

Pathways for Review Deadlines

ACADEMIC & HEALTH COLLEGES

2022-2023

Office of the Executive Vice President &

Provost Updated: August 15, 2022

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Pathways Document Overview

This document provides key deadlines for the completion of the review at each respective level, however, subsequent reviews can begin as soon as the file is advanced. Faculty are encouraged to submit their response to the review as soon as they receive it but within no more than 10 business days. Each review level will auto-advance to the next stage at the deadline if not manually advanced by the faculty member. Once the dossier is advanced, either by the faculty member or automatically, the decision cannot be reconsidered by the previous level.

The Pathways for the Health Colleges (College of Health Professions, School of Nursing, and School of Social Work) deviate from the Academic Colleges in the following cases:

- Annual review for tenured faculty
- Annual review for tenure-track faculty years 3 and 5
- Annual review for non-tenure track (lecturers and clinical) faculty
- Reappointments (renewals) and promotions for non-tenure track faculty

You will find the timelines for these delineated within the section for each respective rank.

Note on deferral of reviews:

Candidates requesting a deferral of their evaluation in the next academic year, must submit their request to the department chair no later than **March 1**.

Note on committee formation:

Department and college committee members will be requested by the Office of the Provost in the spring for the following academic year. **All committees are to be finalized by May 1**, including selection of the committee chair.

TENURED FACULTY EVALUATION PATHWAYS

Promotion to Full Professor – All Colleges

<u>Level of Review</u>	<u>Deadlines</u>
1. Candidate Dossier Submission	September 8, 2022
2. Department Tenure/Promotion Committee Review <i>Candidate response</i>	September 30, 2022 <i>Within 10 Business Days of Review</i>
3. Department Chair Review <i>Candidate response</i>	November 4, 2022 <i>Within 10 Business Days of Review</i>
4. College Tenure/Promotion Committee <i>Candidate response</i>	December 16, 2022 <i>Within 10 Business Days of Review</i>
5. College Dean Review <i>Candidate response</i>	January 27, 2023 <i>Within 10 Business Days of Review</i>
6. University Committee Review <i>Candidate response</i>	March 20, 2023 <i>Within 10 Business Days of Review</i>
7. Provost Review <i>Candidate response</i>	May 8, 2023 <i>Within 10 Business Days of Review</i>
8. President's Review and Recommendation to BOR	June 15, 2023

*NOTE: Candidates going up for Promotion to Full Professor in the next academic year, **must** submit External Review request to the Department chair no later than **March 1**.*

Annual Review for Tenured Faculty – ACADEMIC COLLEGES ONLY

<u>Level of Review</u>	<u>Deadlines</u>
1. Candidate Dossier Submission	October 3, 2022
2. Department Annual Review Committee <i>Candidate response</i>	October 21, 2022 <i>Within 10 Business Days of Review</i>
3. Department Chair Review <i>Candidate response</i>	November 30, 2022 <i>Within 10 Business Days of Review</i>
4. College Dean Approval	February 1, 2023

TENURED FACULTY EVALUATION PATHWAYS (cont.)

Annual Review for Tenured Faculty – HEALTH COLLEGES ONLY

<u>Level of Review</u>	<u>Deadlines</u>
1. Candidate Dossier Submission	March 1, 2023
2. Department/School Annual Review Committee <i>Candidate response</i>	March 31, 2023 <i>Within 10 Business Days of Review</i>
3. Department Chair Review <i>Candidate response</i>	May 5, 2023 <i>Within 10 Business Days of Review</i>
4. College/School Dean Approval	June 15, 2023

Post-Tenure Review (Comprehensive Periodic Evaluation) – All Colleges

<u>Level of Review</u>	<u>Deadlines</u>
1. Candidate Post-Tenure Dossier Submission	September 8, 2022
2. Department Committee Review <i>Candidate response</i>	September 30, 2022 <i>Within 10 Business Days of Review</i>
3. Department Chair Review <i>Candidate response</i>	November 4, 2022 <i>Within 10 Business Days of Review</i>
4. College Dean Recommendation <i>Candidate response</i>	February 1, 2023 <i>Within 10 Business Days of Review</i>

If an action plan is required, all plans should be finalized with the chair/dean by March 1.

