ACCREDITATION DATA SYSTEM (ADS)

Log into the Accreditation Data System

Logins Provided To

DIO's: ADS for Sponsoring Institution and accredited programs (including Case Logs for viewing reports)

Program Directors/ Program Coordinators: ADS for program (including Case Logs for viewing reports)

Residents: Case Logs and ACGME Annual Surveys

Faculty: ACGME Annual Surveys

ADS is an online service of ACGME that allows authorized program directors and program coordinators of accredited graduate medical education program to securely input limited amounts of Program Information data to servers' maintained by the ACGME or on its behalf.

It is a web-based system that contains critical accreditation data of the Sponsoring Institution and its accredited programs. It is a tool for the collection and organization of information for accreditation purposes and also serves as a way of communication between the ACGME and the Sponsoring Institutions and its programs. Since it is a major source of data that the RRC's use to make annual accreditation decisions it is crucial that the program's updates are complete and accurate and that they represent all the positive characteristics the program demonstrates.

Sections

Accreditation Information: Pre-populated information by the ACGME that can only be edited with assistance from ADS help desk.

Citation Information: Every program should submit complete and accurate information to all citations. All responses should be dated and information requested should be submitted. Responses should be entered until the citations are determined "resolved" by the ACGME.

Major Changes/Other Updates: Section where programs must address to "Areas for Improvement" or "Concerning Trends" reported in the annual LON or accreditation letter. Should include changes made in response to Resident or Faculty Annual ACGME Surveys. All changes that impact the program positively should be included in this section. What is considered change: new faculty hires, facilities, patient populations, Institutional and programs initiatives and others.

Participating Sites: All major sites where residents rotate four or more weeks in any weeks in any years must be listed as participating site. Information on this section includes the name of the site director and the educational rationale for its use. The educational rationales must include descriptions of the unique characteristics of the site because of patient population, pathology or procedures.

Faculty/Teaching Staff

Program Director: Pre-populated information but must be reviewed for errors.

Physician Faculty Roster: Always review the detailed instructions of this section. Only faculty who meet criteria as stated in program requirements should be included in this section. Be sure to delete any faculty member who has left the program. Do not list faculty or staff that has left the program. Be sure to review all CV's and update as needed.

Non-Physician Faculty Roster: List those who have an important role in the education of residents.

Faculty Scholarly Activity: Pay close attention to accuracy of information submitted. (RRC's look this up)

Residents

Number of Positions: Please verify accuracy of numbers.

Actively Enrolled Residents: Accurate and complete information should be provided for "Years Prior Training" and "Medical School".

Resident Scholarly Activity: Pay close attention to accuracy of information submitted. (RRC's look this up)

Physician Faculty to Resident Ration: This is pre-populated using Faculty and Resident rosters.

Evaluation: List all assessments methods being used, including and adding those that you may be using such as Mini-CEX, Portfolios, etc. Report on how residents are informed of their performance and criteria used. This also includes % of evaluation completion, please be accurate and truthful. Answer all questions in this accurately.

Duty Hour, Patient Safety and Learning Environment: Indicate the way your program educates residents to recognize signs of fatigue and sleep deprivation. Indicate back-up systems when clinical care exceeds the resident's ability. Indicate methods your program uses to guarantee accurate transitions of care. Verify and provide information on how your residents comply with the duty hour regulations including moonlighting.

The GME Office and the DIO are always available to review and provide guidance on completing your annual ADS.

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