

Log in to the Banner system using your UTRGV credentials:

<https://mysis.utrgv.edu/>

UTRGV The University of Texas Rio Grande Valley

Online Services Login

Sign in with your UTRGV account

Login

[Can't access your account?](#)

To protect your personal information, please close ALL open browser windows when you sign out.

By pressing the Sign in button, you agree to:

- Use the system and data only for official University transactions.
- Never share your password or access.

Help

- Brownsville: (956) 882-HELP (4357)
- Edinburg: (956) 665-2020

Unauthorized use of this site is prohibited and may subject you to civil and criminal prosecution. Usage may be subject to security testing and monitoring.

On the Welcome page, type in SFASRPO, then press enter:

Welcome

Search Direct Navigation

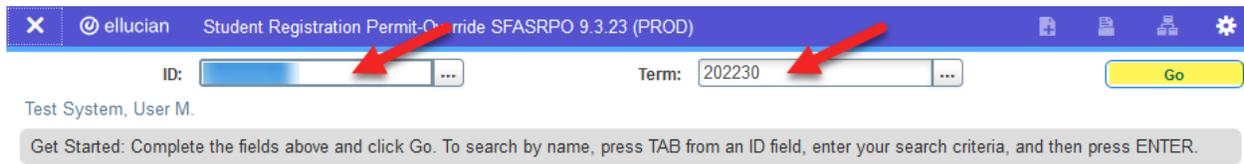
SFASRPO

Student Registration Permit-Override (SFASRPO)

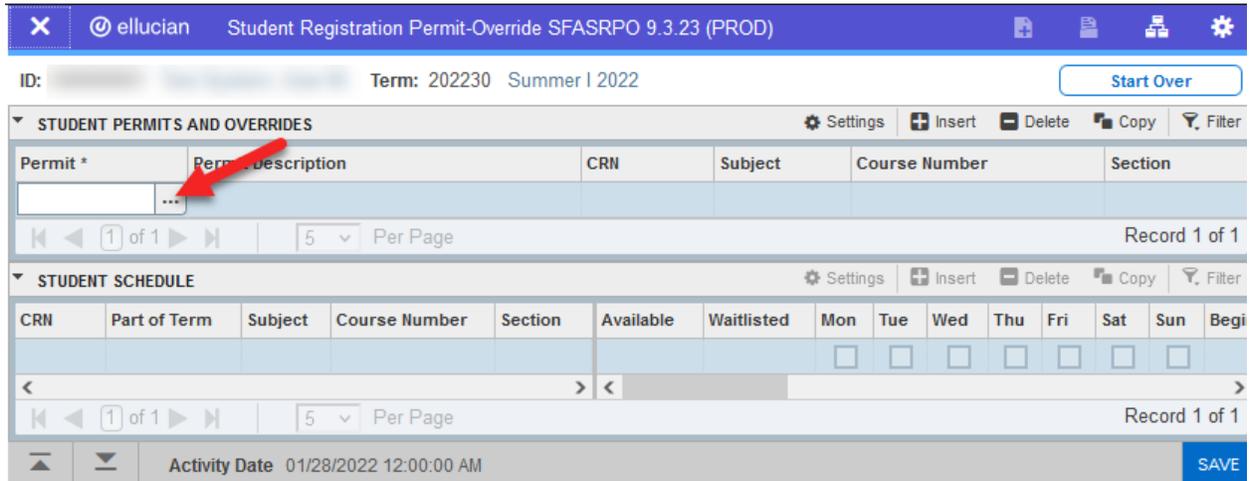
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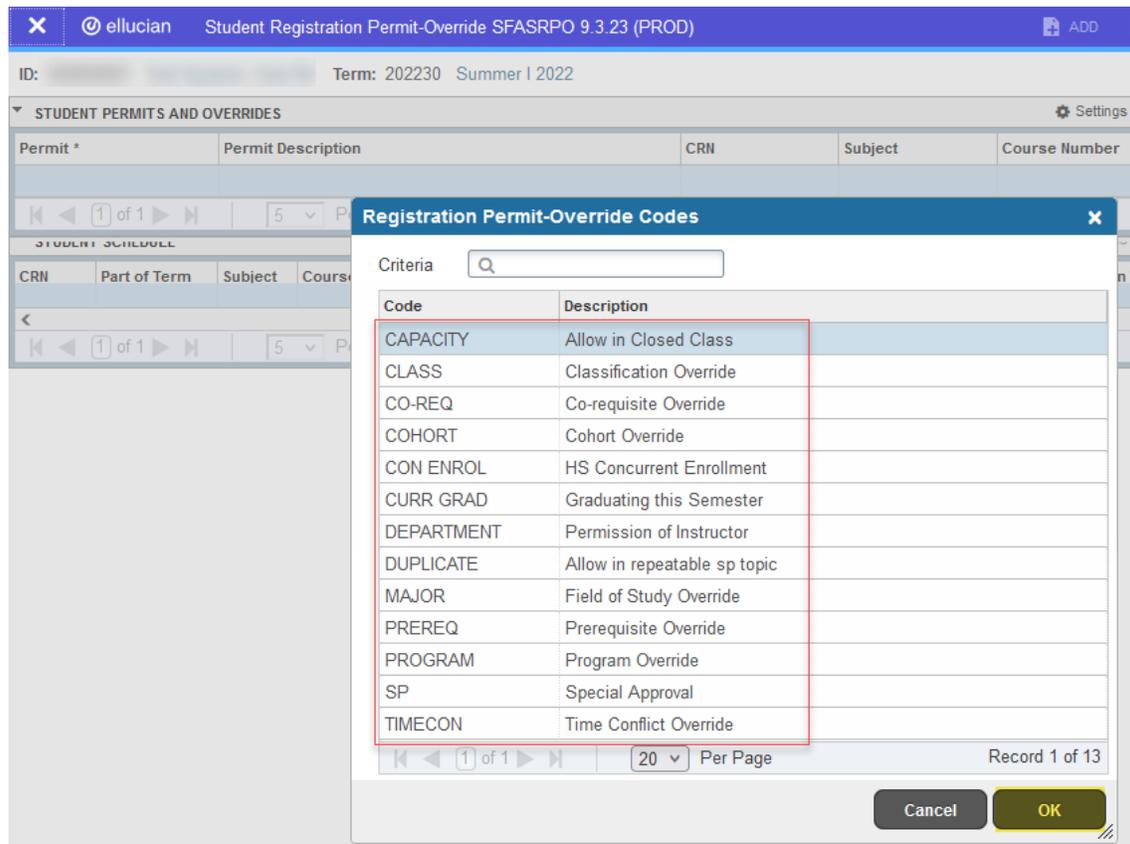
In SFASRPO, enter the student ID number and Term code, then click Go:



