

Student Withdrawal Form

This form is to be used by students wishing to drop all enrolled courses for the current term. If you wish to drop one or more courses but still remain enrolled in at least 1 credit hour, you must complete the course drop online instead of using this form, provided you have not missed the drop deadline posted on the [Academic Calendar](#).

Withdrawals can only be requested between the first day of class and the drop deadline for the term as established in the Academic Calendar available online. Students are encouraged to review the withdrawal and refund policies online before submitting this request.

Reason for Withdrawal: **Academic Difficulty** **Employment** **Financial** **Health** **Military Service** **Other**

<ul style="list-style-type: none"> • International Students must obtain required signature (F-1 & J-1 visa) 	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Signature of International Advisor	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Date
<ul style="list-style-type: none"> • Student Athletes must obtain required signature 	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Signature of Associate AD for Academic Services	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Date

All the following must be acknowledged in order to process your withdrawal request.

- I understand that by submitting this form I am requesting to be withdrawn from all my enrolled courses for the current term. Previously dropped courses for the current term will remain as drops.
- I understand that I may have a balance with the university after the withdrawal is processed and I am aware that the refund policy is available online. Such balance may prevent future registration and/or transcripts from being issued.
- I understand that I must ensure the University has all my updated contact information in case they need to reach me about this process.
- I understand that if an extenuating circumstance caused the withdrawal, I may have the option to appeal. You may find more information about withdrawal appeals by visiting <https://www.utrgv.edu/ucentral/appeals/>.
- I understand that if I do not enroll at UTRGV for two consecutive semesters (either fall and spring, or spring and fall), I will be required to reapply.

For students that receive(d) Financial Aid:

- I understand that **if** I received Federal Financial Aid (*Pell, FSEOG, TEACH, Direct loans, Direct PLUS loans, Perkins Loans*) for the current term, it was contingent upon course enrollment and attendance. I am aware that I may have an additional balance due to the Return of Title IV funds process and I have reviewed the Return of Title IV information online. I understand that the Financial Aid office may send me a letter in the next weeks if I have a balance due.
- I acknowledge that **if** I received Federal Financial Aid, a withdrawal estimate for Return of Title IV funds was available to me at the time of the withdrawal or that I can request one to finaid@utrgv.edu if I'm submitting this form electronically.
- I understand this withdrawal will have an impact on my Satisfactory Academic Progress (SAP) and I am aware that the SAP policy is available online.

Student Name: _____
(Please print current name on file)

ID #: _____

***Student Signature:** _____

Term / Year: _____

Date: _____

***If you have been instructed to submit this electronically, type "Submitted by UTRGV Email" in the Student Signature line.**