



Athena Financial Reporting Access Request

UT Health RGV Facilities and other UTRGV subsidiaries (collectively, “UTRGV” or “UTRGV organization”) are committed to maintaining high standards of confidentiality. The responsibility to preserve the confidentiality of information in any form (electronic, verbal, or written) rests with each User granted access to UTRGV information systems who may have access to confidential financial information. Any financial information created, stored or processed on UTRGV systems, or systems maintained on UTRGV’ behalf by a vendor or other individual or entity, is the property of UTRGV, as is any information created by or on behalf of UTRGV, whether written, oral or electronic. UTRGV reserves the right to monitor and/or inspect all systems that store or transmit UTRGV data, the data stored therein, as well as all documents created by or on behalf of UTRGV.

I agree not to disclose any confidential financial information obtained by accessing the UTRGV network and/or other information systems, including computer systems, or otherwise to any unauthorized party. I agree not to access or use any confidential financial information unless I am authorized to do so. I agree that all financial information shall be held to the highest level of confidentiality.

***Please note that it may take up to 2 business days for your request to be processed.*

Name: _____ Employee ID: _____ Phone: _____

Email: _____ Athena Username: _____

Job Title: _____

Which financial reports are you requesting? _____

Supervisor Signature

Printed Name: _____ Signature: _____ Date: _____

Non-UTRGV Employees

- Copy of government issued photo ID required
- Sponsorship by Senior Director of Clinical Operations or Senior Director of Clinical Administration required

Senior Director of Clinical Operations

Printed Name: _____ Signature: _____ Date: _____

Senior Director of Clinical Administration

Printed Name: _____ Signature: _____ Date: _____