

## **TESTING REQUIREMENTS AND PROCEDURES FOR THE TExES PPR AND TExES CONTENT EXAMS**

### **STUDENTS WHO TOOK CLASSROOM INTERACTIONS (UTCH 3302) PRIOR TO FALL 2024:**

**If your original Certify Teacher account is still active, you can continue with the process outlined directly below. If your original Certify Teacher account has expired, you will need to begin following the process for students who take Classroom Interactions in Fall 2024 or after. That process is in the next section.**

### **Prior to the first attempt at taking an official TExES PPR exam or TExES content exam**

#### **1. TExES Exam Preparation Program for UTeach Students**

During the first week of each semester in UTCH 3302 and UTCH 3303, the students will be introduced to, or reminded of, the testing requirements for the TExES exams. UTRGV UTeach Master Teachers will be responsible for creating, updating and disseminating documents that include an overview of exam pathways, a calendar of secure diagnostic exam administrations, and a TExES Exam Log Sheet. Students will be required to acknowledge their acceptance of TExES PPR and content exam testing procedures and requirements via an online Qualtrics survey.

#### **2. Certify Teacher Requirements**

Eligible UTRGV UTeach students (who have enrolled in UTCH 3302 Classroom Interactions and who have been formally accepted into the UTRGV Teacher Education Program) will be required to register for their TExES PPR and content exam preparation programs through Certify Teacher and pay the fees associated with the program. Participation in the Certify Teacher preparation program is mandatory.

Students will take a secure diagnostic TExES PPR exam and TExES content exam administered by the Certify Teacher preparation program and proctored by a UTRGV UTeach Master Teacher. Administration dates and times will be announced at the beginning of each semester.

Students must enroll through the Certify Teacher student plan tracker mode. Through this mode UTRGV UTeach students will receive an individual score report about each of their secure diagnostic exams indicating strengths and weaknesses by domain and competency.

#### **3. Certify Teacher Secure Diagnostic Exam Results**

UTRGV UTeach students who score at least 80% overall with at least 75% in each domain on the Certify Teacher secure diagnostic content exam or at least 80% overall with at least 80% in each domain on the Certify teacher secure diagnostic PPR exam will be exempt from completing the Certify Teacher preparation program and may email their Log Sheet with the Exam History (and the diagnostic exam score report for the PPR) to one of the UTRGV UTeach Co-Directors to receive approval to register for their first attempt to pass the official TExES PPR and/or content exam. [See step 4 below.]

UTRGV UTeach students who receive less than the required scores (listed above) on a Certify Teacher secure diagnostic exam will participate in the Certify Teacher preparation program until they have obtained the required scores on a Certify Teacher exam. Students may then email their Log Sheet with the Exam History (and the diagnostic exam score report for the PPR) to one of the UTRGV UTeach Co-

Directors to receive approval to register for their first attempt to pass the official TExES PPR and/or content exam. [See step 4 below.]

#### **4. After approval by a UTRGV UTeach Co-Director to take an official TExES exam**

The UTRGV UTeach Co-Directors must approve ALL Log Sheets before permission is given to take any official TExES PPR or content exam. Please note that the Co-Directors will not consider valid any Certify Teacher Exam History that has any intervening activities in the timestamp during the representative exam time. In addition, the Co-Directors will not consider valid any Certify Teacher representative exams that last more than five hours. Once approved, students will complete the TExES Testing Request Application (Step 2) on the Office of Education Preparation and Accountability (OEPA) website [here](#). Online registration is granted by OEPA. UTRGV UTeach students may then register for their official TExES PPR and/or content exam (first attempt).

#### **STUDENTS WHO TOOK CLASSROOM INTERACTIONS (UTCH 3302) IN FALL 2024 OR AFTER:**

##### **Prior to the first attempt at taking an official TExES PPR exam or TExES content exam**

##### **1. TExES Exam Preparation Program for UTeach Students**

Students will begin their exam preparation during the UTCH 3302 laboratory section. Students will use 240 Tutoring, an online program, during the laboratory section of UTCH 3302 to prepare for their TExES content exam. UTRGV UTeach Master Teachers will be responsible for proctoring laboratory sessions and for creating, updating, and disseminating documents related to the laboratory section, including the laboratory syllabus. After completing their diagnostic exam, students will be given their TExES Exam Log Sheet. Students will also take their PPR diagnostic exam during UTCH 3302 Laboratory. Students will be required to acknowledge their acceptance of TExES PPR and content exam testing procedures and requirements via an online Qualtrics survey.