Click on the search button with the three dots to get a list of available overrides:



Select the appropriate override then click OK. (Note: When unsure which override to select, ask the student to provide you a snapshot of the registration error they are receiving in their attempt to register):



Once the Permit code is added/selected, enter the class CRN number if the student is restricted to a particular class section, then click the Save button:

ellucian Student Registration Permit-Override SFASRPO 9.3.23 (PROD)

ID: Term: 202230 Summer I 2022 Start Over

Permit *	Permit Description	CRN	Subject	Course Number	Section
SP	Special Approval	63011	MGMT	4356	90L

1 of 1 Per Page Record 1 of 1

CRN	Part of Term	Subject	Course Number	Section	Available	Waitlisted	Mon	Tue	Wed	Thu	Fri	Sat	Sun
							<input type="checkbox"/>						

1 of 1 Per Page Record 1 of 1

Activity Date 01/28/2022 12:00:00 AM SAVE

If the student is NOT restricted to a particular class section, do not enter a CRN number. Instead, enter the course subject and course number. Click the Save button:

ellucian Student Registration Permit-Override SFASRPO 9.3.23 (PROD)

ID: Term: 202230 Summer I 2022 Start Over

Permit *	Permit Description	CRN	Subject	Course Number	Section
SP	Special Approval		ACCT	2301	

1 of 1 Per Page Record 1 of 1

CRN	Part of Term	Subject	Course Number	Section	Available	Waitlisted	Mon	Tue	Wed	Thu	Fri	Sat	Sun
							<input type="checkbox"/>						

1 of 1 Per Page Record 1 of 1

Activity Date 01/28/2022 12:00:00 AM SAVE

If you do not have access to process class overrides in your department, you may request access through the *UTRGV Support Center* application in my.utrgv.edu:

Get Access!

access

Request access to a University business resource: PeopleSoft, Banner, File Shares, Departmental Emails, etc.

Instructions for requesting University resources:

- Select the "Category" and the "Resource" you would like to request.
- Type in the description section the access you are requesting
- Select "Request"

Request Access

Share

Add to Favorites

Details