

Phish Alert Button How-To

Website: www.utrgv.edu/is

Email: is@utrgv.edu



Phishing

Phishing is defined as the fraudulent practice of sending emails claiming to be from a reputable or known source in order to convince individuals to reveal personal information, such as passwords, or to use an action to install a type of malicious software.

Research estimates that 91% of cyber attacks start with a phishing email.

Our office has also worked with Information Technology in order to streamline the reporting process and make it as easy and unobtrusive as possible.

Phish Alert Button

The Phish Alert Button (PAB) gives you a safe way to forward potentially malicious emails to information security personnel for their review. This feature will also automatically remove the suspicious email from your inbox to prevent future exposure.

How to use the Phish Alert Button





Phish Alert Button in Office 365 Outlook on The Web

The Phish Alert Button for Outlook on The Web can be accessed via:

❖ <https://my.utrgv.edu>

1. Successfully log in
2. Choose the Office 365 Application
3. Click the Outlook App



Phish Alert Button V2



Red flags that can help you identify a potential phishing email

reactivate your utrgv.edu account

Subject is asking for action 

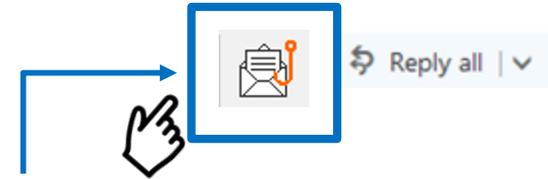


Amy <amy@utrgv.edu>

Mon 5/14, 11:34 AM

Francisco Tamez Cavazos <francisco.tamezcavazos01@utrgv.edu> 

Attackers might pose as an official user from the university



In your Office365 Outlook, you can click the Phish Alert button to report a potential phishing email

We are currently performing a routine security update as a result, dormant and unused email accounts are set for termination. You are required to verify your email account immediately to avoid the termination of the said account.

Urgency statement meant to elicit an emotional reaction is a good clue that someone is trying to phish you 

Kindly click on the link below and log in twice to verify and update your account.

<http://tiny-url.com/3d4g3j9s3f>

Extreme caution should be exercised with any link appearing in an unexpected or unsolicited email. Hover over links to see where the URL would actually direct you if clicked. 

We apologize for any inconveniences.

-Amy



Office 365 Logo



Outlook

Outlook on the Web Logo

Phish Alert Button in Office365-Outlook

 Phish Alert V2 ×

UTRGV

Are you sure you want to report this as a phishing email?

Subject: FW: reactivate your utrgv.edu account

From: amy@utrgv.edu

Phish Alert



2

Click on last time to **automatically** forward the malicious email to information security personnel for their review

Thank you!

Thank you for reporting this email to your security team. Because of people like you, UTRGV is more secure! The email has been submitted for review.

All opened windows will automatically close



Phish Alert Button in Outlook 2016 for Windows

The Phish Alert Button (PAB) for Outlook 2016 is automatically installed via Office 365.

If you:

- Have two (i.e., duplicates) PAB or
- Don't have the PAB in your Outlook 2016 toolbar

Please Visit or call the IT Service Desk.

Brownsville / Harlingen / South Padre Island

956-882-2020

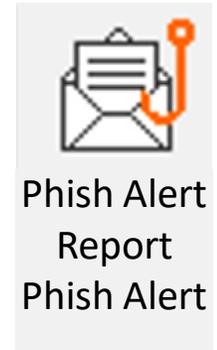
Main 1212 (Brownsville)

Edinburg / McAllen / Rio Grande City

956-665-2020

Academic Services Building 1.102 (Edinburg)

Note: You may need to close and open Outlook in order for the add-in to appear.