##### **2. Preparation Program Requirements**

###### **TExES Content Exam:**

Eligible UTRGV UTeach students (who have enrolled in UTCH 3302 Classroom Interactions and who have been formally accepted into the UTRGV Teacher Education Program) will be required to purchase the 240 Tutoring online TExES content exam preparation program. Participation in the 240 Tutoring preparation program is mandatory.

Students will complete the 240 Tutoring content program during the semester as the requirement for the Classroom Interaction Laboratory. This preparation will include taking a diagnostic exam, completing all program materials, and taking Practice Test #1.

###### **TExES PPR Exam:**

Students can choose either Certify Teacher or 240 Tutoring as the program they will use to prepare for their TExES PPR exam. Eligible UTRGV UTeach students (who have enrolled in UTCH 3302 Classroom Interactions and who have been formally accepted into the UTRGV Teacher Education Program) will be

required to take a PPR diagnostic exam using their selected program during the semester. Students are responsible for the costs of their selected preparation program.

Students who select the Certify Teacher program must enroll in the Certify Teacher student plan tracker mode. Through this mode, UTRGV UTeach students will receive an individualized study plan that must be completed.

### **3. Requirements for Approval**

#### **TExES Content Exam**

UTRGV UTeach students must complete 100% of the 240 Tutoring content program. After completing 100% of the program, they will take Practice Test #1. Students who score 75% or higher on Practice Test #1 will be eligible to take the official TExES content exam. Students who score less than 75% on Practice Test #1 will continue using the 240 Tutoring program and taking additional practice tests until they attain the required minimum score of 75%. At the point that the required 75% score is met, students will email their completed Log Sheet and Eligibility form along with the PDF of the Practice Tests report to one of the UTRGV UTeach Co-Directors to receive approval to register for their first attempt to pass the official TExES content exam. [See step 4 below.]

#### **TExES PPR Exam**

##### *240 Tutoring Program*

Students who selected the 240 Tutoring program for their PPR preparation must complete 100% of the 240 Tutoring PPR program. After completing 100% of the program, they will take Practice Test #1. Students who score 75% or higher on Practice Test #1 will be eligible to take the official TExES PPR exam. Students who score less than 75% on Practice Test #1 will continue using the 240 Tutoring program and taking additional practice tests until they attain the required minimum score of 75%. At the point that the required 75% score is met, students will email their completed Log Sheet and Eligibility form along with the PDF of the Practice Tests report to one of the UTRGV UTeach Co-Directors to receive approval to register for their first attempt to pass the official TExES PPR exam. [See step 4 below.]

##### *Certify Teacher Program*

Students who selected the Certify Teacher program for their PPR preparation must take the diagnostic exam. UTRGV UTeach students who score at least 80% overall with at least 80% in each domain on the Certify Teacher diagnostic PPR exam will be exempt from completing the Certify Teacher preparation program and may email their Log Sheet with the Exam History to one of the UTRGV UTeach Co-Directors to receive approval to register for their first attempt to pass the official TExES PPR exam. [See step 4 below.]

UTRGV UTeach students who receive less than the required score of at least 80% overall with 80% in each domain on the Certify Teacher diagnostic PPR exam will participate in the Certify Teacher preparation program until they have obtained the required score on a Certify Teacher exam. Students may then email their Log Sheet with the Exam History to one of the UTRGV UTeach Co-Directors to

receive approval to register for their first attempt to pass the official TExES PPR exam. [See step 4 below.]

