, or other casualty, whether such losses occur in your room, public areas, or elsewhere in the residence hall. The University and Department of Housing and Residence Life do not assume any liability for personal injury or personal property damage resulting from mechanical failure of the water, gas or electrical system; or for negligence by building occupants. The University and Department of Housing and Residence Life are not responsible for loss or damage to personal property as a result of fumigation or pest control. If you wish to protect yourself from the possibility of such losses or injury, it is your responsibility to secure an insurance policy that will meet your individual needs.

**Student Illness or Injury**

If a participant is ill or sustains an injury, they must contact the Camp Director and University Police to file an injury report if necessary.

**Door, Room & Apartment Decorations**

All decorations should be of a temporary nature so as not to permanently deface or damage the room’s finish.

- Doors/windows can only have 25% of its surface areas decorated.
- No nails, tacks, or screws may be used in rooms.
- All room decorations must be placed on the walls at least 18” from the ceiling.
- Students are prohibited from removing or altering portions of any University furnishing assigned to a room, such as bed frames, mattresses, desks, shelves, bulletin boards, mini-blinds, etc. (Moving Fees may be assessed to restore room to original condition)
- Banners, flags, and aluminum foil are not permitted on any window(s). Window coverings are provided for each room and they are the only window coverings to be visible from the exterior of the building.
- Obscene material, including but not limited to pornographic literature, drawings, print, or photographic materials, X-rated movies, and displays of profanity or other offensive language, as well as references to drugs or drug paraphernalia may not be displayed.
- Candles, potpourri burners, and incense are fire hazards and are prohibited. The lighting and burning of flame-producing mixtures is also prohibited.

- Halogen lamps and string lights are not allowed.
- Appliances with exposed heating elements, electrical cords without surge protection are prohibited.
- Water furniture is not permitted.
Door Propping & Open Windows

Doors should never be propped. This includes room doors, locked doors to hallways, bathroom doors and exterior doors. Window screens may not be removed. Throwing things out of windows or using windows for an entry or exit from a room is not permitted.

Drugs and Paraphernalia

The Department of Housing and Residence Life has a zero-tolerance policy towards illicit drugs. Students are prohibited from possessing, consuming, transporting, dealing, being in the presence of, or exhibiting disruptive behavior influenced by the use of such substances. Students are also prohibited from possessing paraphernalia such as bongs, hookah pipes, deseeding trays, roach clips, one-hitters, pipes, papers, etc. Anyone found in violation of this policy will be removed from UTRGV Housing and will be subject to University disciplinary action and possible arrest, imprisonment, or fine according to state and federal laws. ***The illegal use, possession, and/or sale of a drug, narcotic, or paraphernalia on the campus of The University of Texas-Rio Grande Valley is prohibited and prosecutable by law.

False Alarm & Fire extinguisher Misuse

Participants are prohibited from activating a false fire alarm. Camp/Conference participants will be subject to a $500 pass-through fee for activating a false fire alarm.

Fire Safety

Camp/Conference participants are required to practice safe exit procedures during fire emergencies.

Camp/Conference participants must clear the building within three minutes and assemble in a location 150 feet from the building upwind of the building. For Heritage/Troxel Hall Camp/Conference participants, this is under the covered sidewalk. For Unity Hall Camp/Conference participants, this is The Village apartment’s parking lot or the Police Department parking lot behind the building. For The Village Camp/Conference participants, this is the intramural fields or the Unity Hall parking lot. For Casa Bella Camp/Conference participants, this is the Volleyball/Basketball Courts.

Firearms & Prohibited Weapons

The illegal possession of a firearm, illegal knife or prohibited weapon on the grounds of an educational institution is a third-degree felony in Texas. The following weapons are prohibited: firearms, explosive weapons, machine guns, short-barreled firearms, firearm silencer, switchblade knives, knuckles, armor-piercing ammunition, chemical dispensing devices (an item considered other than OC), zip gun, club or night stick, and illegal knives.

***The possession of commercially available and legal pepper spray must be used for defensive purposes only, and must contain no more than 10% of Oleoresin Capsicum.
Flammable Materials & Explosives

Camp and Conference participants are prohibited from possession or use of candles, fireworks, gasoline, explosives, or any other flammable or hazardous materials.

Furniture

No University property, including room and lounge furnishings, may be moved from its original space within the building. Furniture is not allowed in any walkway/hallway.

Guests and Visitors

All Summer Camps/Conferences visitors must be pre-approved by Camp Coordinators and must check in at the Information Desk at the time of visit. Visits must be coordinated by Camp Coordinators in advance. Visits must take place in lobby and/or common areas. Guests are not allowed in sleeping rooms. No overnight visitors are allowed.

Hazing

Hazing is strictly prohibited! Hazing is “any intentional knowing or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed at a student, that endangers the mental or physical health or safety of the student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in an organization whose members are or include students at an educational institution” (Texas Education Code, Sections 51.936 through 4.50).

Hurricane Preparedness Plan - Hurricane Season: June 1st - November 30th

In the event of a hurricane or other disaster, UTRGV has developed a plan for the evacuation of on-campus residents. Camp Coordinators will be provided updates by the Housing and Residence Life staff.

Identification

All persons, including Camp/Conference participants, Camp Counselors, and Tutors, must identify themselves when asked to do so by Housing and Residence Life staff or other University officials.

Keys

Under no circumstances should participants loan out or give their keys to others. Summer Camps & Conferences will be held responsible for any and all losses and/or actions resulting from misuse of their keys. Camps/Conference participants and/or staff CANNOT have University keys duplicated or locks altered. Lost keys must be reported to Residence Life immediately. Replacement fee of $50.00 will be charged to the Camp/Conference for every lost key. Once a lock or key change request has been initiated and approved, it cannot be rescinded. Camp/Conferences, when checking-out, must turn issued keys to the Department of Housing and Residence Life or be assessed a penalty.

Laundry/Vending Machines

Laundry facilities and vending machines are provided for the convenience of participants. If any of the
equipment is out of order, please report the problem to our department.

**Lock Block Key**

A Lock Block Key may be provided to some Summer Camps/Conferences to be able to conduct room lockouts. The lock block box is located at the front desk of the facility which gives you access to the master key. After each lockout, the master key is to be returned to the box and cannot be taken out of the facility. Fee for losing a lock block key is $1,000.

**Loitering**

Loitering is not permitted. Failure to comply with a request to leave will result in the staff calling the UTRGV Police Department.

**Maintenance**

Maintenance issues are to be reported to the Department of Housing and Residence Life as soon as they are noticed. *Emergency Maintenance* is defined as situations where damage to person or property is imminent such as: building power failure, key/lock related problem, major break in water line, or unresolvable plumbing issues. Every effort should be made to determine if the maintenance issue needs to be addressed immediately.

