SELF-SERVICE: REGISTERING FOR LINKED LECTURE/LAB

1. Login to the MyUTRGV student portal using an approved web browser. Banner 9 Self-Service Registration is recommended on this web browser:

2. Select the Application ASSIST.

3. Select Student Self Service.

4. Click on Registration.

5. Click on the Register / Drop Classes.

6. Choose a term from the drop-down list and then click ‘Continue.’

7. We will search for the course BIOL-1406 to show how to register for linked classes. This will be the same for any other course that has required linked lecture/lab.
This indicates the course has a required linked course. We will use this class (BIOL-1406-02) for the example.

8. Locate the interested lecture or lab, and then click on the View Linked. This will display the linked class(es) to the class BIOL-1406-02.

This is the lecture (BIOL-1406-02) you selected.

These are the lab options linked to the lecture you selected.

9. Register for the lecture and lab by clicking on the corresponding Add All button. Classes will be placed in the preliminary schedule.

Note: Status is pending, so this means you are not registered for the classes yet.
a. Click on **Submit** to register for the linked classes in one submission.

- If one of the classes is closed, then the registration will not go through. An alert will be displayed at the top right corner indicating any issues encountered.
- Student can add themselves to the lecture waitlist if closed.
  - Lecture classes will allow student to add themselves to a waitlist.
  - Labs do not have the option to waitlist.

10. To verify your enrollment, click on the **Schedule and Options** tab.

   ![Schedule and Options Tab]

   **Note:** Status is now showing Registered and you are now enrolled for the classes.

   ![Registered Status]

Student is now enrolled for the lecture BIOL-1406-02 and lab BIOL-1406-BB in this example. The same concept is used for other linked courses that require to be enrolled in a second class.