

## **ASSISTANT DEAN FOR EDUCATIONAL AFFAIRS, CLERKSHIPS**

### **Key Roles and Responsibilities**

- Oversees the daily operations of the clinical clerkship curriculum, which includes liaising closely with administrative staff, faculty and leadership to ensure timely and cohesive delivery of the curriculum.
- Assists in the design, delivery and management of the UME clinical clerkship curriculum in alignment with LCME standards and the Central Curriculum Authority Committee of UTRGV SOM (CCAC).
- Works closely with faculty and curriculum leadership to co-create, implement and assess curricular innovations.
- Oversees all aspects related to the evaluation of the clinical clerkship curriculum including student, faculty, resident and site evaluations in collaboration with the Office of Evaluation, Assessment and Quality Improvement.
- Identifies, supports, supervises and evaluates Clerkship Directors and clinical educators participating in the clerkship education.