Monday – Friday 8:00am to 5:00pm  (956) 537-4198  
After 5:00pm and Saturday – Sunday  (956) 537-4843 (Overtime charges may be applied)

**Meals**

Summer Camps and Programs residing in Halls without kitchen facilities are encouraged to make dining arrangements through Sodexo Campus Dining. Group meals should not be served within the residence halls without prior approval from the Department of Housing and Residence Life.

**Minors**

Participants under 18 years of age are considered Youth and as minors, need Adult supervision at all times.

**Missing Students**

All Summer Camps and Conference staff and participants are required to report to the Housing and Residence Life staff and University Police if they have not seen a camp participant and consider them missing.

All Camp Directors and Coordinators are required to maintain up-to-date emergency contact information for every participant. In the event of a report, the Camp Director will notify Housing and Residence Life staff and University Police immediately. The Camp Director is also responsible for contacting the participant’s Emergency Contact and maintain communication throughout the process.
Network Connection Misuse

– Applicable to UTRGV enrolled students and University staff with internet access. The following are violations of the rules and guidelines governing the use of network connections and will result in University disciplinary action as well as criminal charges:

- The use of any network port for monetary gain, to run or promote a business, or to otherwise profit
- Modifying or tampering with network services, wiring, or ports.
- The use of peer-to-peer or other file-sharing programs to download copy-righted music, TV programs, movies, other video, or software is in violation of software copyright laws and is considered stealing.
- Participation in other copyright infringement through the network. Copyrighted materials including, but not limited to, computer software, audio and video recordings, photographs, and written material.
- Extending the network beyond the single network outlet by using a router, bridge, hub, remote access server, tunneling NETBIOS, or proxy, and/or engaging in file sharing activities
- Attempting to access restricted data or breach any security measures in place on any computer system.
- Sending harassing messages through email, social networking sites, instant messaging services, or other messaging services, on or off campus.
- Use of network to engage in any other criminal activity.

Parking

Misuse of a parking pass (loaning it to a non-resident, selling it, transferring it to another person, etc.) is prohibited and parking permits may be revoked by Housing Director. Parking for participants is available in spaces marked with “resident” in parking lots. Contact the Housing and Residence Life to receive a parking permit.

Bicycles

All bicycles parked on campus must display a UTRGV bicycle parking permit. All bicycles must be parked, locked and stored in the designated Bicycle racks areas ONLY.

Pets

No pets are allowed.

Power Outage

In the event of an Outage, remain calm and ask students to stay in their rooms. Rounds of the facility must be conducted by staff members every 15-30 minutes (use flashlights). Updates will be provided to Camp Coordinators.

Room Search and Seizure

The University understands the desire for privacy and will do all it can to protect this privacy. It is, however, occasionally necessary for the University to exercise its contractual right to room entry. Established procedures are designed to ensure reasonable, restrained use of the right of entry. Reasons rooms may be entered include but are not limited to:

- When a known emergency exists.
• When there is evidence that a possible emergency or violation of University regulations exists.
• For non-routine or routine maintenance.
• For fire, welfare and safety checks

A member of Housing and Residence Life will first knock and announce who is to be entering. When Camp/Conference participants are present, they must open the door after staff members have identified themselves. The room will usually be searched by a Housing Coordinator and/or UTRGV Resident Assistant. Only items which are specifically prohibited or which pose immediate danger to the health and safety of the participant(s) will be removed from the room without prior consultation with the owner. ***All door(s) will be locked after each entry.

**Sports in the Halls** – including Athletic Activities

Sports and Athletics Activities (including stunting) should only occur in designed recreational areas and facilities, not inside the Residence Halls.

**Smoking ( & Tobacco Products)**

Smoking: all forms of tobacco, including but not limited to, cigarettes, cigars, pipes, water pipes (hookah), bidis, kretek and electronic cigarettes, in all residential facilities (including The Village and Casa Bella) is prohibited and includes lobbies, courtyards, offices, rooms, bathrooms, hallways, stairwells, and balconies. Additionally, a 20 foot smokeless perimeter must be maintained from any building entrance. Smokeless tobacco products are required to maintain proper health standards and disposal procedures at all times.

**Suspicious Person**

• Do not physically confront the person or block an exit.
• Do not let anyone into a locked building/office.
• Call UTRGV PD at Edinburg 956-665-7151, Brownsville (956) 882-2222; provide as much information about the person.

**Unauthorized Entry**

Certain areas around or within residential facilities are off limits to summer participants. Restricted areas include mechanical rooms, custodial closets, roofs, and locked areas. Other prohibited entry points include balconies and ledges as well as exiting/entering through emergency exits during non-emergencies. All ADA entrances into the residence halls are for approved resident use only.

**Use of University Resources & Vandalism**

Use of University resources for profit, crime, harassment, illegal or unethical activity is prohibited. Students who vandalize property by damage or defacement must pay for the repairs and will be subject to further disciplinary action.
**Orientation**: Summer Camps & Conferences lasting longer than 5 days are required to meet with the Department of Housing and Residence Life and attend an Orientation.

Camp Name: ________________

Sergio Martinez, M.B.A.  
Director of Housing and Residence Life

Camp/Conference Director

Title: ________________

Date
2016 Summer Camps & Conferences
Participant Agreement

Summer Camp/Conference participants or guests must comply with directions from any University and Camp officials. Verbal and physical abuse focused toward the staff members by participants or guests will not be tolerated and could result in Housing privileges revoked.

Administrative Removal
The University reserves the right to administratively remove a resident or guest from University housing who poses a danger to the health, safety, or welfare of any student, employee, or guest.

Alcohol, Drugs and Drug Paraphernalia
There is a zero tolerance towards alcohol and illicit drugs. Students are prohibited from possessing, consuming, transporting, dealing, being in the presence of, or exhibiting disruptive behavior influenced by the use of such substances. Students are also prohibited from possessing paraphernalia such as bongs, deseeding trays, roach clips, one-hitter, etc. Anyone found in violation of this policy will be terminated from the camp and possible arrest, imprisonment, or fine according to state and federal laws.

Damages and Cleaning
Any damage to individual’s room and/or common areas, i.e., lounges, lobbies, restrooms, kitchens, living rooms, hallways, elevators, stairwells, lighting units, etc., will be charged to the Camp/Conference responsible for the damage. Summer Camps/Conference participants are responsible for cleaning up after themselves and are responsible to ensure that their activities do not result in dirty, untidy, or dangerous public areas. Custodians are not required to clean up any mess that is the result of resident negligence. Participants may be assessed the cost of any extra cleaning.

Personal Trash
All personal trash is to be taken to the appropriate designated disposal site and not left in undesignated areas. Trash and left over food should not be left in the rooms, hallways, or bathrooms.

Damages and Cleaning
Camps and Programs may seek restitutions from individuals found responsible.

Firearms/Weapons
Use or possession of firearms, air rifles, pistols, ammunition, paint ball guns and ammunition, stun guns, mace, pepper spray, slingshots, stabbing weapons, or any other form of weapon is prohibited in the residence hall, apartments, or vehicles.