Phish Alert Button V2

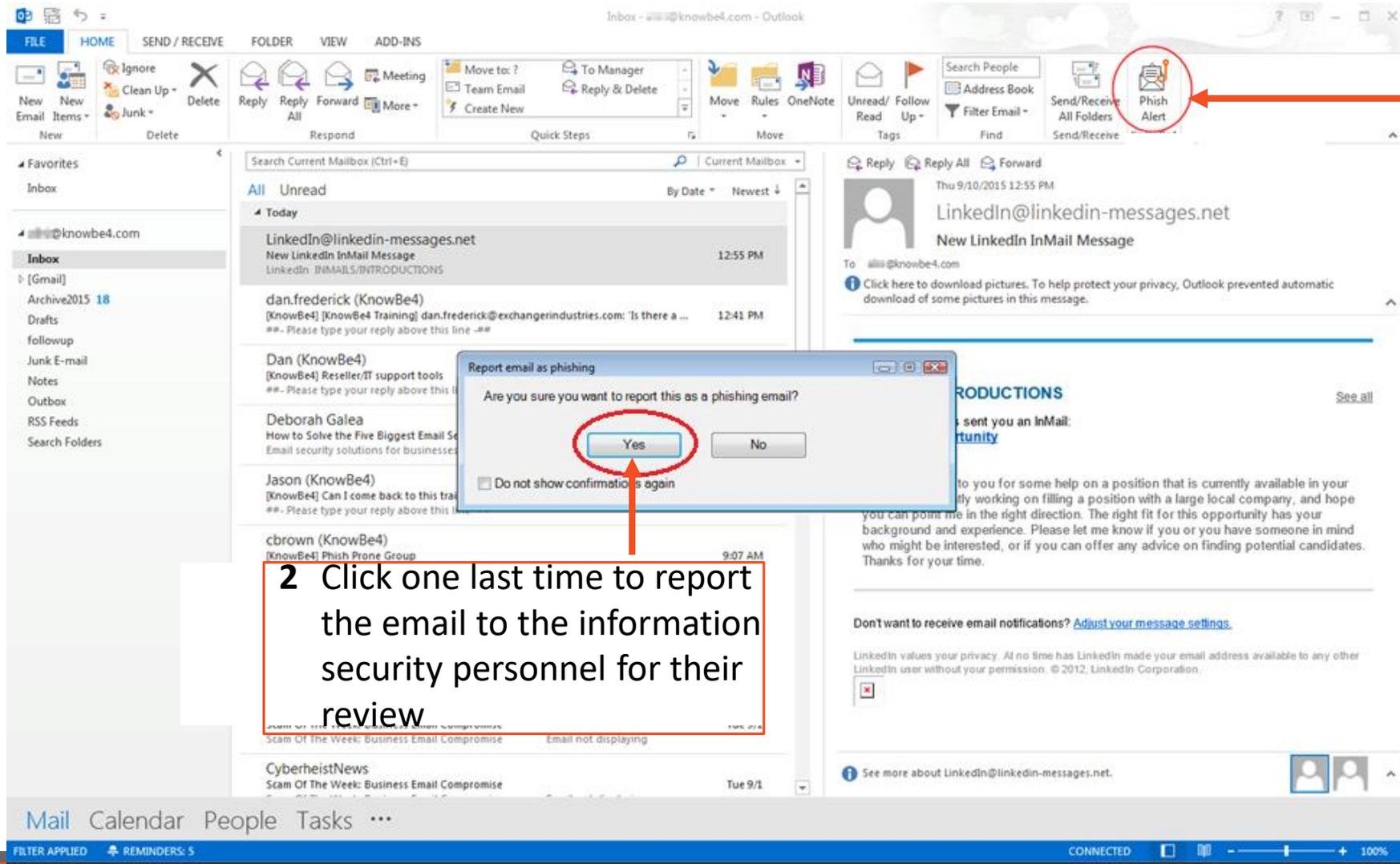


Windows Logo



Outlook 2016 Logo

Phish Alert Button in Outlook 2016 for Windows



1 Click to report potential malicious emails

2 Click one last time to report the email to the information security personnel for their review

Thank you!

Thank you for reporting this email to your security team. Because of people like you, UTRGV is more secure! The email has been submitted for review.

All opened windows will automatically close

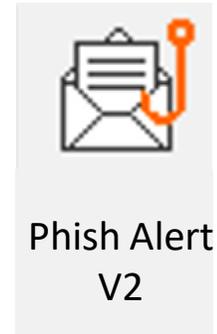


Phish Alert Button in Outlook Mobile

The Phish Alert Button (PAB) for Outlook Mobile is automatically installed via Office 365.

