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<b>Erasmus+ Code</b>	<b>A WIEN21</b>
<b>PIC Code</b>	<b>890988942</b>

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<b>Teams and Responsibilities</b>	<b>IStA – International Student Affairs</b> <ul style="list-style-type: none"><li>• Administration of student exchange</li><li>• All matters relating to student mobility</li></ul> E-mail: <a href="mailto:ista@fh-wien.ac.at">ista@fh-wien.ac.at</a>  <b>CIEM – Center for International Education and Mobility</b> <ul style="list-style-type: none"><li>• Erasmus+ projects</li><li>• Internationalization strategy</li><li>• International Management courses</li><li>• Partnership agreements</li><li>• Staff mobility</li><li>• Quality assurance measures</li></ul> E-mail: <a href="mailto:ciem@fh-wien.ac.at">ciem@fh-wien.ac.at</a>
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## Academic Calendar

	Winter semester 2025/2026	Summer semester 2026	Winter semester 2026/2027	Summer semester 2027
<b>Virtual Orientation Week (mandatory!):</b>	25-29 August 2025	9-13 February 2026	31 August – 4 September 2026	8–12 February 2027
<b>Semester starts:</b>	1 September 2025	16 February 2026	7 September 2026	16 February 2027
<b>Semester ends:</b>	31 January 2026	5 July 2026	31 January 2027	4 July 2027
<b>Christmas/ Easter Break:</b>	24 December 2025 – 6 January 2026	29 March – 06 April 2026	24 December 2026 – 6 January 2027	22–29 March 2027
<b>Public Holidays</b>	26 October 2025 1 November 2025 8 December 2025	1 May 2026 14 May 2026 25 May 2026 04 June 2026	26 October 2026 1 November 2026 8 December 2026	1 May 2027 6 May 2027 17 May 2027 27 May 2027

### Nomination and Application Deadlines for students from partner universities

#### Winter semester

- ▶ Nomination deadline for partners: 15 April
- ▶ Application deadline for students: 01 May

#### Summer semester

- ▶ Nomination deadline for partners: 15 September
- ▶ Application deadline for students: 01 October

### Nomination and Application Process for students from partner universities

- ▶ Students must be nominated by a coordinator of their home university.
- ▶ Partner universities receive the nomination link leading to the nomination form via e-mail.
- ▶ After the coordinator has filled out the nomination form, the university will get a confirmation of the nomination via e-mail.
- ▶ Nominated students will receive an e-mail with a link to their application form, which they will have to complete until the application deadline.
- ▶ No documents need to be sent in hardcopy.
- ▶ **Full year:** Students who wish to study for the full year have to be nominated separately for the winter and summer semester adhering to the respective deadlines. Students have to undergo the same application process twice.
- ▶ **Extensions for an additional semester:** Students who wish to prolong their stay must be nominated again for the following semester adhering to the respective nomination deadlines and have to undergo the same application process again.

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## Application for freemover students

### Application deadline for freemover students

- ▶ **Winter semester:** 15 April
- ▶ **Summer Semester:** 15 September

Please consult the *Freemover Guide* and the *Freemover Checklist* on our [website](#) for detailed information on the application procedure and prerequisites for freemover students.

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## Website for Incoming Students

<https://www.fh-wien.ac.at/en/study/international/incoming-students/>

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## Visa and International Travel

The Austrian Federal Ministry for European and International Affairs issued guidelines regarding **visa and international travel**. Follow and check the latest updates on this [website](#).

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## Course Offer

Incoming students can choose a semester package (International Semester Program) or compose their own study program. Students may select courses from different programs. In order to avoid schedule overlaps, we highly recommend choosing one of the International Semester Programs. There are two Course Guides: one with all courses offered in English and one with the ones offered in German. It is possible to mix courses from both Course Guides. They are available on our [website](#) from mid-May (for the winter semester) and from mid-October (for the summer semester). Please note that there is no information on any courses before these dates.

