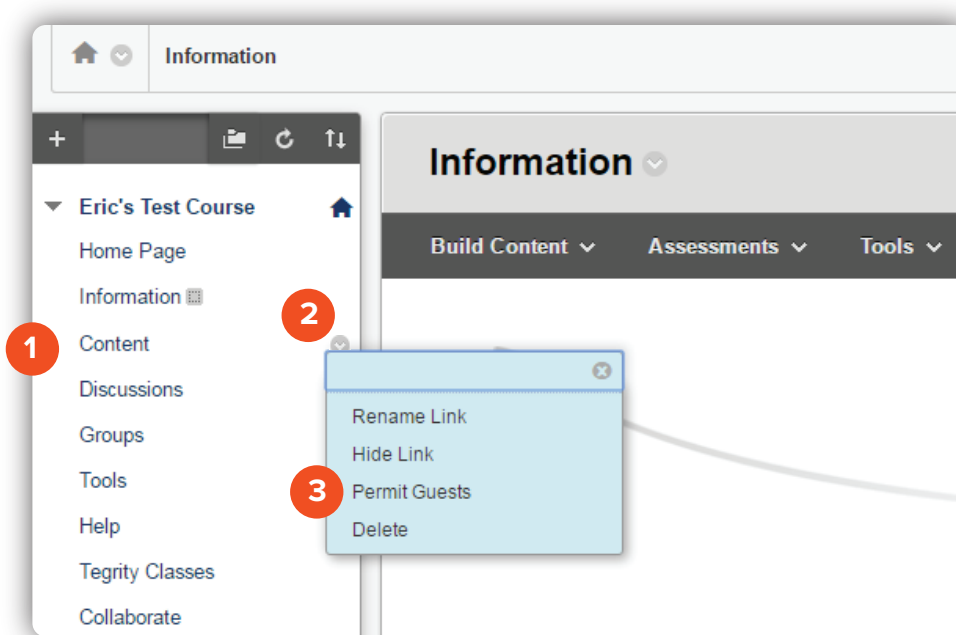


HOW TO GIVE GUESTS ACCESS TO MENU ITEMS

To allow guest users to access content from your course menu:

1. From the course menu, hover over the menu item you would like to permit guest access to
2. Click on the **chevron icon**
3. Click **Permit Guests**

NOTE: Each content area and/or tool has to be individually enabled for guest access.



Brownsville Campus

Office: Rusteberg 108
Phone: 956-882-6792
Fax: 956-882-6751

Edinburg Campus

Office: Education Complex (EDCC) 2.202
Phone: 956-665-2979
Fax: 956-665-5276

coltthelp@utrgv.edu | coltapps.utrgv.edu/helpme | utrgv.edu/online

The University of Texas
Rio Grande Valley
Center for Online Learning
& Teaching Technology