

Honors-by-Contract Proposal Checklist

Before submitting your HBC proposal, please ensure the following items are included:

✓ **1. Project Description (approx. 250 words):**

Describe what you will do, how it extends or deepens course learning, and how it will be evaluated. Make sure to include:

✓ **Assignment Type:**

Specify the product or outcome (e.g., paper, presentation, project, creative work, or service component).

✓ **Evaluation Criteria:**

Identify how the project will be assessed (rubric, quality indicators, deadlines, etc.).

✓ **Timeline:**

Include key milestones and due dates agreed upon with your instructor.

✓ **2. Signatures:**

Both student and instructor must sign the official Honors-by-Contract form.

Submission Deadline:

Submit the signed HBC form, course syllabus, and 250-word project description to the Honors College **within three weeks of the Fall or Spring semester start date; or two weeks of the Summer I or Summer II start date.**