False Fire Alarms and Fire Extinguisher Misuse
Students are prohibited from activating a false fire alarm. Summer Camp/Conference participants will be subject to a $500 pass-through fee for activating a false fire alarm. Additionally, participants shall not disconnect or intentionally damage any smoke detector, water sprinkler, or any other firefighting equipment in the residential facilities. Camp/Conference responsible for participants will be subject to damage costs, civil penalties, and attorney’s fees under Section 92.611 of The Texas Property Code for failure to comply with the foregoing notice.

Flammable Materials/Explosives
Summer Camp/Conference participants are prohibited from possession or use of fireworks, gasoline, explosives, or any other flammable or hazardous materials. The possession or use of such materials is contrary to state law and University policies. Clothing irons, curling irons, and hair straighteners may only be used in rooms if they have an automatic shutoff.

Room Search and Seizure
The University understands the desire for privacy and will do all it can to protect this privacy. It is, however, occasionally necessary for the University to exercise its contractual right to room entry.
Established procedures are designed to ensure reasonable, restrained use of the right of entry. Reasons rooms may be entered include but are not limited to:

- When a known emergency exists.
- When there is evidence that a possible emergency or violation of University regulations exists.
- For non-routine or routine maintenance.
- For fire, welfare and safety checks

**Safety Guidelines**
The University, and by extension, the Department of Housing and Residence Life, does not assume any liability or responsibility for the loss, theft, or damage to any student’s personal property while in our residential facilities. The following are mandatory:

- Doors and windows shall remain locked at all times.
- Report lost keys and broken locks to the Department of Housing and Residence Life immediately.
- Immediately report persons who behave in a suspicious manner to the UTRGV Police Department at 956-665-7151 (Edinburg) or 956-882-2222 (Brownsville).
- Thefts, assaults, and health emergencies must be reported to the University Police Department as well as the Residence Life staff.

**Smoking**
Smoking in the Residence Halls is prohibited and includes lobbies, offices, rooms, bathrooms, hallways, stairwells, and balconies.

**Vandalism**
Vandalism of any UTRGV property is strictly prohibited. Summer Camp/Conference participants who vandalize property by damage or defacement must pay for the repairs and may have Housing privileges revoked.

---

I have read, understand, and will comply with the regulations that apply to all camp activities for living in the Residence Halls. I understand the program and Department of Housing and Residence Life reserve the right to enter my room for the purpose of inspection of my possessions, and if reasonable cause exists to believe that I have violated program rule or regulation, I will be released from the program. I understand that I must comply with all UTRGV Institutional Rules, Student Code of Conduct, and Resident Handbook Policies.

_______________________________________  ____________________
Participant Name (Print)                    Date

_______________________________________
Participant Signature

I have read and understand that my son/daughter must comply with the regulations that apply to all camp activities for living in the residence hall. I understand the program and Department of Housing and Residence Life reserve the right to enter my son/daughter’s room for the purpose of inspection of their possessions, and if reasonable cause exists to believe that they have violated a program rule or regulation, may be released from the program.

_______________________________________  ____________________
Parent/Guardian Signature                    Date
2016 Summer Camps & Conferences

“What To Bring” Checklist

We are excited to have your group stay with us! Upon arrival, your Camp Coordinator will issue you a room key to access your assigned room. In the event that you lose your key, please let your Camp Coordinator know immediately.

Your room will be supplied with a roll of toilet paper and a trash bag upon arrival (a waste basket is not provided). All trash must be removed at check-out time and disposed in designated areas.

Please review the list below and bring the following suggested items for your stay:

<table>
<thead>
<tr>
<th>Suggested Items to Bring to UTRGV:</th>
<th>Do NOT Bring the Following Items:</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Mattress Cover/Sheets/Pillows</td>
<td>☐ Weapons</td>
</tr>
<tr>
<td>• Bed Size – Extra Long Twin</td>
<td>☐ Toasters/Toaster Ovens/Microwaves</td>
</tr>
<tr>
<td>☐ Clothing</td>
<td>☐ Posters (no wall decorations)</td>
</tr>
<tr>
<td>• Pants/t-shirts, undergarments, suitable pajamas, bathing suit</td>
<td>☐ Halogen Lights/Lamps</td>
</tr>
<tr>
<td>☐ Laundry Bag</td>
<td>☐ Candles/Candle warmers</td>
</tr>
<tr>
<td>☐ Bathroom Supplies</td>
<td>☐ Extension cords/Multi-plug</td>
</tr>
<tr>
<td>☐ Towels/Toiletries</td>
<td>☐ Fireworks</td>
</tr>
<tr>
<td>☐ Personal Hygiene items</td>
<td>☐ Blenders</td>
</tr>
<tr>
<td>• Toothpaste, hairbrush, deodorant, soap, sunblock</td>
<td></td>
</tr>
<tr>
<td>☐ Alarm Clock</td>
<td></td>
</tr>
<tr>
<td>☐ Coat Hangers</td>
<td></td>
</tr>
<tr>
<td>☐ Snacks</td>
<td></td>
</tr>
</tbody>
</table>

Remember: You are the most important factor in your camp and conference experience. If you do not have all these items, please do not feel obligated to buy them.

Should you have any questions concerning your stay, please contact your Camp Coordinator.

We look forward to have you on-campus and hope you enjoy your stay!
SUMMER PROGRAM PLANNING GUIDE

Environmental Health Safety and Risk Management

956-665-3690 (Edinburg)
A copy of the Crisis Management Plan can be found at:

Release and Waiver of Liability and Covenant Not to Sue
(READ CAREFULLY BEFORE SIGNING)
In consideration of my participation privileges through the use of University Recreation (UREC) facilities, services and/or programs, I hereby accept all risk to my health and of my injury or death that may result from such participation, and I hereby release The University of Texas Rio Grande Valley (UTRGV), its Board of Regents, officers, employees and representatives from any liability to me, my personal representatives, estate, heirs, next of kin, and assign for any and all claims and cause of action for loss or damage to my property and for any and all illness or injury to my person, including my death, that may result from or occur during my use of UREC facilities, services and/or programs, whether caused by negligence of UTRGV, its Board of Regents, officers, employees, or representatives, or otherwise. I further agree to indemnify and hold harmless UTRGV, its Board of Regents, officers, employees, and representatives from liability for injury of death of any person(s) and damage to property that may result from my negligent or intentional act or omission while using the UREC facilities, services and/or programs.

Assumption of Risk
I do hereby affirm and acknowledge that I have been fully informed of the inherent hazards and risks associated with participating in activities hosted/held by UREC facilities, services, and/or programs. Activities include, but are not limited to, basketball, racquetball, beach and indoor volleyball, rock climbing, badminton, dodgeball, handball, flag football, indoor and outdoor soccer, softball, kickball, running, strength training, swimming, table tennis and tennis. Activities will take place in the following areas, but not limited to, the climbing wall, weight cardio floors, main gym, multiple activity complex (MAC), aerobic studios, racquetball courts, conference room, lobby, outdoor patio and courts (beach volleyball, outdoor basketball, tennis, softball, football and soccer fields), and other UREC sites. Specifically, I understand activities such as this could result in physical injuries such as, but not limited to abrasions, bumps, bruises, cuts, fractures, strains, sprains, nausea, dizziness, headaches, loss of consciousness, stroke and cardiac arrest. I fully understand these injuries could be severe and even result in loss of life. I understand these injuries may require immediate medical assistance and that UREC does not have trained medical personnel on site and does not provide insurance or reimbursement for any medical expenses incurred. Nevertheless, I choose to proceed even in the absence of a competent medical assistance. Despite the potential hazards and dangers associated with the activities held by UREC, I wish to proceed and I freely accept and expressly assume all risk, dangers and hazards that may arise from the activities which could result in personal injury, loss of life and property damage to me.

By signing below, I certify that I am of lawful age (18 years or older) and otherwise legally competent to sign this agreement. I further understand that the terms of this agreement are legally binding and I certify that I am signing this agreement, after having carefully read the same, of my own free will.

Also, I acknowledge that photographs and video tapes may be taken during activities within our programs and facilities. By participating in our programs or entering our facilities, you allow that reproductions of these photographic materials may be used in promotional activities initiated by the UREC and UTRGV.

1. ____________________________  5. ____________________________
2. ____________________________  6. ____________________________
3. ____________________________  7. ____________________________
4. ____________________________  8. ____________________________

________________________________ ____________________________
Date: _____/_____/_____
Print Name (Parent 1)                                    Print Name (Parent 2)
________________________________ ____________________________
Date: _____/_____/_____
Signature                                              Signature
Release and Waiver of Liability and Covenant Not to Sue

(READ CAREFULLY BEFORE SIGNING)
In consideration of my participation privileges through the use of University Recreation (UREC) facilities, services and/or programs, I hereby accept all risk to my health and of my injury or death that may result from such participation, and I hereby release The University of Texas Rio Grande Valley (UTRGV), its Board of Regents, officers, employees and representatives from any liability to me, my personal representatives, estate, heirs, next of kin, and assign for any and all claims and cause of action for loss or damage to my property and for any and all illness or injury to my person, including my death, that may result from or occur during my use of UREC facilities, services and/or programs, whether caused by negligence of UTRGV, its Board of Regents, officers, employees, or representatives, or otherwise. I further agree to indemnify and hold harmless UTRGV, its Board of Regents, officers, employees, and representatives from liability for injury of death of any person(s) and damage to property that may result from my negligent or intentional act or omission while using the UREC facilities, services and/or programs.

Assumption of Risk
I do hereby affirm and acknowledge that I have been fully informed of the inherent hazards and risks associated with participating in activities hosted/hosted by UREC facilities, services, and/or programs. Activities include, but are not limited to, basketball, racquetball, beach and indoor volleyball, rock climbing, badminton, dodgeball, handball, flag football, indoor and outdoor soccer, softball, kickball, running, strength training, swimming, table tennis and tennis. Activities will take place in the following areas, but not limited to, the climbing wall, weight cardio floors, main gym, multiple activity complex (MAC), aerobic studios, racquetball courts, conference room, lobby, outdoor patio and courts (beach volleyball, outdoor basketball, tennis, softball, football and soccer fields), and other UREC sites. Specifically, I understand activities such as this could result in physical injuries such as, but not limited to abrasions, bumps, bruises, cuts, fractures, strains, sprains, nausea, dizziness, headaches, loss of consciousness, stroke and cardiac arrest. I fully understand these injuries could be severe and even result in loss of life. I understand these injuries may require immediate medical assistance and that UREC does not have trained medical personnel on site and does not provide insurance or reimbursement for any medical expenses incurred. Nevertheless, I choose to proceed even in the absence of a competent medical assistance. Despite the potential hazards and dangers associated with the activities held by UREC, I wish to proceed and I freely accept and expressly assume all risk, dangers and hazards that may arise from the activities which could result in personal injury, loss of life and property damage to me.

By signing below, I certify that I am of lawful age (18 years or older) and otherwise legally competent to sign this agreement. I further understand that the terms of this agreement are legally binding and I certify that I am signing this agreement, after having carefully read the same, of my own free will.

Also, I acknowledge that photographs and video tapes may be taken during activities within our programs and facilities. By participating in our programs or entering our facilities, you allow that reproductions of these photographic materials may be used in promotional activities initiated by the UREC and UTRGV.

__________________________
Print Name

__________________________ Date: _____/_____/
Signature

__________________________ Date: _____/_____/
Signature of Parent/Guardian (if under 18)
WAIVER OF CLAIMS, RELEASE OF LIABILITY, EXPRESS ASSUMPTION OF RISK AND INDEMNITY AGREEMENT
for The University of Texas Rio Grande Valley Climbing Wall. This is a legally binding agreement. Please read carefully.

_________________________________________  ________________________________
Participant Name                                                                 Parent/Guardian Name if Participant is a Minor
Address:_________________________________________________________________  City:________________ State:_________ Zip:_________

EXPRESS ASSUMPTION OF RISK ASSOCIATED WITH CLIMBING AND CLIMBING WALL ACTIVITIES
I HEREBY ACKNOWLEDGE AND AGREE that the sport of rock climbing and the use of the University of Texas Rio Grande Valley Climbing Wall located in the WRSC, at The University of Texas Rio Grande Valley (herein after referenced to as the Climbing Wall) has INHERENT RISKS. I fully understand that these risks can lead to severe injury and even loss of life. Despite the potential hazards and dangers associated with the activity of climbing, I wish to proceed and I freely accept and expressly assume all risks, dangers, and hazards that may arise from climbing activities which could result in personal injury, loss of life and property damage to me. I have full knowledge of the nature and extent of the risks associated with rock climbing and the use of the Climbing Wall, including, but not limited to:

1. All manner of injury resulting from falling off the Climbing Wall and impacting against rock faces and projections, whether permanently or temporarily in place, or the UREC floor.
2. Rope abrasion, entanglement and other injuries resulting from activities on or near the Climbing Wall such as, but not limited to, climbing, belaying, repelling, lowering on rope, and rope or rescue systems.
3. Injuries resulting from falling climbers or dropped items, not limited to ropes or climbing hardware.
4. Cuts and abrasions resulting from skin contact with the Climbing Wall.
5. Failure of ropes, harnesses, climbing hardware, anchor points, or any part of the Climbing Wall structure.

I further acknowledge that the above list is not inclusive of all possible risks associated with the use of the Climbing Wall and that the above list in no way limits the extent of this release form and covenant not to sue.

Signature of Participant ____________________________ Date ________________
Signature of Parent/Guardian if Participant is a Minor, and by their signature they, on my behalf release all claims that both they and I have. ____________________________ Date ________________

(Parent/Guardian Signature if participant is a minor)

RELEASE OF LIABILITY, WAIVER OF CLAIMS/INDEMNITY AND COVENANT NOT TO SUE
In consideration of my use of the Climbing Wall, I, the undersigned user, agree to release and on behalf of myself, my heirs, representatives, executors, administrators, and assigns, HEREBY DO RELEASE University of Texas Rio Grande Valley, its officers, agents, and employees (herein after referred to as the University) from any cause of action, claims, or demands of any nature whatsoever, including, but not limited to a claim of negligence which I, my heirs, representatives, executors, administrators, and assigns may now have, or have in the future against the University on account of personal injury, property damage, death or accident of any kind arising out of or in any way related to my use of the Climbing Wall, whether that use is SUPERVISED OR UNSUPERVISED, howsoever the injury or damage is caused, including, but not limited to the negligence of the University.

PARTICIPANT INITIAL ________ PARENT INITIAL ________
I, the undersigned user, agree to INDEMNIFY AND HOLD HARMLESS the University from any and all causes of action, claims, demands, losses or costs of any nature whatsoever arising out of or in any way relating to my use of the Climbing Wall.

PARTICIPANT INITIAL ________ PARENT INITIAL ________
I hereby certify that I have full knowledge of the nature and extent of the risks inherent in the use of the Climbing Wall and that I am voluntarily assuming the risks. I understand that I will be solely responsible for any loss or damage, including death, that I sustain while using the Climbing Wall and that by this agreement I am relieving the University of any and all Liability for such loss, damage, or death.

PARTICIPANT INITIAL ________ PARENT INITIAL ________
I further certify that I am in good health and that I have no physical limitations that would preclude my safe use of the Climbing Wall.

PARTICIPANT INITIAL ________ PARENT INITIAL ________
I hereby declare that I am of lawful age (18 years or older) and otherwise legally competent to sign this agreement. If I am a minor (under the age of 18), I acknowledge that my legal guardian must sign this form on my behalf. I further understand that the terms of this agreement are legally binding and I certify that I am signing this agreement, after having carefully read the same, of my own free will.

_________________________________________  ________________________________
Signature of Participant                                                                 Date

Participants Name (Please PRINT)  __________________________________________
Signature of Parent/Guardian
I _____________________________________________ (name of participant) hereby accept full responsibility for my own safety while in the UTRGV Climbing Wall area. I agree to abide by, and help enforce, the following Climbing Wall safety policies and rules:

**CLIMBING WALL RULES AND REGULATIONS**

- To enter the climbing area, you must turn in a completed signed “waiver” of Liability/Assumption of Risk to the climbing wall attendant on duty.
- Climbers must sign the “Daily Sign-In Sheet” & “Climbing Log” before each climb/boulder during operational hours. **NO INITIALS.**
- Before each climb the belayer and climber must check that the figure 8 knot is tied and harness buckles are correctly fastened and double back.
- Rock climbing shoes or clean athletic shoes are required. **Street shoes, hiking boots, sandals, five finger toe shoes and bare feet are not permitted on the climbing surfaces.**
- Climbing Wall equipment is **NOT** allowed to leave the climbing wall area.
- Climber may use their own equipment with the discretion of the Climbing Wall Attendant on its ability to perform as a safe piece of climbing equipment as prescribed by the manufacturers, and must be CE/UIAA certified.
- Climbers **CAN NOT** remove climbing holds, or use bolts and anchor points as holds
- Spectators **CAN NOT** distract belayers, disturb, or be a distraction to other climbers while they are in the act of climbing.
- Spectators **CAN NOT** pass the designated taped area while waiting to be called, and are **NOT** allowed on padded climbing area.
- **NO** food or open drink containers allowed in the climbing wall area, obscene language, or jewelry.
- Only Climbing Wall Attendants and those approved through UREC can facilitate climbing activities on the climbing wall.
- Allow right of way to other climbers who were first on a route on any given section of wall or boulder. Don’t crowd other climbers.
- **NO** bouldering passed the dotted line on the Climbing Wall, or below roped climbers.
- Report any injuries or wall damage to the Climbing Wall Attendants.
- Cell phone use is prohibited when climbing, belaying, bouldering, or spotting.
- Individuals under the age of 18 must be accompanied by an adult. Parents must sign the “Waiver of Liability” for anyone under 18 years of age.
- **NO** one under the age of 4 is permitted to use UREC Climbing Wall.
- Before each climb the entrance instructor and belayer must check each climber to ensure that the knot and harness buckle are correctly fastened and that the belay system and belayers harness buckles are safe.
- Any infraction of these rules will result in loss of climbing privileges. Repeated infractions will result in loss of future privileges and possibly additional sanctions. UREC Personnel reserve the right to suspend or terminate privileges for inappropriate or unsafe behavior.

Belay certification is available to all interested participants over the age of 18. Dates and times for belay certification will be posted at the climbing wall. Those interested in becoming belay certified must adhere to the following policies/procedures in addition to the above listed:

- The belayers must keep their brake hand on the rope and eyes on the climber at all times.
- Belayer must belay while standing up: **NO** belaying from a kneeling, seated or reclined position.
- A belayer who is significantly out-weighed by a climber is required to have a backup belayer.
- Any infraction of these rules may result in the loss of climbing privileges. Repeated infractions will result in future loss of privileges and possible disciplinary actions taken. UREC Personnel reserve the right to suspend or terminate climbing wall privileges for inappropriate or unsafe behavior.

University Recreation (UREC) reserves the right to suspend any individual permanently, or for a specified period of time, for failure to comply with the above safety policies and rules, or for any conduct that is viewed by the staff as unsafe or inappropriate.

I acknowledge that I have read and agreed to abide by the UREC safety policies and Rules.
SUMMER PROGRAM PLANNING GUIDE

Summer Camp Mandatory Participant Forms

Note: Camps that include activities at the University Recreation Center require additional waivers, alike camps that involve overnight stays require additional
RELEASE AND INDEMNIFICATION AGREEMENT FORM
UTRGV-Summer Camp Participation/Summer Camp Travel

Name of Camp: ____________________________________ Camp Date(s): _______________________

GENERAL CAMP DESCRIPTION:
_____________________________________________________________________________________

STUDENT INFORMATION:
Name: ___________________________________________ Date of Birth: _______________________
Address:________________________________ City_____________State:________ Zip Code:_______
Phone #:_____________________________   Email: __________________________________________________________________________

PARENT/GUARDIAN INFORMATION FOR MINOR PARTICIPANTS-Under 18 years of age:
Name: _________________________________________ Relationship: __________________________
Address:________________________________ City_____________State:________ Zip Code:_______
Phone #:_____________________________ Alternate Phone #:_______________________________
Relationship: ________________________________ Email:____________________________________

OFF CAMPUS TRIPS (If applicable)

<table>
<thead>
<tr>
<th>Travel Dates</th>
<th>Destination (City, State)</th>
<th>Trip Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>____________</td>
<td>_________________</td>
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</tbody>
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1. ______I am the above named participant who is eighteen years of age or older, (or the Parent/Guardian of the above named participant who is under eighteen years of age), and I am fully competent to sign this Agreement. I have voluntarily applied to participate in (or give my participant permission to engage in) the above Activity or Trip. I acknowledge that the nature of the Activity or Trip may expose me (or my participant) to hazards or risks that may result in my (or participant’s) illness, personal injury or death and I understand and appreciate the nature of such hazards and risks.

