

DATA CLASSIFICATION GUIDE



DATA STORAGE GUIDE routable

Confidential (Category I)	High
Controlled (Category II)	Medium
Public (Category III)	Low

	Allowed to store data.
	<ul style="list-style-type: none"> Data must be encrypted and password protected. Data access passwords must not be stored with password protected files. Data should only be accessible by authorized University employees.
	<ul style="list-style-type: none"> Data should only be accessible by authorized University employees. <hr/> <ul style="list-style-type: none"> Device must be encrypted and password protected. <hr/> <ul style="list-style-type: none"> Device must be fully compliant with University security standards.
	<ul style="list-style-type: none"> Device must be encrypted and password protected. Single record file only.
	Not authorized for data storage.

DATA TYPE	UTRGV Office 365			UTRGV MS Azure	UTRGV Owned/Managed			Personal Technology & Accounts		
	Student Office 365 Email	UTRGV OneDrive/SharePoint/Teams for Business Storage	UTRGV Employee Office 365 EMAIL	MS Azure / MS Azure DevOps	UTRGV Owned Servers	UTRGV Owned Computers and Mobile Devices	UTRGV Owned Portable Device	Personally Maintained Cloud Services (e.g., Dropbox, iCloud, Google Drive)	Personal Portable Device Compliant with UTRGV Security Standards **	Personal Portable Device (No MDM or Encryption)
Confidential										
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Confidential										
Confidential										
Confidential										
Confidential										
Confidential										
Confidential										
Controlled										
Controlled										
Controlled										
Controlled										
Controlled										
Public										
Public										
Public										
Confidential										

Notes
*Definitions and examples
** Computer security standard
***Data would become subject to FERPA

www.utrgv.edu/is/en-us/resources/policies-tabs/data-classification-standard

www.utrgv.edu/is/_files/documents/computer-security-standard.pdf

www.utrgv.edu/is/en-us/resources/policies-tabs/