#### **4. After approval by a UTRGV UTeach Co-Director to take an official TExES exam**

The UTRGV UTeach Co-Directors must approve ALL Log Sheets before permission is given to take any official TExES PPR or content exam. Please note that the Co-Directors will not consider valid any Certify Teacher Exam History that has any intervening activities in the timestamp during the exam time. In addition, the Co-Directors will not consider valid any Certify Teacher exams that last more than five hours. Also, please note that the Co-Directors will not consider valid any 240 Tutoring scores submitted more than sixty days after the score is obtained. Once approved, students will, within thirty days, complete the TExES Testing Request Application (Step 2) on the Office of Education Preparation and Accountability (OEPA) website [here](#). Online registration is granted by OEPA. UTRGV UTeach students may then register for their official TExES PPR and/or content exam (first attempt).

#### **ALL UTEACH STUDENTS:**

#### **Prior to UTRGV UTeach students' additional attempt(s) to pass the official TExES content exams**

UTRGV UTeach students need Co-Director approval before ALL exam attempts. If UTRGV UTeach students do not pass their first official TExES content exam, they will be required to complete an intervention plan using 240 Tutoring and/or additional assignments provided by an assigned UTRGV UTeach Master Teacher.

Intervention plan students will be given 2 months' free access to 240 Tutoring. Students will first be required to take the 240 Tutoring Diagnostic Exam and then complete at least 90% of the material in 240 Tutoring. When at least 90% of the material has been completed, the student will take a 240 Tutoring practice exam. A score of at least 75% is required on the practice exam. There are 3 practice exams available. After the first practice exam, if the score is less than 75%, the master teacher will assign additional material (from 240 Tutoring or other resources). After completion of the additional material, the master teacher will approve the student to take the 2<sup>nd</sup> 240 Tutoring practice exam. If the student does not score at least 75%, the above process will be repeated. If the student does not score at least 75% on the 3<sup>rd</sup> exam, the master teacher will create new requirements.

After the student has scored at least 75% on a 240 Tutoring practice exam, they will then be required to take the OEPA representative exam and score a minimum of 70%. If the student scores 70% or higher, they will be approved by the master teacher and a co-director to take the official TExES exam. If the student does not score at least 70% on the OEPA representative exam, the master teacher will create new study material and testing requirements. Whether or not a student must retake the OEPA representative exam will be left to the discretion of the master teacher. If a student still has 240 Tutoring practice exams remaining, the master teacher could require the student to take another 240 Tutoring practice exam after a period of utilizing other study materials.

If a student does not take a 240 Tutoring practice exam by the end of the 2-month free access, they will be required to purchase 240 Tutoring to continue with the requirements. If they have taken a practice exam but did not score at least 75% within the 2-month free access period, then the master teacher will extend the free access for one more 2-month period. Free access will not be given for more than a total of 4 months.

Once a student has completed all intervention plan requirements, they may then email their Log Sheet with their Diagnostic Exam Report, all Practice Exams Reports, their first official TExES exam attempt date and score, and the score report of the OEPA Content Representative Exam to one of the UTRGV UTeach Co-Directors to receive approval to take any additional official TExES content exams.

Once approved, students will complete the TExES Testing Request Application (Step 2) on the Office of Education Preparation and Accountability (OEPA) website [here](#). Online registration is granted by OEPA. UTRGV UTeach students may then register for their official TExES content exam (additional attempt).

### **Prior to UTRGV UTeach students' additional attempt(s) to pass the official TExES PPR exams**

UTRGV UTeach students need Co-Director approval before ALL exam attempts, except the second attempt. If UTRGV UTeach students do not pass their first official TExES PPR EC-12 exam, they will be required to complete an intervention plan. Students will be referred to the UTRGV Certification Exam Support Hub and must meet all requirements.

For their second official TExES PPR EC-12 exam attempt, once a student has completed all the Certification Exam Support Hub requirements, they will receive approval documentation from the Certification Exam Support Hub. Once approved, students will complete the TExES Testing Request Application (Step 2) on the Office of Education Preparation and Accountability (OEPA) website [here](#). Online registration is granted by OEPA. UTRGV UTeach students may then register for their official TExES PPR exam (second attempt).

