Sponsored Account/POI

Sponsored accounts, or Person of Interest (POI) account, provide temporary access to University resources initiated by a UTRGV department or office. A POI account can provide individuals who will be on campus access to the following services:

- Classroom computers
- Computer Labs
- Eduroam (wifi)
- UTRGV email account
- Directory Services

Applicant

First and Last Name: _____ Middle Name: _____

Date of Birth: _____ Cell Phone: _____ Home Phone: _____

Home Address: _____ City: _____

State: _____ Zip: _____ UTRGV Email Address [If one already exists]: _____

Personal Email Address [Required]: _____

Emergency Contact: _____ Relation: _____

Contact Phone: _____

Gender: _____ United States Citizen: _____ Other [Specify]: _____

Sponsoring Department

1. Sponsoring department must submit the appropriate approval from the Dean, Associate VP, or higher.
    a. POI Approval Form Template
    b. **NOTE**: The approval can be an email approval or if you have a contract/MOA please attached that in lieu of the approval.

2. Share the Criminal Background Check (CBC) link with the applicant (HR must be informed if the POI works directly with minors): https://utrgv.quickapp.pro/apply/applicant/new/5385

3. All POI assignments will be disabled at the end of the fiscal year, August 31, or by end date entered below, whichever comes first. If continuation of access is needed, please contact HRpartners@utrgv.edu before August 1.

4. POI's cannot be supervisors.

5. Information below is to be completed by the Sponsoring Department/Supervisor:

Supervisor Name: _____ Supervisor Email:_____

Supervisor UTRGV ID: _____ Supervisor Phone Number: _____

Supervisor's Department: _____Building: _____

Room Number: _____ Start Date of POI account: _____ End Date of POI account: _____

Division: _____ POI Title: _____

Will the POI be interacting with any UTRGV student in a role of authority? For example, will the POI be teaching classes or skills to students, mentoring students, or assigning work or projects to students? _____

Select one of the titles below:

- POI SOM Community Advisor
- POI ROTC
- POI Community Advisor

- POI Guest
- POI Volunteer
- POI Vendor-Consultant
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Reason for Access: