## **TRANSFER GRADUATION DATE FORM**

## **Instructions for Graduate Students**

For students who need to transfer their graduation application to a different term, a Transfer Graduation Date Form request must be submitted. Students must use their UTRGV credentials to access and submit a request:

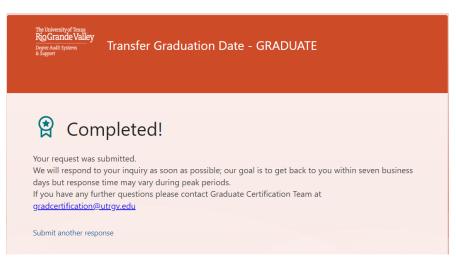
Graduate form - https://forms.office.com/r/4imJEsHfKZ

Once you have accessed the form, **complete all the six (6) required fields**: Name, UTRGV ID, Program, New Graduation Term, New Graduation Year, and Acknowledgement Statement.

The University of Texas		
<b>Rio Grande Valley</b> Degree Audit Systems & Support	Transfer Graduation Date - GRADUATE	
	s pursuing a Master's or Doctoral degree. Students pursuing a Bachelor's degree mu 1 Date form for undergraduate students.	ist
Undergraduate form - <u>https://for</u>	ms.office.com/r/57cmRG4e99	
Hi, Rosa. When you submit this forr * Required	n, the owner will see your name and email address.	
1. Full name * 🛛 🖓		
Enter your answer		
2. UTRGV ID *		
The value must be a numb	er	
3. Master's/Doctoral/Certifica	ite Program(s): * 🛛 🗔	
<ol> <li>Indicate the new graduatic</li> <li>Fall</li> </ol>	n application term (check one): * 🛛 💭	
Fall Module 1		
Fall Module 2     Spring		
Spring Module 1		
O Spring Module 2		
O Summer I		
Summer Module 1		
Summer II		

5.	Indicate the new graduation application year (ex. 2023). $*$			
	The value must be a number			
	Next			
* F	Required			
Im	nportant Information About Your Financial Aid			
	If you are receiving financial aid, your awards may be impacted by the change on your graduation date. Check with the Financial Aid office for more information on how this may affect you.			
	vou have questions regarding Commencement Participation, please contact the Office of the University Registrar vi nail at <u>commencement@utrgv.edu</u> .	a		
	I hereby request my application for graduation date for the degree indicated above be transferred. $*$			
	O I agree			
	Back Submit			

Once the form is submitted, you will see a a confirmation of submission on your screen.



Once the form is *reviewed*, you will receive a notification via email from the Graduate Degree Certification Team at <u>gradcertification@utrgv.edu</u>.

Your Transfer Graduation Application Request was Not Processed!	Your Transfer Graduation Application has been processed! GD Graduate Degree Certification To ● Rosa Pena ① This message was sett with Low importance.
Hello Rosie Pena, The transfer of graduation date request was <b>not processed</b> due to the following reasons: Comments: No graduation application is on file. If you have questions regarding your request, please contact the Graduate DASS Team at <u>gradcertification@utrgv.edu</u> . Thank you,	Hello Rosie Pena, The transfer of graduation date request has been <b>processed</b> . If you have questions regarding your request, please contact the Graduate DASS Team at <u>gradcertification@utrgv.edu</u> . Thank you,
Graduate Degree Certification Team         Degree Audit Systems and Support         The University of Texas         Rio Grande Valley         UTRGV.edu	Craduate Degree Certification Team         Degree Audit Systems and Support         gradcertification@utray.edu         Brownsville • Edinburg • Harlingen         VITRGV.edu
NOTICE: The information contained in this electronic mail message and any attachments hereto a intended only for the personal and confidential use of the elegipater regioner. This message and any attachments hereto as mony constitute on attachment (where the such are privilege) and confidentia. This message and any attachments hereto as mony constitute on attachment (or the such are privilege) and confidential. This message and any attachments hereto as mony constitute on attachment of the such are privileged and confidential that and the such as a such as a such as a subject of the such and the privilege of the such as a subject of the any seriese, distantial and any attachment here is a stronic possibilitied under the Federal Family Educational Rights & Privacy Act (20 U.S.C. 1328 G. 34 C.F.R. Port 59). If you have received this message in error, please and by memory any seriese, distantial and the such as a strong possibility of this message and any attachments here is a stronic please and by memory Educational Rights & Privacy Act (20 U.S.C. 1328 G.F.R. Port 59). If you have received this message in error, please and plant as the such as a such as a strong plant as a strong plant and plant and the such as a strong plant as a strong plant as a strong plant and plant as a strong plant and plant as a strong plant	I NOTICE: The information contained in this electronic mail message and any attachments hereto is intended only for the personal and confidential use of the designated recipients. This message and any attachments hereto is intended only for the personal and as such as privileged and confidential. This message may also contain confidential suburn taylormation. If you are not the intended recipient are an appendential use contained in the intender environment. The personal attachments are the intended recipient and and the intendential of the intender environment and and an attachments hereto is intended and the intender environment and appendential to the intender environment and and an attachment and and and and and an attachment and