

Submitted to SS 3/29/18

Academic Libraries 2017-18

Institution: The University of Texas Rio Grande Valley (227368)

User ID: P2273681

Overview**Academic Libraries Overview**

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Recent changes

There are a few changes to the 2017-18 Academic Libraries component from the 2016-17 collection. Visit the [Academic Libraries Resource](#) page for a list of the changes and additional reporting resources.

Data Reporting Reminders

Report all data for fiscal year (FY) 2017. Fiscal year 2017 is defined as the most recent 12-month period that ends before October 1, 2017, that corresponds to the institution's fiscal year.

Coverage:

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the fiscal year 2017. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

8/1/2018 10:01 AM

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Screening Questions

? Were your annual total library expenses for Fiscal Year 2017:



Less than \$100,000



Greater than or equal to \$100,000

Is the library collection entirely electronic?



No



Yes

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Library Collections/Circulation and Interlibrary Loan Services

Section I:

**For all degree-granting institutions
with library expenses >0 and/or access to a library collection**

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2017.

<u>Library Collections</u>	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	<input type="text" value="931,574"/>	939,140	<input type="text" value="444,697"/>	443,906	
<u>Databases</u>			<input type="text" value="244"/>	234	
<u>Media</u>	<input type="text" value="44,762"/>	28,541	<input type="text" value="2,541"/>	1,985	
<u>Serials</u>	<input type="text" value="5,176"/>	617	<input type="text" value="4,634"/>	4,384	
Total	981,512	968,298	452,116	450,509	1,433,628
Library Circulation	<input type="text" value="78,359"/>	76,706	<input type="text" value="101,193"/>	107,889	179,552

Does your instituion have Interlibrary Loan Services ?

- No
- Yes

Interlibrary Loan Services

	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	<input type="text" value="4,525"/>	5,196
Total interlibrary loans and documents received	<input type="text" value="4,568"/>	3,716

You may use the space below to **provide context** for the data you've reported above. This context box will not be posted on the College Navigator Website.

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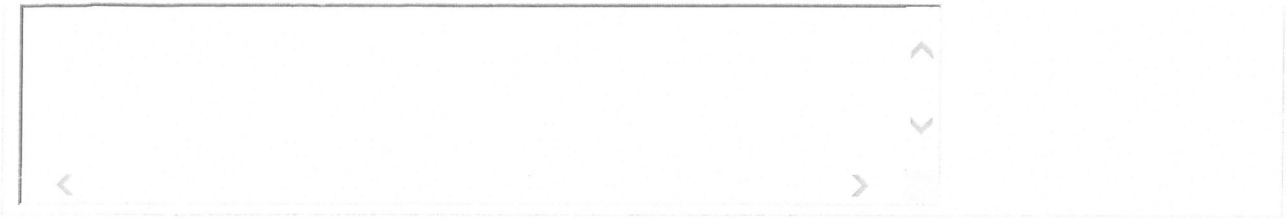
Expenses

**Section II:
For degree-granting institutions with
library expenses >= \$100,000**

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2017.

		Prior Year Amount
? Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).	2	2
? Expenses	Amount	
Total <u>salaries and wages</u> for the library staff	2,862,137	2,569,831
Are staff <u>fringe benefits</u> paid out of the library budget?		
<input checked="" type="radio"/> No		
<input type="radio"/> Yes	Total Fringe benefits	0
Materials/services expenses		
One-time purchases of <u>books, serial backfiles</u> , and other materials	726,767	
<u>Ongoing commitments to subscriptions</u>	3,030,758	
All other materials/service cost	54,086	
Total materials/services expenses	3,811,611	2,464,890
Operations and maintenance expenses		
<u>Preservation services</u>	90,100	
All other operations and maintenance expenses	1,260,131	
Total operations and maintenance expenses	1,350,231	557,443
Total Expenses	8,023,979	5,592,164
Total Expenses (minus Fringe Benefits)	8,023,979	5,592,164

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Prepared by

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input type="radio"/>	Academic Library Contact	<input checked="" type="radio"/>	Other
Name:	<input type="text" value="Raquel Estrada"/>				
Email:	<input type="text" value="raquel.estrada@utrgv.edu"/>				

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

<input type="text" value="8.00"/>	Number of Staff (including yourself)
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How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?

Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="80.00"/> hours	<input type="text" value="40.00"/> hours	<input type="text" value="4.00"/> hours	<input type="text" value="2.00"/> hours
Other offices	<input type="text" value="40.00"/> hours	<input type="text" value="24.00"/> hours	<input type="text" value="0.00"/> hours	<input type="text" value="0.00"/> hours

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Summary**Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2017.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	931,574	444,697
Databases		244
Media	44,762	2,541
Serials	5,176	4,634
Total Collection	981,512	452,116
Total Circulation	78,359	101,193

Expenses	Amount
Salaries and wages	\$2,862,137
Fringe benefits	N/A
Materials/services expenses	\$3,811,611
Operations and maintenance expenses	\$1,350,231
Total expenses	\$8,023,979

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Edit Report

Academic Libraries

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Source	Description	Severity	Resolved	Options
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Screen: Collections/Circulation and Interlibrary Loan Services

Screen Entry	The number entered (44,762) is outside the expected range of between 19,979 and 37,103 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Added 16,445 microform titles to media count. Microforms were not included in last year's media count as ILS system did not separate them out. We were able to identify them this year and add to media category.			
Screen Entry	The number entered (5,176) is outside the expected range of between 432 and 802 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Number submitted last year likely corresponds to print subscriptions not physical titles.			

Screen: Expenses

Screen Entry	The calculated value (1,350,231) is outside the expected range of between 362,338 and 752,548 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	Purchase of furniture and equipment for both libraries. Also saw increase due to new Head of Special Collections working and acquiring materials for the department.			
Screen Entry	The calculated value (8,023,979) is outside the expected range of between 4,473,732 and 6,710,596 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	Increase to SOM databases and the amount of 1,164,185.90 may not have been included with database cost of previous year. Purchase of furniture and equipment for both libraries. Also saw increase due to new Head of Special Collections working and acquiring materials for the department.			
Screen Entry	The calculated value (3,811,611) is outside the expected range of between 1,848,668 and 3,081,112 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	Increase in database costs for SOM and database costs in the amount of 1,164,185.90 may not have been included in previous year.			