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# **ASSISTANT DEAN FOR ACCREDITATION, SCHOOL OF MEDICINE**

## **Key Roles and Responsibilities**

- Responsible for keeping abreast of SOM evolving accreditation standards, overseeing the preparation and timely submission of requirements of the Liaison Committee on Medical Education (LCME) and processes for monitoring compliance with accreditation standards and documenting continuous quality improvement initiatives.
- Advises SOM leadership on matters related to LCME, program evaluations, and reviews.
- Oversees and manages all LCME site visits.
- Oversees the LCME accreditation process for SOM in collaboration with the assigned supervisor.
- Develops short and long-range plans, conceptual designs, budget requirements and documentation for assigned area.