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## German Language Courses

German language courses (4 ECTS credits) for beginners and advanced learners are available every semester and they are free of charge for international students.

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## Housing

Accommodation has to be organised by the students themselves. You can either book a room in one of the students' residences or check the private market for available rooms. Further information and links to housing providers are available on our [website](#).

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## Estimated Expenses

### Per semester – 5 months:

- ▶ Accommodation: ~ €2,500
  - ▶ Food: ~ €900
  - ▶ Public Transport: ~ €125 for students (annual pass 300€ has to be terminated)
  - ▶ Student union membership (ÖH): ~ €25.00
  - ▶ Miscellaneous expenses: ~ €800 (depending on the student's lifestyle)
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## Mandatory Residence Registration with Municipal Department 62 (MA 62)

According to Austrian law, you have to register with the authorities. [Here](#) you can find which documents you need and further information that you should consider. The registration of residence is mandatory for all incoming students. The official

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registration form (*Meldezettel*) is available only in German. An English version that will help you fill in the form will be provided during the Orientation Week.

## Residence Registration with Municipal Department 35 (MA 35)

Students with **EU/EEA or Swiss nationality** who are staying in Austria for more than 3 months have to apply for a confirmation of registration (*Anmeldebescheinigung*) within four months of arrival. Further information about the required documents and fees can be found [here](#).

## Erasmus Student Network

The ESN in Vienna runs a buddy system and offers a wide range of activities throughout the semester. Details to be published in the first weeks of the semester. [esn@fh-wien.ac.at](mailto:esn@fh-wien.ac.at)

## Things to do in Vienna

Explore and enjoy the city! Here are some recommendations for what you can do in Vienna: <https://www.wien.info/en>

## Virtual Orientation Week

(Mandatory for all Incoming students!)

To get an impression how the Virtual Orientation Week (VOW) is structured, you can see a preliminary schedule below. The final program will be sent out shortly before the VOW. Please note that the compulsory lectures and personal appointments are held online.

Also, please make sure to not book any travels during the compulsory lectures. The ESN social activities are personal get-togethers in Vienna and are a great opportunity to get to know other exchange students.

Virtual Orientation Week – Program Preview

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9:00 AM							
10:00 AM	10:00-10:45 Welcome Lectures I	10:30-11:00 Welcome Lectures III	8:00-13:00 Personal Appointments	8:00-13:00 Personal Appointments	8:00-13:00 Personal Appointments	ESN social activities in Vienna	ESN social activities in Vienna
11:00 AM	11:00-12:00 Welcome Lectures II	11:00-12:00 Q&A Session					
12:00 PM	12:00-12:30 ESN Presentation						
1:00 PM	12:30-17:30 Personal Appointments	12:30-17:30 Personal Appointments	13:00-15:35 Austrian Culture & More Miša Krenčeyová (Group A+B) Claudia Unger (Group C+D)	13:00-15:35 Austrian Culture & More Miša Krenčeyová (Group B) Claudia Unger (Group D)	13:00-15:35 Austrian Culture & More Miša Krenčeyová (Group B) Claudia Unger (Group D)		
2:00 PM							
3:00 PM							
4:00 PM			15:45-18:15 Austrian Culture & More Miša Krenčeyová (Group A) Claudia Unger (Group C)	15:45-18:15 Austrian Culture & More Miša Krenčeyová (Group A) Claudia Unger (Group C)	15:45-18:15 Austrian Culture & More Miša Krenčeyová (Group A+B) Claudia Unger (Group C+D)		
5:00 PM							
	ESN social activities in Vienna	ESN social activities in Vienna	ESN social activities in Vienna	ESN social activities in Vienna	ESN social activities in Vienna		

**Colour Key:**

Blue - Compulsory (online)

Light Blue - Optional  
(on-site in Vienna)

Green - Personal Appointment (date and time will be provided shortly before the Virtual Orientation Week)

Orange - Austrian Culture & More (information on group allocation will be provided in the beginning of VOW)