You will need:

- The Outlook Mobile Application installed in your smartphone
- To follow the IT instructions on How To:
 - [Set up Email on an iPhone and iPad](#)
 - [Set Up Email on Android Mobile Phone](#)

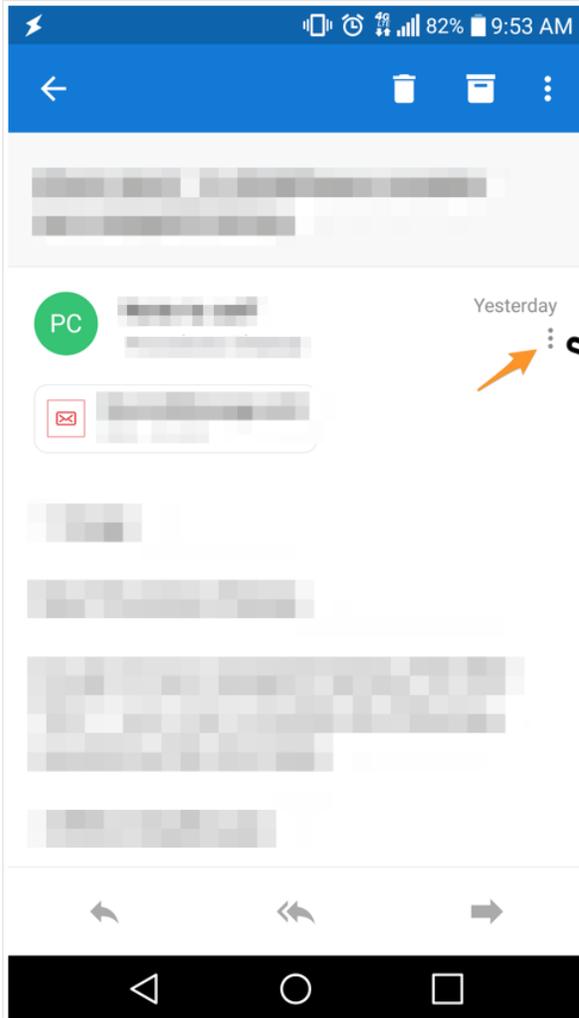


Phish Alert Button V2

Note: You may need to close and open Outlook in order for the add-in to appear.

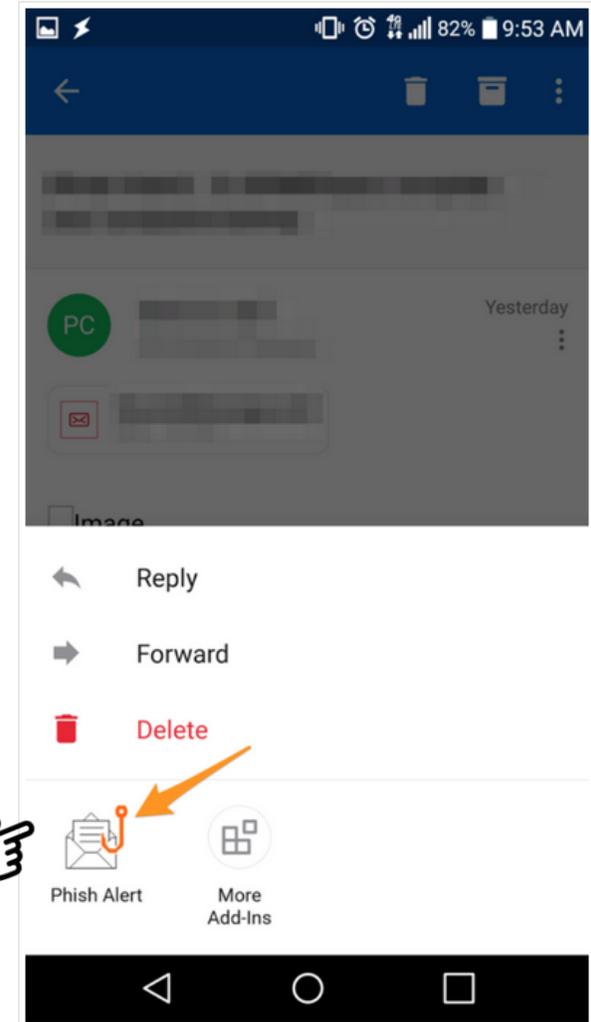


Phish Alert Button in Outlook Mobile - Android



1

First tap the three dots at the top right of the screen.