For subsequent official TExES PPR EC-12 exam attempts, students will be required to complete an intervention plan provided by an assigned UTRGV UTeach Master Teacher. Once a student has completed all intervention plan requirements, they may then email their intervention plan documentation and their prior official TExES exam attempt dates and scores to one of the UTRGV UTeach Co-Directors to receive approval to take any subsequent official TExES PPR exams.

Once approved, students will complete the TExES Testing Request Application (Step 2) on the Office of Education Preparation and Accountability (OEPA) website [here](#). Online registration is granted by OEPA. UTRGV UTeach students may then register for their official TExES PPR exam (subsequent attempt).

### **Official TExES PPR and content exam deadlines**

1. UTRGV UTeach students who intend to enroll in UTCH 4101/UTCH 4601 Apprentice Teaching the following semester but have not passed one or both official TExES exams must retake the official TExES PPR and/or content exam by the OFE (Office of Field Experience) [deadline](#). This timeline will allow a student to meet TExES testing requirements and register for UTCH 4101/UTCH 4601 Apprentice Teaching in the subsequent semester.

2. UTRGV UTeach students **who intend to enroll in UTCH 4101/UTCH 4601 Apprentice Teaching the following semester but have not made the first attempt to pass an official TExES exam**, are under advisement that they must make the first attempt to pass the official TExES PPR and/or content exam no later than the end of the second week during the fall semester and no later than the end of the ninth week during the spring semester in order to allow enough time for a re-test after the State's 30-day waiting period. Students are required by OFE to have passed their official TExES PPR and content exams by the OFE deadline and prior to admission to UTCH 4101/UTCH 4601 Apprentice Teaching. Students

who have not passed their official TExES PPR exam by the deadline will be required to agree to complete edTPA to be admitted to clinical teaching.

### Frequently Asked Questions for UTRGV UTeach Testing Requirements and Procedures for the TExES PPR and Content Exams for Students taking Classroom Interactions (UTCH 3302) during or after Fall 2024

1. *Q: Do I have to register for the 240 Tutoring exam preparation programs?*

A: Yes. All UTRGV UTeach students must register for the 240 Tutoring content exam preparation program. This program will be used to help prepare you for the official TExES content exam.

2. *Q: How much does the 240 Tutoring exam preparation program cost? Am I responsible for the cost?*

A: The cost for the 240 Tutoring exam preparation program when purchased for the Classroom Interactions (UTCH 3302) Laboratory course is \$60 for 120 day access. You are responsible for the cost and will receive purchasing information prior to the first day of class.

3. *Q: Once I purchase the 240 Tutoring exam preparation program, what do I do?*

A: **Do not start the program.** You will begin the program on the first day of the Classroom Interactions Laboratory class.

4. *Q: Who are the UTeach Co-Directors and how do I contact them?*

A: The Co-Directors and their emails are listed below. Please only email one Co-Director (either is fine) your documents for approval to take the official TExES exams.

Dr. Angela Chapman at [angela.chapman@utrgv.edu](mailto:angela.chapman@utrgv.edu)

Dr. Chris Smith at [Kenneth.smith@utrgv.edu](mailto:Kenneth.smith@utrgv.edu)

5. *Q: How long will it take before I can register for the official TExES exam once I email my completed Log Sheet?*

A: You will need to get Co-Director approval to take an official TExES exam. This can take up to a week or more. Then you will need to submit the Test Request Form on the OEPA website and upload all necessary documents to Watermark for OEPA approval before your electronic bars can be removed. This may take additional time. Please keep this in mind if you are trying to make OFE testing deadlines.

6. *Q: Do I have to get Co-Director approval before each official TExES exam attempt?*

A: Yes. You will need to submit your completed Log Sheet or intervention plan and Log Sheet and receive Co-Director approval before any official TExES exam attempt, except the 2<sup>nd</sup> official TExES PPR exam attempt. This includes the 1<sup>st</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> attempts for the official TExES PPR exam, and the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> attempts for the official TExES content exam. Please note that the Co-Directors will not consider valid any Certify Teacher representative exam that has any intervening activities in the timestamp during your representative exam time, or any representative exams lasting more than five hours.

