

INCOME INFORMATION FOR NON-TAX FILERS

_____ and _____ the parent(s) of
(Father/Stepfather, if applicable) (Mother/Stepmother, if applicable)

_____ are writing this letter to confirm that I/we
(Student's name(s))

did not file and are not required to file an income tax return for the 2016 year. I/we worked in
_____ and earned wages in the amount of \$_____ and
(city, state) _____ (Father/Stepfather's wages)
if applicable

\$_____ for a total combined wages of \$_____ from January 1, 2016
(Mother/Stepmother's wages)
if applicable

to December 31, 2016. We understand that we may be required to file if it is mandated
according to Internal Revenue Service (IRS) regulations. If you need additional information
please contact us at _____.

Sincerely,

(Father's/Stepfather's signature, if applicable)

(Mother's/Stepmother's signature, if applicable)
