

2025-2026 Cost of Attendance Adjustment Request (Professional License/Certificate)

Student First Name: _____ Student Last Name: _____ ID: _____

DOB: ____/____/____ Primary Phone #: (____) ____-____ Secondary Phone #: (____) ____-____

This is a one-time request for an adjustment to your cost of attendance based on expenses for obtaining the first professional license or certificate.

Required documentation:

Please provide any documentation from your department indicating the purchase of the license or certificate is required by a state or required to practice or be employed in their profession and receipts of expenses for the purchase of the license or certificate. Expenses/receipts must be for the current academic year.

Cost of Professional License/Certificate: _____

(If required documents are not included, the request will be denied)

NOTE: Changing a student's cost of attendance does not increase Financial Aid eligibility or Student Loan eligibility if you have already been awarded the maximum for your classification per semester/year.

Please indicate financial aid program that you intend to get increased/adjusted _____.

(Student's Signature)

(Date)

Submitting documents. You may submit your documents in several ways:

- Email to: finaid@utrgv.edu
- By mail to: **UTRGV U Central**, Visitors Center 1.113, 1201 W. University Drive, Edinburg, TX 78539
- Physical Drop off to locations listed below:

Brownsville U Central Location:
The Tower, Main 1.100
One West University Blvd.
Brownsville, Texas 78520
Ph: (888) 882-4026

Edinburg U Central Location:
Student Services Bldg., First Floor
1201 West University Drive
Edinburg, Texas 78539
Ph: (888) 882-4026

For Office Use Only:

Processed by: _____

Date: _____