EMPLOYEE-HISTORICAL DOCUMENTS

ePerformance

Employees have access to view their completed staff evaluations under Historical Documents.

Employee Self Service Employee Self Service Manager Self Service Analytics & Reporting John Doe HR Business Partner My Current Documents My Historical	Documents	2	 1.Select the Employee Service option of dropdown from the PeopleSoft homep 2.Select the Performance tile. 3.From the side panel, select Historica 4.Select the employee evaluation you review. 	from the lage. Il Documents. would like to
My Historical Documents 3 Document Type		Document Status	Period Begin / Period End	
Evaluations of Others Historical Evaluations of Others	ce Evaluation	Completed	05/01/2019 04/30/2020	4 >
UTRGV Performa	ce Evaluation	Canceled	05/01/2019 04/01/2020	>

Performance Process	🌩 «				
Steps and Tasks	c :	UTRGV Performance Evaluation			
John Smith UTRGV Performance Evaluation Doe Date 04/30/2020 Complete Self Evaluation Due Date 04/30/2020 Review Manager Evaluation Due Date 04/30/2020 View	Overview	Manager Evaluation - Completed John Smith Job Title HR Business Partner Manager Carl Davis Document Type UTRGV Performance Evaluation Period 05/01/2019 05/01/2019 Template Supervisor Evaluation 2019 Document TJD 4478 Status Completed Due Date 04/30/2020	- 04/30/2020	5	∎)Expo
		Quality of Work Employee Performance Manager Performance Additional Questions Development Pla * Section 1 - Quality of Work Analysis: Essential Functions	an Overall Summary	EE Acknowledgement	6
		⊙ Expand ⊙ Collapse 5. Verifi	y your own em	nployee informatio	on.

tab.