* 2. ______In consideration of my (or the permission I give my participant in) taking part in the Activity or Trip, I hereby accept all risk to my (or participant’s) health and of my (or his/her) injury or death that may result from such participation and I hereby release the above named Institution, its governing board, officers, employees and representatives from any and all liability to me (or participant), my (or participant’s) personal representatives, estate, heirs, next of kin, and assigns for any and all claims and causes of action for loss of or damage to my (or participant’s) property and for any and all injury to my (or participant’s) person, including my (or his/her) death, that may result from or occur during my (or participant’s) participation in the Activity or Trip, whether caused by negligence of the Institution, its governing board, officers, employees, or representatives, or otherwise. I further agree to indemnify and hold harmless the Institution and its governing board, officers, employees, and representatives from liability for injury or death of any person(s) and damage to property that may result from my (or participant’s) negligent or intentional act or omission while participating in the described Activity or Trip.

* 3. ______I HAVE CAREFULLY READ THIS AGREEMENT AND UNDERSTAND IT TO BE A RELEASE OF ALL CLAIMS AND CAUSES OF ACTION FOR PARTICIPANT’S INJURY OR DEATH OR DAMAGE TO PARTICIPANT’S PROPERTY THAT OCCURS WHILE PARTICIPATING IN THE DESCRIBED ACTIVITY OR TRIP AND IT OBLIGATES ME TO INDEMNIFY THE PARTIES NAMED FOR ANY LIABILITY FOR INJURY OR DEATH OF ANY PERSON AND DAMAGE TO PROPERTY CAUSED BY PARTICIPANT’S NEGLIGENT OR INTENTIONAL ACT OR OMISSION.

Student Signature:_____________________ Date :_______ UTRGV Witness Signature:___________________ Date:_____

Parent/Guardian Signature:_____________________ Date:_____ UTRGV Witness Signature:_________________ Date:_____
UTRGV Summer Camp Student Rules

It is a privilege to be guests on the UTRGV campus and to participate in its summer camp programs. The camp has adopted a no tolerance policy for student misbehavior. Any violation to these rules will result in immediate dismissal from the program.

- The following rules and regulations have been designed with the student’s safety in mind.
- Students must follow these rules at all times or risk being dismissed from the program.

1. Students are not allowed to leave UTRGV Campus for any reason. (If it is necessary for a student to be taken off campus in case of an emergency the parent must authorize their leave, fill out the appropriate form, and note that the person picking the student up will have to present proper identification.)

2. Students are not allowed to ride in any vehicles, other than University vehicles, with anyone during the duration of the program for any reason.

3. Students are not allowed to walk alone on campus. If a student needs to get somewhere, they must notify a Resident Assistant (RA), Program Assistant (PA) or the Coordinator to escort them.

4. Students must attend all classes, breakfast, lunch and dinner. No exceptions! If for any reason you are not able to due to feeling ill, please notify an RA, PA, or the Coordinator ASAP.

5. Any prescription medications are to be self-administered by the camper as outlined in the Medication/Prescriber/Parent Authorization. Over-the-counter medications will be provided by Camp Staff as authorized in the Medication/Prescriber/Parent Authorization.

6. Students are not allowed to use a cell phone during class or during planned activities. Any disruptive cell phone usage will result in the phone being taken away for the remainder of the day.

7. Students will be responsible for any lost or stolen items such as jewelry and electronics which they bring to camp.

8. Many programs require closed-toe shoes, such as tennis shoes.

9. Students must also adhere to their program dress code and wear appropriate clothing during all classes and planned activities of the summer program. If any issues arise due to inappropriate clothing action will be taken.

I, ______________________________, agree to follow the rules as outlined above, and understand that failure to comply with rules can result in my dismissal from the summer program at UTRGV.

____________________________   ________              ___________
Signature of Participant       Date                            Signature of Parent/Guardian   Date
Measures to Protect K-12 Participants in Campus Programs-Parent Acknowledgement

Camp staff at UTRGV follow a strict guidelines to ensure participants are not subject to sexual abuse while at camp. Parents support these efforts by reporting any exceptions to Dr. Richard Costello, Director of Environmental Health and Safety, at 956-665-3690 (campus phone) or 956-457-2357 (Cell).

The following guidelines are to be followed strictly. Please report any exceptions to Dr. Richard Costello at the numbers above:

- Camp staff will limit physical contact with camp participants.
  - They are not to wrestle with them, tickle them, have them sit on their laps, give them hugs (except occasional shoulder to shoulder hugs), etc.

- One-on-one interaction will be limited
  - There will be two camp staff in activities with participants at all times.
  - No personalized special attention such as giving gifts or personalized communication such as to participant cell phone or social media accounts is acceptable.

- Contact between program staff/volunteers and youth
  - Is restricted to organization-sanctioned activities and times. Program staff/volunteers should not contact youth outside of program activities or program specific needs.

- Wear appropriate attire
  - Camp staff will at all times be dressed modestly.
  - Camp participants should too

- Respect privacy
  - Camp staff must respect the privacy of camp participants in situations such as changing clothes and taking showers. Only in emergency situations should an adult enter an area where children are unclothed.

- Camp staff/volunteers should model appropriate interpersonal behavior
  - They will use discretion in what personal or private experiences they share with a child, and will never discuss or ask children questions about sexual experiences.

_________________________________________     __________________________________________
Camp or Program Name                         Participant Name
__________________________________________
Parent Signature                             Date
UTRGV SUMMER CAMP APPLICANT AND CONFIDENTIAL MEDICAL INFORMATION

Camp Name: ______________________________________________________________

Date(s): _______________________________   Time(s): ___________________________________

PLEASE READ THE FOLLOWING INFORMATION CAREFULLY.

AS A CAMPER, PARENT OR GUARDIAN I UNDERSTAND THAT: The information requested on this form is intended to help inform staff of any pre-existing medical conditions. If your child has a pre-existing medical condition, participation in any strenuous or recreational time may not be recommended. This information will be kept in strict confidence and will only be shared with your permission. UTRGV requests the information below so that, in case of emergency, we will have accurate information so that we can provide and/or seek appropriate treatment. You are accountable for providing an accurate medical history. Final determination about whether to participate is the responsibility of you and your physician. If you have any medical issue that is not requested below, but which you think is important, please include that information.