7. *Q: I failed my official TExES exam, what do I do now?*

A: If you fail your official TExES PPR or content exam you will be given an individualized intervention plan provided by your UTRGV UTeach Master Teacher mentor. To find out who this person is, see the question below. The intervention plan can include additional 240 Tutoring testing and study modules as well as supplementary material. Students who failed their official TExES PPR exam will be referred to the UTRGV Certification Exam Support Hub. The master teacher assigned to PPR intervention plans will provide all information about signing up with the Support Hub.

When you have completed your intervention plan, including obtaining required scores on assigned practice and/or representative exams, you will then email your completed intervention plan and log with all supporting documentation to one of the UTeach Co-Directors for approval before you will be allowed to make a second or subsequent attempt at an official TExES exam.

*8. Q: How do I find out who my UTRGV UTeach Master Teacher mentor is for my intervention plan?*

A: Depending on which official TExES exam you failed, please contact the following individual for your intervention plan:

**Brownsville:**

Mathematics/PPR – Lily Trevino at [Liliana.trevino@utrgv.edu](mailto:Liliana.trevino@utrgv.edu) or Gus Valencia at [Gustavo.valencia@utrgv.edu](mailto:Gustavo.valencia@utrgv.edu).

Science/PPR – Pamela Groves at [pamela.groves01@utrgv.edu](mailto:pamela.groves01@utrgv.edu).

**Edinburg:**

Mathematics 4-8 – Anna Gonzalez at [anna.gonzalez@utrgv.edu](mailto:anna.gonzalez@utrgv.edu)

Mathematics 7-12 – Patricia Mendiola at [patricia.mendiola@utrgv.edu](mailto:patricia.mendiola@utrgv.edu)

Science 4-8 – Elizabeth Goldberg at [elizabeth.goldberg@utrgv.edu](mailto:elizabeth.goldberg@utrgv.edu)

Life Science 7-12 – Tim Sears at [tim.sears@utrgv.edu](mailto:tim.sears@utrgv.edu)

Chemistry 7-12 – Tim Sears at [tim.sears@utrgv.edu](mailto:tim.sears@utrgv.edu)

Physics/Math 7-12 – Omar Elizondo at [omar.elizondo@utrgv.edu](mailto:omar.elizondo@utrgv.edu)

PPR – Omar Elizondo at [omar.elizondo@utrgv.edu](mailto:omar.elizondo@utrgv.edu)

*9. Q: I failed my official TExES exam for the second, third or fourth time, what do I do?*

A: If you fail your official TExES exam for the second, third or fourth time you will need to complete an individualized intervention plan provided by your UTRGV UTeach Master Teacher mentor for each failed attempt. Please see the question above for more information.

*10. Q: Can I apply for UTCH 4601 Apprentice Teaching without completing the Certify Teacher exam preparation programs?*

A: No. You must complete the Certify Teacher exam preparation programs in order to take your official TExES PPR and content exams. You must pass both exams prior to being accepted into UTCH 4601 Apprentice Teaching. Please keep this in mind when you are trying to meet OEPA testing deadlines for UTCH 4601 Apprentice Teaching. Failure to complete the Certify Teacher exam preparation programs can result in a delay in UTCH 4601 Apprentice Teaching and your graduation.

*11. Q: How long do I have access to the Certify Teacher exam preparation program?*

A: You will have access for up to 3 years or until you pass your official TExES exam. At the end of 3 years, you will need to purchase the program again. You can continue to use the UTRGV UTeach discount code.

12. *Q: I am not receiving emails related to Certify Teacher or TExES exam testing requirements. Who do I contact?*

A: If by the third week of the semester you have not received any emails related to Certify Teacher or TExES exam testing requirements, please contact Stacy Solis at [stacy.solis@utrgv.edu](mailto:stacy.solis@utrgv.edu)

13. *Q: Who should I contact for more information about UTRGV UTeach testing requirements and procedures for the TExES PPR and content exams?*

A: Contact the UTeach Co-Directors for more information.

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**Your acknowledgement of the TExES content and TExES PPR exam testing procedures and protocols will be submitted via an online Qualtrics survey.**