

**2026-2027 INCOME INFORMATION FOR NON-TAX FILERS (Parent's Income)**

Student First Name: \_\_\_\_\_ Student Last Name: \_\_\_\_\_

ID: \_\_\_\_\_ Date of Birth : \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Primary Phone: ( \_\_\_\_ ) \_\_\_\_ \_\_\_\_

\_\_\_\_\_ and \_\_\_\_\_ the parent(s) of  
*(Father/Stepfather, if applicable)* *(Mother/Stepmother, if applicable)*

\_\_\_\_\_ are writing this letter to confirm that I/we did not file and are not required  
*(Student's Name)*

to file an income tax return for the 2023 year. I/we worked in \_\_\_\_\_ and earned wages in the amount of  
*(City, State)*

\$ \_\_\_\_\_ and \$ \_\_\_\_\_ for a total combined wages of  
*(Father/Stepfather's wages, if applicable)* *(Mother/Stepmother's wages, if applicable)*

\_\_\_\_\_ from January 1, 2024 to December 31, 2024. We understand that we may be required to file if it is  
*(Combined Wages)*

mandated according to Internal Revenue Service (IRS) regulations. If you need additional information, please contact us at

\_\_\_\_\_  
*(Phone Number)*

Sincerely,

\_\_\_\_\_  
*(Father's/Stepfather's signature, if applicable)*

\_\_\_\_\_  
*(Mother's/Stepmother's signature, if applicable)*

**Submitting documents:** You may submit your documents in several ways:

- Email to: [stateprograms@utrgv.edu](mailto:stateprograms@utrgv.edu)
- By mail to: UTRGV U Central, Visitors Center 1.113, 1201 W. University Drive, Edinburg, TX 78539
- Physical Drop off to locations listed below:

**Brownsville U Central Location:**

The Tower, Main 1.100  
One West University Blvd.  
Brownsville, Texas 78520  
Phone: (888) 882-4026

**Edinburg U Central Location:**

Student Services Bldg., First Floor  
1201 West University Drive  
Edinburg, Texas 78539  
Phone: (888) 882-4026

**For Office Use Only:**

Processed by: \_\_\_\_\_ Date: \_\_\_\_\_