

Department of Organization & School Leadership  
Leadership Advisory Meeting  
Minutes

Date: March 22, 2018

Location: PSJA Central Administration Office

Agenda items

1. **Welcome: Ms. Rosalva Garcia – PSJA Representative**
2. **Welcome: Dr. Velma Menchaca**
3. **Welcome - Dr. Alma Rodriguez – Interim Dean – Welcome – Spoke about the importance of the collaboration between public schools and university partnerships.** Dr. Rodriguez spoke about national accreditation programs & **CAEP** (Council for the Accreditation of Educator Preparation) Standards, The importance of partnerships to assist in clinical practice, Dr. Rodriguez invited committee members to The Educator Preparation Advisory Board in Weslaco ISD on Monday, March 26, 2018. As well, as the Data Meeting with school district personnel in Harlingen.
4. Introduction of attendees
5. **Master's Program** – Dr. Rosalinda Hernandez – Reviewed the master's program entrance requirements including the new GRE requirement and cost of the exam. The purpose of the new requirements is due to the new rigorous 268 & PASL state exams.
6. **Principal Certification Program** – Dr. Fred Guerra – Reviewed the new certification exam the 268 and the Performance Assessment for School Leaders (PASL). He also reviewed the different components and requirements for the exam. The committee did share concerns about the new exam:
  - why such a drastic change (Dr. Rene Gutierrez – focus should be on leadership skills)
  - the cost of the exam

Ms. Holland recommended that training for the mentoring principals. She felt they should be aware of the new requirements for our principal candidates.

Dr. Menchaca also mentioned the department is currently aligning the new exam format and requirements to all the course currently being offered.

Dr. Hernandez also stated the importance of the mentor principal working with our principal candidates on field-based activities/problem-solving activities because students are now responsible for performing certain tasks as part of their exam.

Dr. Ana Gonzalez – Questioned the amount of detail for the written responses. Will TEA be checking for grammatical errors?

A committee member voiced their concern - What does the university recommend for district partners regarding developing qualified candidates to enter the graduate program? Moreover, what can districts do to develop teacher leaders before they get to the graduate program so that they are highly qualified?

7. **Master's Teacher Leadership Program** – Dr. Jesus Abrego – Reviewed the new master's teach leadership program.
8. **Superintendent's Program** – Dr. Roberto Zamora – Spoke about updates to the program. Dr. Zamora described the requirements and the process the superintendent candidate will experience. The program has remained the same. The course alignments to the standards need to be completed. Candidates in the program have been successful in passing (100%) the state exam.

Mr. Albert Canales – shared his experiences as a student in the superintendent program.

Mrs. Debbie Aleseda – Asked Dr. Zamora if part of the course informs the students about the review of the superintendent evaluation process? The student to study the roles of the superintendent and the roles of the school board.

**Program Assessments** - Dr. Menchaca mentioned that all courses have major course assessments. The Master's courses need to have 5 CAEP program assessments, and the superintendent has three program assessments.

There was also discussion of the CAEP timeline & rubric that were created. It was also mentioned that NELP Standards would also be used.

9. **CAEP Assessments** – Dr. Jesus Abrego – Described the major challenge for the university and its' alignment with the new Texas standards, theory to practice and the final assessment and rubrics. Ten end-of-course assessments will be uploaded to a portfolio instead of comprehensive exams. This will also include 5 program assessments: TExES results, Portfolio, Practicum, Dispositions
10. **Dispositions** – Dr. Rosalinda Hernandez – Mentioned the importance of how the dispositions are tied to the Code of Ethics in our profession. The dispositions will also allow the faculty to know the students. The use of dispositions will help us make sure all of our principal candidates meet all professional state requirements. Dr. Daniel Trevino – highly agreed with the disposition initiative, and sees it as a great value.
11. **Portfolio** – Dr. Alex Garcia – Explained that a portfolio is replacing the comprehensive exam. He also explained how Tk20 would support the portfolio. Dr. Garcia described the section of the portfolio - Part A will be a mid-way check, and Part B will include the submission of artifacts, which include reflections. The student will also be allowed to choose end products to present from all ten courses. He also explained, Part C will also include a short interview.

AT this point, Dr. Menchaca emphasized the department would like the advisory committee's feedback to report to CAEP.

12. **Practicum** - Dr. Juan Garcia – Explained the process of the Practicum and importance of the mentor in assisting and guiding the students. He also explained how the department would also be utilizing Tk20 for the upload the TExES scores. He also emphasized the relationship that needs to be developed between the student and mentor in order to get quality field-based experiences.
13. **Critical Issues Conference** – Dr. Roberto Zamora - Shared information on the development of the next Critical Issues Conference. The theme of the conference will be school safety. He mentioned the conference would be instrumental in assisting the school district in creating action safety plans and being responsible in addressing Senate Bill 7. Dr. Zamora also mentioned the conference might also assist school districts in conducting proper investigations, the role of school police, and the use of social media in assisting in a safe school environment.

14. **Adjourn at 11:45.**