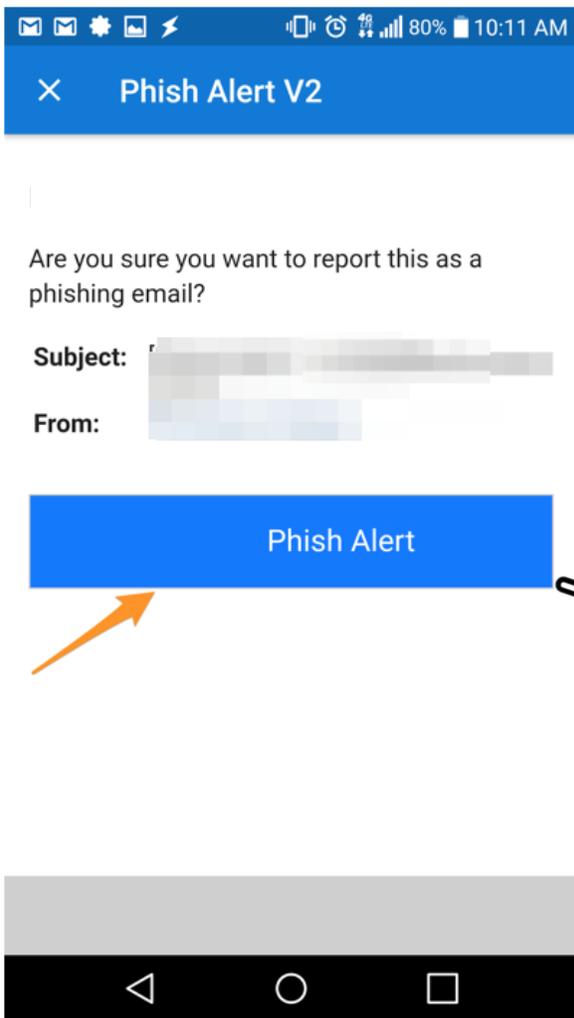


2

Select the PAB add-in

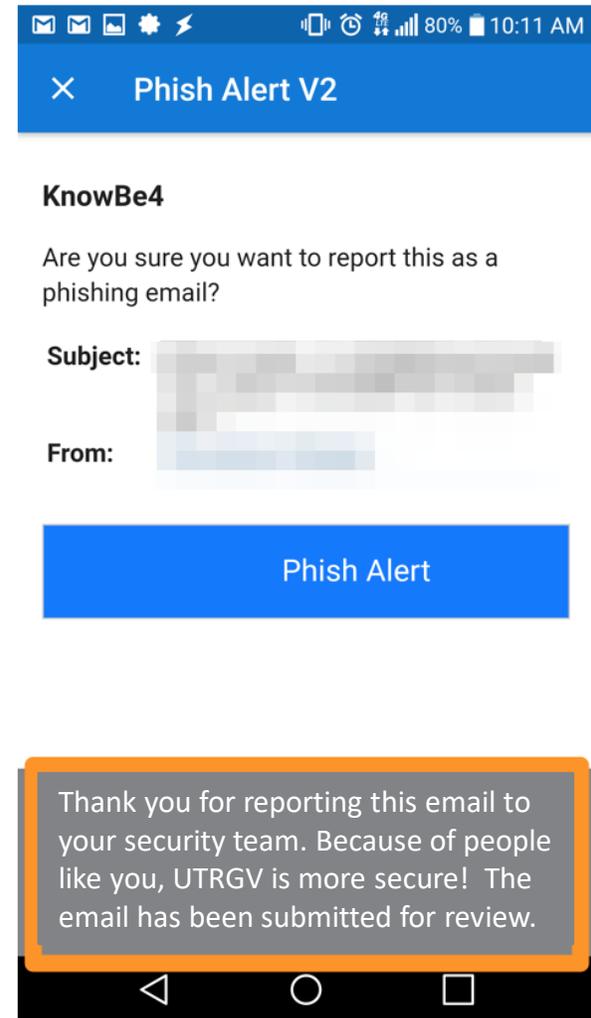


Phish Alert Button in Outlook Mobile - Android



3

Confirm that you want to report the email



4

All windows will close automatically

