

TEACH GRANT EMPLOYMENT CERTIFICATION FORM (FY 2025 - 2026)
TEACHER EDUCATION ASSISTANCE FOR COLLEGE AND HIGHER EDUCATION (TEACH) GRANT PROGRAM

Student First Name: _____ Student Last Name: _____

ID: _____ Date of Birth : ____ / ____ / ____ Primary Phone: (____) _____

SECTION 1: TEACH GRANT RECIPIENT'S EMPLOYMENT CERTIFICATION

I certify that (**Check all that apply**):

A. I am teaching full time for the 2025 - 2026 Academic Year. (Chief Administrative Officer must complete Section 2)

I am teaching the subject listed below as certified in Section 2 below, that I am a qualified teacher in an elementary school or secondary school or educational service agency. (Check all that apply):

Mathematics Science Foreign Language Bilingual Education

English Language Acquisition Special Education Reading Specialist other: _____

I am teaching or have taught at:

Name of School (Not School District) or Educational Service Agency at which I am teaching

Address of School or Educational Service Agent (Street, City, State, ZIP)

B. I am currently Not Teaching

But, have a Standard Teaching Certificate from Texas Education Agency (TEA), and WILL seek employment as a highly qualified teacher to fulfill the teaching obligation as indicated on the Agreement to Service (ATS).

Attach a copy of Standard Certificate (probationary certificate not accepted)

Therefore, I understand I am **INELIGIBLE** and **ACKNOWLEDGE** this grant will be canceled.

SECTION 2: CHIEF ADMINISTRATIVE OFFICER or AUTHORIZED OFFICIAL'S CERTIFICATION Not needed for Section 1B

Before completing this section, carefully read the instructions, definitions, terms and conditions in Section 4 and 5. If recipient is teaching and enrolled in a TEACH Grant program, form must be completed by Chief Administrative Officer:

I certify that the grant recipient identified above is teaching during the 2025 - 2026 Academic Year as a full-time as a teacher with a (Texas Standard Teaching Certificate) from _____ (mm-dd-yyyy) to _____ (mm-dd-yyyy) at the eligible low-income elementary or secondary school or an educational service agency and that during this academic year she/he will continue to teach more than half of his or her classes.

Chief Administrative Officer/Authorized Official's Name and Title (Printed) Telephone _____

Chief Administrative Officer/Authorized Official's Signature Today's Date (mm-dd-yyyy) _____

SECTION 3: ACKNOWLEDGEMENT OF DEFINITIONS IN SECTION 4 & 5

I have read and understand the definitions in Section 4 and the terms and conditions in Section 5

Student Today's Date (mm-dd-yyyy) _____
Today's Date

SECTION 4: DEFINITIONS TO KNOW AS TEACH GRANT RECIPIENT

- An academic year or its equivalent is one complete elementary or secondary school year, or two complete and consecutive half-years from different school years (excluding summer sessions) that generally fall within a 12-month period.
- An authorized official who may complete Section 2 is an official of the school at which you are teaching.
- The Chief Administrative Officer for a school is an individual who has access to the employment records which establish that the grant recipient is highly qualified.
- An eligible program of study is one that is TEACH Grant-eligible and is designed to prepare an individual to teach as a highly-qualified teacher in a high-need field and leads to a baccalaureate or master's degree.
- A high-need field includes the following: (1) bilingual education and (2) mathematics; (3) reading specialist; (4) science; (5) special education; as listed in the U.S. Department of Education's annual Teacher Shortage Area Nationwide Listing
- A school serving low-income students is an elementary or secondary school or educational service agency. All elementary and secondary schools operated by the Bureau of Indian Education (BIE) or operated on Indian reservations by Indian tribal groups qualify as low-income schools.
- An educational service agency is a regional public multiservice agency authorized by State statute to develop, manage, and provide services or programs to local educational agencies, as defined in section 9101 of the Elementary and Secondary Education Act of 1965, as amended.
- An elementary school is a nonprofit institutional day or residential school, including a public elementary charter school, that provides elementary education as defined under State law.
- A secondary school is a nonprofit institutional day or residential school, including a public secondary charter school, that provides secondary education, as determined under State law, except that the term does not include any education beyond grade 12.
- A full-time teacher is a teacher who meets the standard used by a State in defining full-time employment as a teacher. The highly-qualified teacher requirements are specified in section 910(23) of the Elementary and Secondary Education Act of 1965, as amended, or, for special education teachers, in section 602(10) of the Individuals with Disabilities Act.

SECTION 5: TEACH GRANT PROGRAM TERMS AND CONDITIONS

- For each academic program for which you receive TEACH Grant funds, you must complete a service obligation by teaching full time for a total of at least four academic years as a highly-qualified teacher at a school serving low-income students in a high-need field.
- You must complete the required four years of teaching within eight years after you complete or otherwise cease to be enrolled in the program for which you received the TEACH Grant.
After completing each year of your required four years of teaching service, you must complete and submit a TEACH Grant Certification to the Department.
- If you received a TEACH Grant but do not complete the required four years of teaching service within eight years, all TEACH Grant funds will be converted to Federal Direct Unsubsidized Stafford Loans that you must repay in full, with interest charged from the date each TEACH Grant was received.
- If you complete the academic program for which you received a TEACH GRANT, you must actively confirm at least once each year that you intend to satisfy your service obligation. If you do not actively confirm your intention, your TEACH Grant will be converted to a Direct Unsubsidized loan.
- For more information about the TEACH Grant program visit <https://studentaid.gov/understand-aid/types/grantsteach>

Submitting Documents: *You may submit your documents in several ways*

- Email to: finaid@utrgv.edu
- By mail to: UTRGV U Central, Visitors Center 1.113, 1201 W. University Drive, Edinburg, TX 78539
- Physical Drop off to locations listed below:

<p>Brownsville U Central Location: The Tower, Main 1.100 One West University Blvd. Brownsville, Texas 78520 Phone: (888) 882-4026</p>	<p>Edinburg U Central Location: Student Services Bldg., First Floor 1201 West University Drive Edinburg, Texas 78539 Phone: (888) 882-4026</p>
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For Office Use Only:

Processed by: _____ Date: _____