

## UTRGV SOM Research Symposium 2024 Oral Presentation Guidelines

- **Presenters must submit their Final PPT Presentation by Monday February 5, 2024, to [somresearchsymposium@utrgv.edu](mailto:somresearchsymposium@utrgv.edu). All Oral Presentations will be in person at the Symposium. If unable to present in person, let us know by Friday Jan. 19, 2024, at [somresearchsymposium@utrgv.edu](mailto:somresearchsymposium@utrgv.edu).**
- **If unable to present in person, a video presentation will be required. All videos must be uploaded by Monday February 5, 2024. NOTE: For in-person presenters, the video is optional.**
- **When doing the video, it must be done using YouTube which will allow us the best technical specifications for web hosting on the virtual platform we will be using for the Symposium. It must be at least 5 minutes long.**
- **To submit your PPT & optional Video:**
  - First, record your video using a camera or other device.
  - Second, upload your video to **your account** on YouTube.
    - **Make sure your “visibility” setting on you video shows as UNLISTED. This will keep it off the public domain.**
  - Lastly, use the following **Submission Form link** to complete the form and upload **your video only by Monday February 5, 2024.**
  - **Below are some helpful tutorials:**
  - **Making videos ‘unlisted’ on YouTube:** <https://support.google.com/youtube/answer/157177?hl=en&co=GENIE.Platform%3DDesktop&sjid=15673063433847117623-NA>
  - **Uploading videos to YouTube:** <https://support.google.com/youtube/answer/57407?co=GENIE.Platform%3DDesktop&hl=en>
- All videos uploaded to our Symposium virtual site will be available for viewing through Thursday February 22, 2024, on our ForagerOne virtual site.
- **Only in-person oral presentations will be evaluated by a panel of judges, and the top **in-person** oral presentations will be recognized during the Awards Ceremony.**
- **Final “Oral Presentation Instructions” will be provided Friday February 2, 2024.** It will include final details on how the in-person oral talk presentations will proceed and more information on the Judging component.
- If you have any questions, please email us at [somresearchsymposium@utrgv.edu](mailto:somresearchsymposium@utrgv.edu).