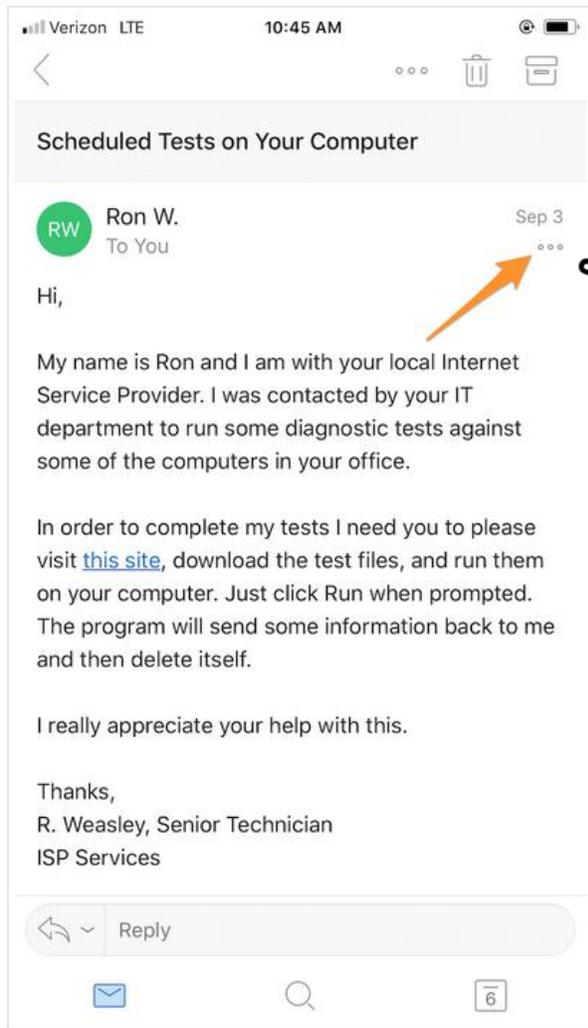


Apple Logo

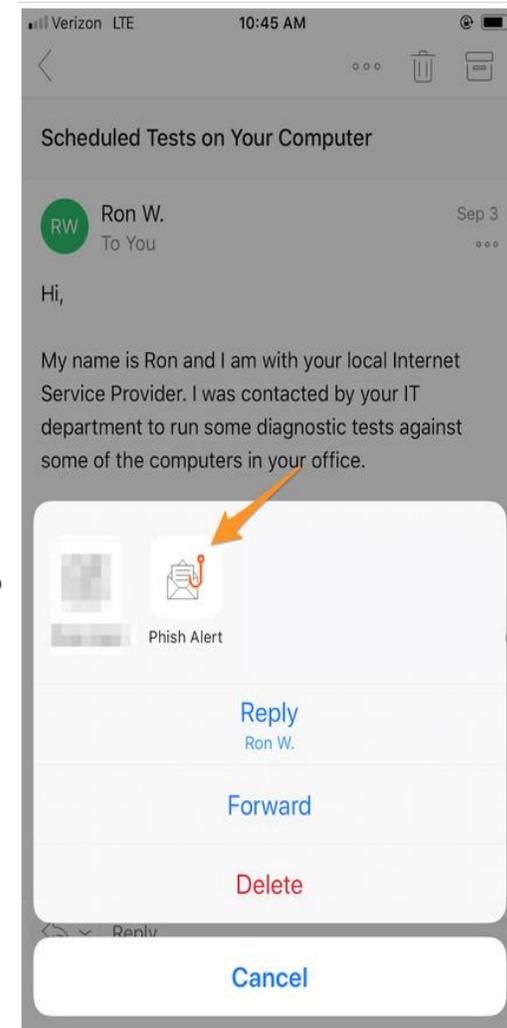


Outlook Mobile Logo

Phish Alert Button in Outlook Mobile - Apple



First tap the three dots at the top right of the screen.



