

# Material Transfer Agreement (MTA) Expediting Form for **RECEIVING** materials

## The University of Texas Rio Grande Valley

Complete and send to the Office of Research Translation (ORT), ort@utrgv.edu.

**THIS FORM IS NOT AN MTA. INFORMATION PROVIDED WILL HELP ORT DEVELOP AN MTA.**

### Requester Information

Requesting UTRGV Scientist

Department

Phone

Fax

Room

E-mail

Materials Requested (MATERIAL)

Research Project (Brief description or attach abstract)

### Provider Information

Name of firm or institution providing MATERIAL (PROVIDER)

Contact

Title

Phone

E-mail

Fax

#### MATERIAL AND PROJECT INFORMATION: CHECK ALL THAT APPLY

- The materials will be provided for the purpose of product testing and evaluation (i.e. testing and expression system) for the providing organization.
- The materials are a tool, kit, or instrument that will be used in the conduct of research.
- The materials are a reagent.
- Progeny, unmodified derivatives, or descendant copies will be made from the materials.
- The materials will be modified or will be used to produce modified derivatives.
- Other, Please explain in layman's Language:

Proposed time period for use and possession of Material:

Does the research plan involve the use of any proprietary material(s) from another firm, institution or colleague?

YES  NO If YES, what are the other material(s) and providers?

What source(s) of funding will be used to support the research plan?

Will you be making any modifications to the materials?

YES  NO If YES, how?

**Research Involves:** check all that apply; the research project identified must have an approved study with a corresponding number for each of the activities checked in order for the university to accept the MTA:

Type of Study	YES	NO	Study Number	Approval Status
Animal Use	<input type="checkbox"/>	<input type="checkbox"/>		
Human Subjects	<input type="checkbox"/>	<input type="checkbox"/>		
Recombinant DNA	<input type="checkbox"/>	<input type="checkbox"/>		
Biohazardous Agents	<input type="checkbox"/>	<input type="checkbox"/>		

What Biosafety level (BSL) will this research be conducted at? (If applicable):  1  2  3  4

Date of last EH&S inspection (month-year): \_\_\_\_\_

Do you intend to publish your findings?  YES  NO  
 If YES, are you willing to provide an advance copy of the paper to PROVIDER for review?  YES  NO

Is the material patented or patent pending?  
 YES  NO  Not Sure

Is the material in clinical use?  
 YES  NO  Not Sure

Does the research plan relate to or include an invention disclosed to UTRGV?  
 YES  NO If YES, Disclosure Date: \_\_\_\_\_

Do the Principle Investigators or other key investigators have significant financial interest or management interest in the provider company?  
 YES  NO If YES, do you have an approved Conflict of Interest Management Plan in Place?  
 YES  NO  Not Sure

For more information call Research Compliance 956-665-8991

Is there a commercial source for the material?  
 YES  NO  Not Sure

Is the Provider the only source for the material?  
 YES  NO  Not Sure

What is the likelihood of an invention resulting from the use of the material? (Please fully describe on an attached sheet)  
 Highly Possible  Somewhat Possible  Not Expected

Have you received the materials to date?  
 YES  NO

Is the transfer of MATERIAL part of a collaboration?  
 YES  NO

If YES, do you have a written agreement describing the collaboration?  
 YES  NO

Will any progeny or unmodified derivatives be produced?

YES  NO  Not Sure

Is material from human cell line(s)?

YES  NO  Not Sure If YES, please provide documentation that the material is pathogen free.

Foreign Nationals: Is there any one in your lab who has access to the material or will be using the materials who is considered a Foreign National? (See definition below)

YES  NO

**Definitions:**

**Modifications:** Substance created by the REQUESTING SCIENTIST which contain/incorporate the MATERIAL

**PROGENY:** Unmodified descendant from the MATERIAL, such as virus, cell from cell, or organism from organism.

**Proprietary Material:** Material, trade secrets, business data, or technical or scientific information that are owned, made, used or marketed by one having the exclusive legal right.

**Unmodified Derivatives:** Substances created by the REQUESTING SCIENTIST that constitute an unmodified functional subunit or product expressed by the MATERIAL. Some examples include: subclones of unmodified cell lines, purified or fractionated subsets of the MATERIAL, proteins expressed by DNA/RNA supplied by the PROVIDER, or monoclonal antibodies secreted by a hybridoma cell line.

**Foreign National:** Anyone who is not a legal permanent resident or citizen of the United States.

Requesting UTRGV Scientist Signature

Name: \_\_\_\_\_

Date: \_\_\_\_\_

I agree to comply with the terms of the Material Transfer Agreement and all applicable, statutes, regulations, guidelines and University policies.

*ORT will obtain any needed internal UTRGV clearances pertinent to this transfer.*