



## Checklist for Newly Admitted Students

Welcome to UTRGV! We are glad you are a part of the Graduate College family. Please follow the checklist points below for the information you need as a newly admitted student.

### \_\_\_ **Activate your UTRGV Account.**

You must activate your UTRGV account immediately and check it regularly while enrolled. Visit [utrgv.edu/myaccount](http://utrgv.edu/myaccount) and get set up today! MyUTRGV Account allows you to register for classes, review class schedules, check grades, view financial aid information, and pay account balances (all in the ASSIST application). MyUTRGV is located at [my.utrgv.edu](http://my.utrgv.edu) or from The University of Texas Rio Grande Valley home page. If you need assistance accessing myUTRGV account, Blackboard, or your email, please contact IT Services at 956-665-2020 or 956-882-2020.

### \_\_\_ **Contact your Program Coordinator for Class Advisement.**

Each graduate program is assigned a program coordinator. Program coordinators are faculty members who will guide you throughout your entire graduate program from admissions through graduation. Feel free to contact them at any point of your graduate degree. To find out who your program coordinator is visit the [Program Coordinators page](#).

### \_\_\_ **Enroll in your Classes.**

Register early because the best selections come at the beginning. To register for classes, visit [my.utrgv.edu](http://my.utrgv.edu), sign in and click on ASSIST. For detailed instructions on how to register for classes, visit the [Registration Instructions](#) page. \*Please note: Some programs may have specific enrollment requirements like attending an orientation.

### \_\_\_ **Make Tuition Payment Arrangements.**

Whether you set up a payment plan or get grants, scholarships or loans, be sure you pay your tuition and fees on time. You can find this information on [my.utrgv.edu](http://my.utrgv.edu).

### \_\_\_ **Review the Current Online Graduate Catalog.**

The Graduate Catalog can be found on the Graduate School website (in the For New & Current Students section) <http://www.utrgv.edu/graduate/files/documents/graduate-catalog.pdf>. You will also find other useful information and resources.

### \_\_\_ **Get Familiar with Your Campus.**

Once you are registered for courses, familiarize yourself with the campuses. You can find the campus maps here: <https://www.utrgv.edu/ucentral/student-resources/campus-maps/>

### \_\_\_ **Obtain a Parking Permit.**

See the Parking Services website ([www.utrgv.edu/myparking](http://www.utrgv.edu/myparking)) to order your parking permit. To view the parking zones on campus, please visit their website: <http://www.utrgv.edu/en-us/student-experience/parking/parking/index.htm>.

### **\_\_\_Obtain your V One Card.**

Every student enrolled at UTRGV must have an official student identification card, issued through the V One Card Office. First-time graduate students will receive their original ID cards at no charge. Replacement cards are \$12.00 each. Worn cards can be replaced for \$5.00. For more information, visit the V One Card Offices located on the first floor of the Academic Services Building, in Edinburg, or the first floor of the Library in Brownsville.

Distance/online students are not required to obtain a V One Card but will not be able to use the library without one.

### **\_\_\_Purchase your textbooks.**

The UTRGV bookstore is located inside the Library in the Edinburg campus and on 83 Fort Brown St. in the Brownsville campus. Students may also purchase textbooks online at <http://www.bkstr.com/utrgvstore/home>. Contact the bookstore regarding hours and availability at 956-665-2252 (Edinburg) or 956-882-8249 (Brownsville) or by email at [utrgv@bkstr.com](mailto:utrgv@bkstr.com).

### **\_\_\_Make Arrangements for Housing**

**ON-CAMPUS HOUSING:** For on-campus housing, the UTRGV [Department of Housing and Residence Life](#) is THE resource.

**OFF- CAMPUS HOUSING:** There are several housing options available off-campus in Edinburg and within the Rio Grande Valley. Here are just a few resources to assist in your search: <https://www.apartments.com/>, <https://hotpads.com/>, <https://www.realtor.com/>, <https://www.trulia.com/>, <https://www.zillow.com/>, <https://www.rent.com/>.

### **Other Information and Contacts:**

- **UTRGV Graduate College:** [gradcollege@utrgv.edu](mailto:gradcollege@utrgv.edu); 956-665-3661 or 956-882-6552.
- **International Admissions and Student Services:** [international@utrgv.edu](mailto:international@utrgv.edu); 956-665-2922 or 956-882-7092/1-888-882-4026.
- **Student Accounting Services:** [student\\_billing@utrgv.edu](mailto:student_billing@utrgv.edu); 956-665-7824 or 956-665-2191.
- **Emergency Loan Office:** [loanoffice@utrgv.edu](mailto:loanoffice@utrgv.edu); 956-665-2191 or 956-665-2723.
- **U-Central (Student Services Center):** [ucentral@utrgv.edu](mailto:ucentral@utrgv.edu); 888-882-4026.
- **UTRGV Housing and Residence Life:** [home@utrgv.edu](mailto:home@utrgv.edu); 956-665-3439 or 956-882-7191.
- **Military and Veterans Success Center:** [veteranservices@utrgv.edu](mailto:veteranservices@utrgv.edu); 956-665-7934 or 956-882-8980.
- **Student Accessibility Services:** [ability@utrgv.edu](mailto:ability@utrgv.edu); 956-665-7005 or 956-882-7374.
- **Health Services:** [healthservices@utrgv.edu](mailto:healthservices@utrgv.edu); 956-665-2511 or 956-882-3896.
- **Child Development Center:** [childcare@utrgv.edu](mailto:childcare@utrgv.edu); 956-665-2469
- **Counseling Services:** [counseling@utrgv.edu](mailto:counseling@utrgv.edu); 956-665-2574 or 956-882-3897.
- **Student Rights and Responsibilities:** [srr@utrgv.edu](mailto:srr@utrgv.edu); 956-665-5375 or 956-882-8292.
- **Dean of Students:** [dos@utrgv.edu](mailto:dos@utrgv.edu); 956-665-2260 or 956-882-5141.
- **Student Food Pantry:** [foodpantry@utrgv.edu](mailto:foodpantry@utrgv.edu); 956-665-3663 or 956-882-7126.
- **University Recreation:** [urec@utrgv.edu](mailto:urec@utrgv.edu); 956-665-7808 or 956-882-5869.