PART 1. GENERAL INFORMATION

Camper name: ___________________________________  Address: _______________________________

Date of Birth ______/_____/______  Gender:    M _______   F _______

Parent/Legal Guardian name: _______________________________________  Email: ______________________

Street Address: ______________________________________________________________________________

City: ___________________________  State: _______________  Zip: _________________

Home phone: _______________________________  Work phone: _______________________________

Please list two emergency contacts:

_________________________________     ______________________

Emergency Contact # 1 Name              Home Phone #        Work Phone #        Cell Phone #                Relation

_________________________________     ______________________

Emergency Contact # 2 Name              Home Phone #        Work Phone #        Cell Phone #                Relation

PART 2. MEDICAL INFORMATION

It is recommended that you consult with a physician prior to participating in this UTRGV Summer Camp. If you are uncertain about any pre-existing medical conditions, it is your responsibility to consult with your own physician prior to participating in this Summer Camp. Please answer all of the questions. If you answer yes to any of the following questions, please explain as indicated. Use back and/or additional paper if needed.

Physician’s name: ______________________________  Phone Number: _____________________________

Are you up to date with immunizations required by your school (circle one)     Yes    No
If you are participating in an overnight camp, a copy of your immunization record will be required.

Do you have health/accident insurance (circle one)     Yes    No    If yes, please indicate policy number, name, and address of company. Please also include a copy of the back and front of your insurance card:

Company Name/Address _______________________________  Policy Number: _____________________
For the following, circle appropriate response and explain as appropriate:

Does camper have any limiting medical conditions that you or your doctor feel would limit camp participation?
Yes  No  If yes, identify and explain:

Is camper currently taking medication that may interfere with ability to safely participate in Camp?
Yes  No  If yes, identify and explain:

Does camper have a history of allergies or reactions to medications, insect stings, or plants?
Yes  No  If yes, identify and explain:

Does camper have a history of, or currently suffer from, medical conditions(s) with which we should be aware?
Yes  No  If yes, identify and explain:

PART 3. AUTHORIZATION FOR MEDICAL CARE
Unless prior arrangements have been made, medical needs will be handled through the nearest hospital. If traveling off campus, Camp Staff will select qualified facility. In cases where medical attention is necessary, parents will be contacted for approval when possible. However, before medical treatment can be provided, we are required to have a medical release signed by the parent. Medical facilities will not perform services unless this signed medical release form.

____________________________________________ (Camper’s Name) has my permission to receive medical attention in the event of illness or medical emergency while participating in this UTRGV Summer Camp. I will assume financial responsibility for any cost of health care that may occur during this Camp.

PLEASE READ: As a participant, parent or guardian I understand and acknowledge that my failure to disclose relevant information may result in harm to myself/my child and/or others during this Camp. By signing my name I represent and warrant that I have provided all materials and important information to UTRGV pertaining to my child’s medical, mental and physical condition and that it is accurate and complete. I agree to notify UTRGV of any changes in my/my child’s mental, physical or medical condition prior to my child’s scheduled Camp.

By revealing or disclosing the above medical information it will not be used by UTRGV personnel or employees to determine my child’s ability to participate safely in activities. I understand that, if my child chooses to participate in activities, he/she does so voluntarily and of his/her own accord and the final decision regarding participation is solely the responsibility of myself and my child.

SIGNATURE IS REQUIRED:

Camper Name  Camper Signature  Date
Parent/Legal Guardian Name  Parent/Legal Guardian Signature  Date
UTRGV Witness Name  UTRGV Witness Signature  Date

A PARENT OR GUARDIAN MUST SIGN THIS FORM FOR A MINOR UNDER THE AGE OF 18
UTRGV SUMMER CAMP MEDICATION PRESCRIBER/PARENT AUTHORIZATION

Camp Name: _____________________________________________________________

Date(s): ___________________________ Time(s): ______________________________

CAMPER INFORMATION

Camper name: ___________________________ Parent/Legal Guardian Name _________________

Street Address: __________________________ City: ___________________ State: _________ Zip: _______

Home phone ____________ Work phone ____________ Cell Phone _________ Email ________________

____ No, my child does not need to take any prescription medication while at Camp (if no, proceed to section C).

____ Yes, my child will need to take prescription medication while at Camp.

This form must be completed fully in order for campers to administer required medication to themselves. A new medication administration form must be completed for each camp attended by the camper, for each medication, and each time there is a change in dosage or time of administration of a medication. Requires licensed health care authorization and signature and parent signature.

• Prescription medication must be in its original container labeled by the pharmacist or prescriber. Label must include the name, address and phone number for pharmacist or prescriber.
• Containers must hold only the amount required for the time the camper will be attending the Camp.
• All prescription medications, including medications for conditions such as food, drug or insect allergies; diabetes; asthma; or epilepsy may be brought to Camp under the condition that the camper can self-manage care and delivery of medication with written authorization to do so at Camp by a licensed health care provider.

A. PRESCRIBER AUTHORIZATION FOR SELF-ADMINISTRATION OF PRESCRIPTION MEDICATION

Medication Name: _______________________________________________ Dose: _______________________________

Condition for which medication is being administered: __________________________________________________________

Specific Directions (e.g., on empty stomach, with water, etc.) ______________________________________________________

Time/frequency of administration: __________________________________________________________

If PRN, frequency: __________________________________________________________

If PRN, for what symptoms: __________________________________________________________

Relevant side effects: __________________________________________________________

Medication shall be administered from _______/_____/_______ to _______/_____/_______

Special Storage Requirements: __________________________________________________________

Is the camper capable of self-managed care? __________________________________________________________

Prescriber’s Name/Title: __________________________________________ Prescriber’s place of employment: _________________

Telephone: ___________________________ Fax: ___________________________

I hereby affirm that this individual has been instructed in the proper self-administration of the prescribed medications(s)

Prescriber’s Signature: __________________________________________ Date: ___________________________

B. PARENT/GUARDIAN AUTHORIZATION, WAIVER AND CONSENT FOR SELF-ADMINISTRATION OF PRESCRIPTION MEDICATION

I authorize and recommend self-medication by my child for the above medication. I also affirm that he/she has been instructed in the proper self-administration of the prescribed medication by his/her attending physician. I shall indemnify and hold harmless the Institution, its governing board, officers, employees, and representatives against any claims that may arise relating to my child’s self-administration of prescribed medication(s).

I/We have legal authority to consent to medical treatment for the camper named above, including the administration of medication at the above referenced Camp.
C. PARENT/GUARDIAN AUTHORIZATION, WAIVER AND CONSENT FOR OVER-THE-COUNTER MEDICATION

Over-the-Counter (OTC) Medication may at times be administered, if approval is indicated by the camper’s parent or guardian. Please complete the following section to save time if your child needs any of these OTC medications during his/her stay. Note: Unless we have parental authorization, we cannot administer ANY medication.

