1. Log in to My UTRGV (https://my.utrgv.edu/)

2. Click on the ASSIST icon found on the Applications section.

3. From The Student Service section, click on the Student Profile icon.

4. Click on Personal Information found on the left column.

5. Under the Personal Information section, you will find a category labeled Phone Number.

   *Verify that the phone number under “Cell Phone (Primary)” is correct. This is the number that will be used for emergency notifications.

   If the phone number needs to be changed, click on the icon to UPDATE or icon to DELETE

   *You can also add a second phone number in case we can’t reach you on your primary phone number

   If there is NO phone number listed, click on the button to ADD a new phone number then click on “Add” when done.