TENURE-TRACK FACULTY EVALUATION PATHWAYS

First Year Tenure-Track Evaluation – All Colleges

<u>Level of Review</u>	<u>Deadlines</u>
1. Candidate Dossier Submission	January 12, 2023
2. Department Committee Review <i>Candidate response</i>	February 2, 2023 <i>Within 10 Business Days of Review</i>
3. Department Chair Review <i>Candidate response</i>	March 20, 2023 <i>Within 10 Business Days of Review</i>
4. College Dean Review <i>Candidate response</i>	April 25, 2023 <i>Within 10 Business Days of Review</i>

Second Year Tenure-Track Evaluation – All Colleges

<u>Level of Review</u>	<u>Deadlines</u>
1. Candidate Dossier Submission	September 6, 2022
2. Department Committee Review <i>Candidate response</i>	September 20, 2022 <i>Within 10 Business Days of Review</i>
3. Department Chair Review <i>Candidate response</i>	October 21, 2022 <i>Within 10 Business Days of Review</i>
4. College Dean Review <i>Candidate response</i>	November 23, 2022 <i>Within 10 Business Days of Review</i>

TENURE-TRACK FACULTY EVALUATION PATHWAYS (cont.)

Third Year Tenure-Track Evaluation – ACADEMIC COLLEGES ONLY

<u>Level of Review</u>	<u>Deadlines</u>
1. Candidate Dossier Submission	October 3, 2022
2. Department Annual Review Committee <i>Candidate response</i>	October 21, 2022 <i>Within 10 Business Days of Review</i>
3. Department Chair Review <i>Candidate response</i>	November 30, 2022 <i>Within 10 Business Days of Review</i>
4. College Dean Review <i>Candidate response</i>	February 1, 2023 <i>Within 10 Business Days of Review</i>

Third Year Tenure-Track Evaluation – HEALTH COLLEGES ONLY

<u>Level of Review</u>	<u>Deadlines</u>
1. Candidate Dossier Submission	March 1, 2023
2. Department/School Annual Review Committee <i>Candidate response</i>	March 31, 2023 <i>Within 10 Business Days of Review</i>
3. Department Chair Review <i>Candidate response</i>	May 5, 2023 <i>Within 10 Business Days of Review</i>
4. College/School Dean Review <i>Candidate response</i>	June 15, 2023 <i>Within 10 Business Days of Review</i>

Fourth Year Tenure-Track Evaluation – All Colleges

<u>Level of Review</u>	<u>Deadlines</u>
1. Candidate Dossier Submission	September 8, 2022
2. Department Committee Review <i>Candidate response</i>	September 30, 2022 <i>Within 10 Business Days of Review</i>
3. Department Chair Review <i>Candidate response</i>	November 4, 2022 <i>Within 10 Business Days of Review</i>
4. College Committee <i>Candidate response</i>	December 16, 2022 <i>Within 10 Business Days of Review</i>
5. College Dean Review <i>Candidate response</i>	February 3, 2023 <i>Within 10 Business Days of Review</i>

TENURE-TRACK FACULTY EVALUTION PATHWAYS (cont.)

Fifth Year Tenure-Track Evaluation – ACADEMIC COLLEGES ONLY

<u>Level of Review</u>	<u>Deadlines</u>
1. Candidate Dossier Submission	October 3, 2022
2. Department Annual Review Committee <i>Candidate response</i>	October 21, 2022 <i>Within 10 Business Days of Review</i>
3. Department Chair Review <i>Candidate response</i>	November 30, 2022 <i>Within 10 Business Days of Review</i>
4. College Dean Review <i>Candidate response</i>	February 1, 2023 <i>Within 10 Business Days of Review</i>

Fifth Year Tenure-Track Evaluation – HEALTH COLLEGES ONLY

<u>Level of Review</u>	<u>Deadlines</u>
1. Candidate Dossier Submission	March 1, 2023
2. Department/School Annual Review Committee <i>Candidate response</i>	March 31, 2023 <i>Within 10 Business Days of Review</i>
3. Department Chair Review <i>Candidate response</i>	May 5, 2023 <i>Within 10 Business Days of Review</i>
4. College/School Dean Review <i>Candidate response</i>	June 15, 2023 <i>Within 10 Business Days of Review</i>

Application for Tenure & Promotion to Associate Professor – All Colleges

<u>Level of Review</u>	<u>Deadlines</u>
1. Candidate Dossier Submission	September 8, 2022
2. Department Tenure/Promotion Committee Review <i>Candidate response</i>	September 30, 2022 <i>Within 10 Business Days of Review</i>
3. Department Chair Review <i>Candidate response</i>	November 4, 2022 <i>Within 10 Business Days of Review</i>
4. College Tenure/Promotion Committee <i>Candidate response</i>	December 16, 2022 <i>Within 10 Business Days of Review</i>
5. College Dean Review <i>Candidate response</i>	January 27, 2023 <i>Within 10 Business Days of Review</i>
6. University Committee Review <i>Candidate response</i>	March 20, 2023 <i>Within 10 Business Days of Review</i>
7. Provost Review <i>Candidate response</i>	May 8, 2023 <i>Within 10 Business Days of Review</i>
8. President's Review and Recommendation to BOR	June 15, 2023
9. Board of Regents approval	August 2023