____ No, my child does not need to take any OTC medication while at Camp.
____ Yes, my child may need to take OTC medication while at Camp (if yes, complete the section below):

I hereby authorize that the following medications may be given to ______________________________ (Child’s Name) if the need arises. You may dispense only those checked.

____ Ointments for minor wound care, first aid as directed. (antiseptic, anti-itch, anti-sting, antibiotic, sunburn)
____ Tylenol/Acetaminophen as directed.
____ Aspirin/Ibuprofen as directed.
____ Throat lozenges and or spray as directed for sore throat.
____ Micatin or anti-fungus treatment as directed for athlete’s foot
____ Kapectate or Imodium for diarrhea as directed.
____ Milk of Magnesia, Pepto Bismol or Mylanta for upset stomach or nausea as directed.
____ Rolaid or Tums for acid reflux, heartburn or indigestion as directed.
____ Benadryl for swelling, hives, allergic reaction, as directed
____ Actifed or Sudafed as directed for nasal congestion or allergy relief per instructions.
____ Visine or other eye drops for minor eye irritation.
____ Medicated lip ointment for dry chapped lips, lip blisters or canker sores as directed.
____ Hydrocortisone ointment as directed for mild skin irritations, poison ivy, and insect bites.
____ Medicated powder for skin irritation as directed.
____ Robitussin or other cough syrup as directed.
____ Calamine lotion for bug bites and poison ivy.
____ Sunscreen
____ Bug repellent
____ Other (list any other approved over-the-counter drugs) ________________________________

Camp staff reserves the right to use generic equivalents when available for the name brand over-the-counter medications listed above.

I understand that such administration will not be done under the supervision of medical personnel. I also agree that any first aid treatment may be given as needed.

Any condition which is associated with fever, significant inflammation, and/or does not respond to the above outlined treatment will be followed up by a consultation with the camper’s parents. Parent/guardian will be contacted if any conditions develop requiring treatment with any of the above over-the-counter medications that are not checked.

I understand that these over-the-counter medications are not necessarily kept on hand and available to be administered immediately.

I authorize the administration of over-the-counter medications to my child as indicated above. I shall indemnify and hold harmless the Institution, its governing board, officers, employees, and representatives against any claims that may arise relating to my child being administered the above indicated over-the-counter medications.

I/We have legal authority to consent to medical treatment for the camper named above, including the administration of medication at the above referenced Camp.

Parent/Guardian Signature: ______________________________ Date: ______________________________

Home phone # __________________________ Cell Phone # __________________________ Work Phone # __________________________
The University of Texas Rio Grande Valley  
[Summer Camp Name]  
Leave Authorization List

Rules, participants are not allowed to leave campus with anyone if not previously authorized by their parent(s) or legal guardian. In order to assure the safety of your son/daughter, please provide the program with a list of names that you (Parent or Legal Guardian) approve to pick up your son/daughter in case of an emergency and only if, you are not able to pick up your son/daughter yourself.

<table>
<thead>
<tr>
<th>Name/Nombre</th>
<th>Relation/Relación</th>
<th>Address/Dirección</th>
<th>Phone/Teléfono</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
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<td>5.</td>
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</tbody>
</table>

Government-issued picture ID’s or parent pickup authorization card if provided by the camp will be required to pick up campers.

I, ______________________________, as the Parent or Legal Guardian of _____________________________, hereby authorize the UTRGV Camp staff to release my son/daughter to the above listed persons and release the UTRGV Camp staff from any liability that may arise by them releasing my son/daughter to them. I fully understand that once my son/daughter is released to any of the above authorized individuals, it will be their responsibility and not the program’s to ensure their safety and well-being.

*Note: If you have special concerns or circumstances about picking up your child please discuss them with the camp director.

__________________________
Parent/Guardian Name

__________________________  _____________
Parent/Guardian Signature      Date
Release of Student Information, Pictures, & Video

CONFIDENTIALITY OF INFORMATION

The personal information that you provide UTRGV will be maintained within the UTRGV DEPARTMENT NAME. This information is protected by the Family Educational Rights and Privacy Act of 1974.

RELEASE OF STUDENT INFORMATION

I, _____________________________, authorize UTRGV to release official transcripts, test scores, and other records of my son/daughter ___________________________ to the professional staff of UTRGV for evaluation purposes. I also authorize the professional staff of UTRGV to further release these records to other institutions for admission, educational planning, and program developing purposes.

☐ Yes, I do agree with the conditions stated above.
☐ No, I do not agree with the conditions stated above.

AUTHORIZATION FOR RELEASE OF PHOTOGRAPHS

I, _____________________________, authorize UTRGV to use photographs of ___________________________.

I understand that these photographs will be utilized for promotional, recruitment, and informational purposes in the form of newsletter, newspaper, pamphlet, brochure, scrapbook, commercials, news, documentary, promotional video, and/or any other media form and/or any other media form that will require his/her image.

☐ Yes, I do agree with the conditions stated above.
☐ No, I do not agree with the conditions stated above.

PARENT/GUARDIAN SIGNATURE FOR ABOVE STATEMENTS

___________________________________________  _______________________
Parent/Guardian Signature  Date
Autorización Para Uso de Información Fotografías y Videos

**CONFIDENCIALIDAD DE INFORMACIÓN**

La información personal que usted proporcione al UTRGV se guardará en las oficinas del programa. Tal información es protegida por los Derechos de Educación de la Familia y la Ley de Privacidad de 1974.

**LIBERACIÓN DE INFORMACIÓN ACERCA DEL ESTUDIANTE**

Yo, ________________________, autorizo a UTRGV a proporcionar datos oficiales, calificaciones y otros datos de mi hijo(a) __________________________ a UTRGV con fines de evaluación. También, autorizo al equipo de trabajo a proporcionar tales datos a otras instituciones con propósitos de admisión, planeación educativa y desarrollo del programa.

- [ ] No, no estoy de acuerdo con las condiciones mencionadas.
- [ ] Sí, si estoy de acuerdo con las Condiciones mencionadas.

**AUTORIZACIÓN PARA USO DE FOTOGRAFÍAS Y Video**

Yo, ________________________, autorizo a UTRGV a usar fotografías de mi hijo(a) con propósitos de promoción, reclutamiento, e información en forma de cartas, periódicos, folletos, volantes, revistas, comerciales, noticias, documentales, videos promocionales, y/o cualquier otro tipo de medio informativo que requiera nuestra presencia en fotografías.

- [ ] No, no estoy de acuerdo con las condiciones mencionadas.
- [ ] Sí, si estoy de acuerdo con las Condiciones mencionadas.

**FIRMA DE PADRES/GUARDIÁN PARA CONDICIONES MENCIONADAS**

_______________________________  __________________
Firma de Padres o Guardián       Fecha