HOW TO UPDATE AUTHORIZED PAGES FOR YOUR PROXY

Students have the ability to update the pages for which a proxy is authorized to view at any time.

1. On the Proxy Management page, click on the edit icon underneath the corresponding proxy.

2. Under the Proxy Information tab, go to the Authorizations section and check and/or uncheck the pages as needed.

3. Click Submit.
4. You will be returned to the Proxy Management page and will receive a message in the upper right-hand corner confirming the update.

✅ The proxy data has been successfully updated.