


TRANSFER GRADUATION DATE FORM

Instructions for Graduate Students

For students who need to transfer their graduation application to a different term, a Transfer Graduation Date Form request must be submitted. Students must use their UTRGV credentials to access and submit a request:

Graduate form - <https://forms.office.com/r/4imJEsHfKZ>

Once you have accessed the form, **complete all the six (6) required fields**: Name, UTRGV ID, Program, New Graduation Term, New Graduation Year, and Acknowledgement Statement.




Transfer Graduation Date - GRADUATE

This form is for graduate students pursuing a Master's or Doctoral degree. Students pursuing a Bachelor's degree must complete the Transfer Graduation Date form for undergraduate students.


Undergraduate form - <https://forms.office.com/r/57cmRG4e99>

Hi, Rosa. When you submit this form, the owner will see your name and email address.


* Required

1. Full name * 


Enter your answer

2. UTRGV ID * 

The value must be a number

3. Master's/Doctoral/Certificate Program(s): * 

Enter your answer

4. Indicate the new graduation application term (check one): * 

☐ Fall

☐ Fall Module 1

☐ Fall Module 2

☐ Spring

☐ Spring Module 1

☐ Spring Module 2

☐ Summer I

☐ Summer Module 1

☐ Summer II

☐ Summer Module 2

5. Indicate the new graduation application year (ex. 2023). *

The value must be a number

Next

* Required

Important Information About Your Financial Aid

If you are receiving financial aid, your awards may be impacted by the change on your graduation date. Check with the Financial Aid office for more information on how this may affect you.

If you have questions regarding Commencement Participation, please contact the Office of the University Registrar via email at commencement@utrgv.edu.

6. I hereby request my application for graduation date for the degree indicated above be transferred. *

☐ I agree

Back Submit

Once the form is submitted, you will see a confirmation of submission on your screen.

The University of Texas
Rio Grande Valley
Degree Audit Systems
& Support

Transfer Graduation Date - GRADUATE

Completed!

Your request was submitted.
We will respond to your inquiry as soon as possible; our goal is to get back to you within seven business days but response time may vary during peak periods.
If you have any further questions please contact Graduate Certification Team at gradcertification@utrgv.edu

[Submit another response](#)

Once the form is **reviewed**, you will receive a notification via email from the Graduate Degree Certification Team at gradcertification@utrgv.edu.

Your Transfer Graduation Application Request was Not Processed!

GD Graduate Degree Certification
To: Rosa Pena
7:16 PM
This message was sent with Low importance.

Hello Rosie Pena,

The transfer of graduation date request was **not processed** due to the following reasons:

Comments: No graduation application is on file.

If you have questions regarding your request, please contact the Graduate DASS Team at gradcertification@utrgv.edu.

Thank you,

UTRGV
The University of Texas
Rio Grande Valley
UTRGV.edu

Graduate Degree Certification Team
Degree Audit Systems and Support
gradcertification@utrgv.edu

Brownsville • Edinburg • Harlingen

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Your Transfer Graduation Application has been processed!

GD Graduate Degree Certification
To: Rosa Pena
7:16 PM
This message was sent with Low importance.

Hello Rosie Pena,

The transfer of graduation date request has been **processed**.

If you have questions regarding your request, please contact the Graduate DASS Team at gradcertification@utrgv.edu.

Thank you,

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