

## Minutes for Leadership Advisory Committee –November 5, 2015

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### Call to Order

The meeting of the Leadership Advisory Committee was held on November 4, 2015 at Pharr, San Juan, Alamo, ISD Central Administration Office. It began at 9:00 AM and was presided over by Dr. Velma Menchaca.

### Attendees

Attendees: Dr. Alda Benavides, Dr. Daniel Treviño, Dr. James Ponce, Ana Holland, Dr. Leticia Pena, Dr. Dora Saucedo, Luis Garza, Anthony Limon, Dahlia Guzman, Lizette Longoria, Irma Castillo, Dr. Paula Garcia, Albert Canales, Dr. Raul Cantu, Virginio Gonzalez, Fernando Ramirez, Robert Carreon, Eloy Castañeda, Dr. Annabelle Palomo Rodriguez, Julie Treviño, Dr. Steve Chamberlain, Dr. Miguel de los Santos, Dr. Velma Menchaca, Dr. Rosalinda Hernandez, Dr. Roberto Zamora, Dr. Fred Guerra

### Agenda Items

1. Dr. Velma Menchaca, Chair, UTRGV and Dr. Leticia Pena, Assistant Superintendent for Curriculum and Instruction, PSJA ISD
  - Welcome
  - History of the Leadership Advisory Committee
  - Introduction of Committee Members
  - Introduction of UTRGV Faculty
  
2. Dr. Steve Chamberlain, Associate Dean for Graduate Studies
  - Welcome on behalf of the College of Education & P16 Integration
  - Update on the College of Education
    - Building strong partnerships with the community and public schools
    - Providing services for school districts
    - UTRGV being the state-of-the-art educator preparation program
    - Reciprocal relationship with school districts
    - Commitment to research and scholarship
    - Seeking external funding
  
3. Dr. Rosalinda Hernandez
  - Adoption of By Laws – Change By-laws from UTPA to UTRGV
    - Vote to Nominate ELAC
    - Representation term of office - Change from 1 to 2 year representation.

Discussion: Serving even & odd numbers for representation on committees

**Motion:** Moved by Dr. Benavidez and seconded by Mr. Fernando Ramirez to approve the changes to the UTRGV By-laws. The motion carried with the majority in favor, none against.

  - Process for Agenda items
  - Principal Adhoc Committee – Meet 2 times per year, to help bring to light the issues and changes that up and coming that may affect the principal.
 

Discussion: This committee will comprise of principals from all 3 levels (elementary, middle, and high school)

Pay close attention to the needs of the principals (for example, professional development)

Providing feedback to the Master's Program & Principal Certification Program

**Election of Officers** - A vote was taken for a Chair and a Vice-Chair for the Principal Adhoc Committee. Dr. Menchaca asked for volunteers. Chair – Ana Holland, Vice-Chair: Dr. Leticia Pena

**Motion:** To accept for the positions of Chair and Vice-Chair. It was moved by Mr. Fernando Ramirez and by Dr. Raul Cantu. The motion carried with the majority in favor, none against.

#### 4. Dr. Roberto Zamora

- **Strategic Action Plan & Progress Report** – Dr. Zamora gave the historical background of the strategic action plan and explained the areas that were focused on (Increased GPA for admittance into the principal program, increase in years of teaching experience, a pre-practicum course is now offered, increase recruitment for the program, offer an online principal program, offer a field-based approach of learning for principal candidates, create principal preparation programs in partnership with school districts (PSJA and Mission CISD), research-field based partnerships) by the recommendation of last year's committee. Develop program characteristics to help principals develop skills needed for the 21<sup>st</sup> Century and the introduction of new principal appraisal system.
- **Leadership Conference** – Goal is to have an international conference. Drs. Cantu, Ponce and Trevino mentioned the importance of having the ability to participate in a conference such as this to better prepare school leaders to face issues they work with daily and allow the time to create team-building within the administrative staff.

Discussion: Are there plans to offer Education Leadership Development with an extension with other departments or colleges within UTRGV?

Research-based field experiences – to have graduate students go to different schools to do human capital /human resources type of work.

Hiring practices within school districts was mentioned. There should be an emphasis placed upon the ability for principals to hire the best qualified candidates for school positions (better instruction for principal candidates in the area of Human Resources).

- **Fall 2016 Conference** – Next year's theme: Suggestion – 21<sup>st</sup> Century Skills Sets (Innovation, Human Capital, Marketing, Student Motivation, Teacher Frustration)  
Volunteers for 2016 Conference Planning Committee – Ana Holland, Dr. Dora Saucedo, Anthony Limon, Dahlia Guzman, Lizette Longoria, Dr. Paula Garcia, Albert Canales, Dr. Raul Cantu, Dr. Leticia Pena

#### 5. Drs. Fred Guerra & Jesus Abrego

- **New UTRGV Admission Standards & CAEP Standards** – Admission standard changes: Undergraduate GPA has increased, Applicants must take the Graduate Record Examination (GRE)
  - **New Principal Program Requirements** – Increase in GPA to 3.5 (if not met, applicant may appeal to an admission committee), Option for students who have already obtained a Master's Degree and would be interested in principal certification, & applicant must have 5 years of teaching experience.
  - **Council Accreditation Education Preparation (CAEP) & ELCC Standards** – Rigorous process to establish best practices in educational Leadership development (Assessments – Field-based experiences)

#### 6. Dr. Miguel de los Santos

- Resource Materials – Handbook for Superintendent Certification Program (admission requirements, 5 course descriptions (transferable to the Doctoral Program), internship information, application deadlines)

7. Dr. Velma Menchaca

- Spring Meeting – Mid-February in La Joya ISD from 10:00 AM – 12:00 PM.

## Adjournment