Quick Guide to Banner Self-Service
Browse Course Catalog

1. Go to the MyUTRGV student portal using an approved web browser. Banner 9 Self-Service is recommended on this web browser:

   ![Image]

2. Select the Application ASSIST.

3. Select Student Registration.

4. Click on the Browse Course Catalog link.

5. Choose a term from the drop-down option and click ‘Continue.’

   **Notes:** Terms with “Module” are associated with the Accelerated Online Programs (AOP). Terms with “SOM” are associated with School of Medicine.
Browse for Courses

1. Enter search criteria to find courses. Begin by typing into a field for selecting **Subject(s)**. If you know what **Course Number** to search by, you may type in the 4-digit course number or enter one to three numbers followed by a percentage (%) sign (i.e., 2%, 23%, 231%). If you want to search by a word in the course title or course description, enter the **Keyword**. You may also use the **Advanced Search** option should you like to refine the class search further.

![Browse Courses](image)

Search Results

1. Based on the search criteria you entered, only active courses will populate for the selected term.

*Note: Columns may be resized by setting your cursor over a header vertical line until the cursor changes to the adjustment tool, then dragging to desired width. Columns may also be removed by unchecking header boxes in the tool icon on last column.* If you need to change your search criteria, click on the green ‘Search Again’ button at the top right corner.

![Search Results](image)

2. To get additional course details and course requirements, click on the course title link. A pop-up window will appear with vertical tabs to select from.
### Course Details for ACCT 4337: Auditing

**Catalog:**
- Title: Auditing
- College: College of Business and Entrepreneurship
- Division: Department of Accountancy
- ACCT

**Attributes:**
- Credit Hours: 3
- Lecture: 3
- Lab: 0
- Other: 0

**Restrictions:**
- Level: Undergraduate UG
- No Credit Only Y
- Standard Under B
- Schedule Types: Lecture LEC

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