



Student/Group Travel Roster

Submit completed travel roster for groups of **ten (10) or more** participants along with the request for *Authorization for Student Travel*, and the individual *Release and Indemnification* forms for each traveler to the Office of the Dean of Students.

	First Name	Last Name	Student or Employee ID	Phone Number (Cell Phone)	Relationship to University *	Emergency Contact Person**	Emergency Contact Phone Number
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
13.							
14.							
15.							

***(i.e., Undergraduate Student, Graduate Student, Faculty, Staff, Non-Student Participant)**

****Emergency contact may not be someone participating in the trip.**

Roster is not required for groups of nine (9) or less.