Select the PAB add-in

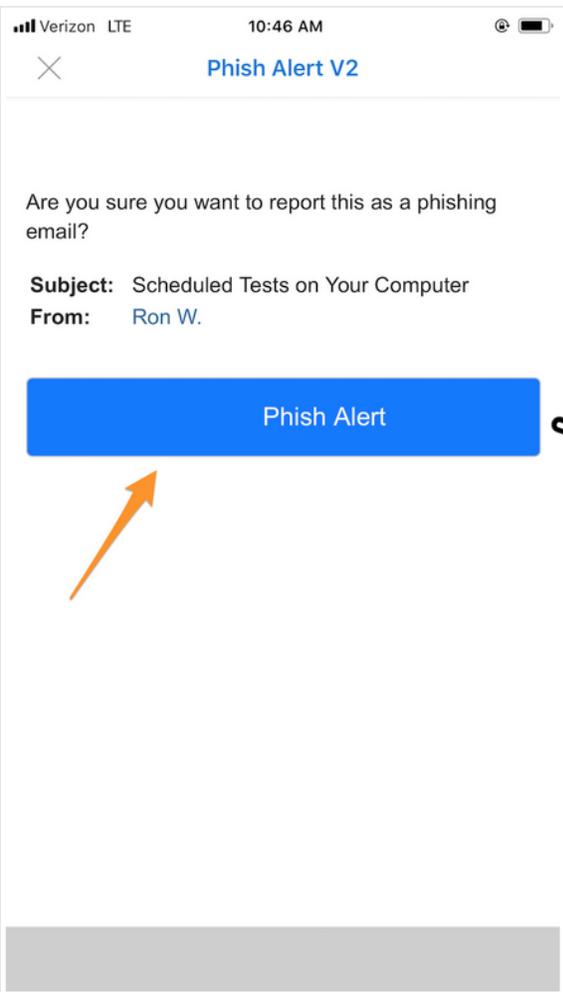


Apple Logo



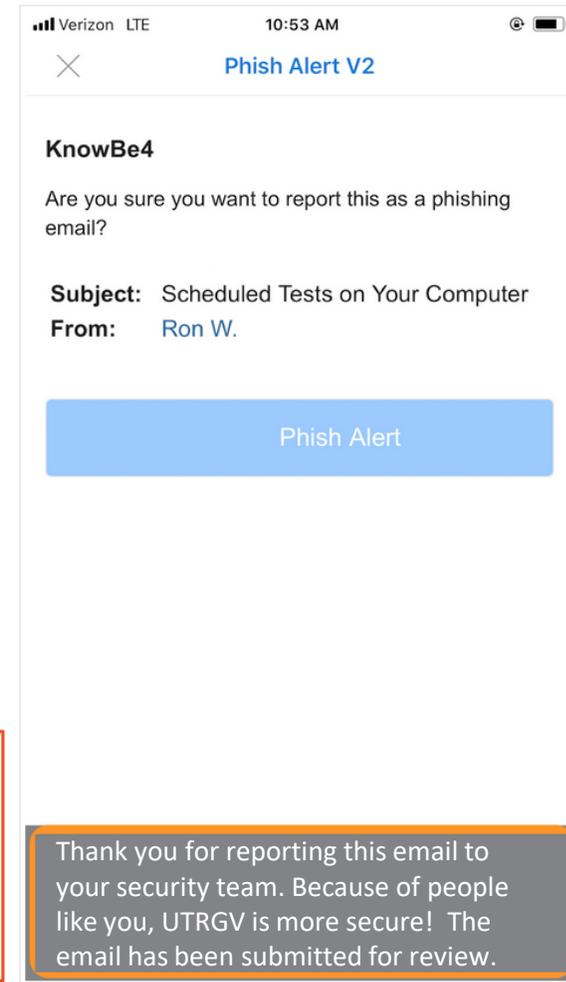
Outlook Mobile Logo

Phish Alert Button in Outlook Mobile - Apple



3

Confirm that you want to report the email



4

All windows will close automatically

FAQ

Will this feature be available to everyone?

- The PAB will be available to users with UTRGV credentials, for Windows and Mac computers owned by UTRGV and in the UTRGV domain.
- Students, Faculty, and Staff can access the PAB in Outlook for Office365. This application can be accessed via <https://my.utrgv.edu/>
- Windows and Mac OS computers owned by UTRGV and in the UTRGV domain will have the add-in automatically installed. **Note:** You may need to close and open Outlook in order for the add-in to appear.

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