NOTES:

*Candidates going up for Tenure & Promotion to Associate Professor in the next academic year, must submit External Review request to the Department chair no later than **March 1**.*

*In accordance with the deadlines above, a tenure-track faculty member may apply for tenure and promotion earlier than the beginning of the sixth academic year of the probationary period if the faculty member believes their performance record **substantially exceeds** the department's evaluation guidelines for tenure and promotion. Any conversation related to what "substantially exceeds" the evaluation criteria should be directed to the chair and/or dean.*

NON-TENURE TRACK FACULTY EVALUATION PATHWAYS

First Year Non-Tenure Track Evaluation – ACADEMIC COLLEGES ONLY

<u>Level of Review</u>	<u>Deadlines</u>
5. Candidate Dossier Submission	January 12, 2023
6. Department Committee Review <i>Candidate response</i>	February 2, 2023 <i>Within 10 Business Days of Review</i>
7. Department Chair Review <i>Candidate response</i>	March 20, 2023 <i>Within 10 Business Days of Review</i>
8. College Dean Review <i>Candidate response</i>	April 25, 2023 <i>Within 10 Business Days of Review</i>

First Year Non-Tenure Track Evaluation – HEALTH COLLEGES ONLY

<u>Level of Review</u>	<u>Deadlines</u>
1. Candidate Dossier Submission	March 1, 2023
2. Department/School Committee Review <i>Candidate response</i>	March 31, 2023 <i>Within 10 Business Days of Review</i>
3. Department Chair Review <i>Candidate response</i>	May 5, 2023 <i>Within 10 Business Days of Review</i>
4. College/School Dean Review <i>Candidate response</i>	June 15, 2023 <i>Within 10 Business Days of Review</i>

NON-TENURE-TRACK FACULTY EVALUATION PATHWAYS (cont.)

Annual Evaluation for Non-Tenure Track Faculty – ACADEMIC COLLEGES ONLY

Level of Review

Deadlines

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|---|---|
| 1. Candidate Dossier Submission | October 3, 2022 |
| 2. Department Committee Review
<i>Candidate response</i> | October 21, 2022
<i>Within 10 Business Days of Review</i> |
| 3. Department Chair Review
<i>Candidate response</i> | November 30, 2022
<i>Within 10 Business Days of Review</i> |
| 4. College Dean Review
<i>Candidate response</i> | February 1, 2023
<i>Within 10 Business Days of Review</i> |

Annual Evaluation for Non-Tenure Track Faculty – HEALTH COLLEGES ONLY

Level of Review

Deadlines

- | | |
|--|--|
| 5. Candidate Dossier Submission | March 1, 2023 |
| 6. Department/School Committee Review
<i>Candidate response</i> | March 31, 2023
<i>Within 10 Business Days of Review</i> |
| 7. Department Chair Review
<i>Candidate response</i> | May 5, 2023
<i>Within 10 Business Days of Review</i> |
| 8. College/School Dean Review
<i>Candidate response</i> | June 15, 2023
<i>Within 10 Business Days of Review</i> |

Evaluation for Renewal &/or Promotion – ACADEMIC COLLEGES ONLY

<u>Level of Review</u>	<u>Deadlines</u>
1. Candidate Dossier Submission	October 3, 2022
2. Department/School Committee Review <i>Candidate response</i>	October 21, 2022 <i>Within 10 Business Days of Review</i>
3. Department Chair Review <i>Candidate response</i>	December 1, 2022 <i>Within 10 Business Days of Review</i>
4. College Dean Review <i>Candidate response</i>	February 1, 2023 <i>Within 10 Business Days of Review</i>
5. Deans Issue Reappointment Letter/Notification of Non-Renewal	April 28, 2023
6. Provost's Decisions on Promotions	June 30, 2023

Evaluation for Renewal &/or Promotion – HEALTH COLLEGES ONLY

<u>Level of Review</u>	<u>Deadlines</u>
1. Candidate Dossier Submission	March 1, 2023
2. Department/School Committee Review <i>Candidate response</i>	March 31, 2023 <i>Within 10 Business Days of Review</i>
3. Department Chair Review <i>Candidate response</i>	May 5, 2023 <i>Within 10 Business Days of Review</i>
4. College/School Dean Review <i>Candidate response</i>	June 9, 2023 <i>Within 10 Business Days of Review</i>
5. Deans Issue Reappointment Letter/Notification of Non-Renewal	June 30, 2023
6. Provost's Decisions on Promotions	July 31, 2023