

Graduate Curriculum Committee Agenda

April 3, 2020

10:00 AM - 12:00 PM

Online via Zoom

ATTENDANCE:

Graduate College

- Dr. Parwinder Grewal
- Dr. Sandra Hansmann
- Omar Nedzelsky
- Laura Chavez
- Veronica Ramirez
- Gianina Espinosa

Registrars

- Amanda Lerma

Faculty

- Dr. Aziza Zemrani
- Dr. Zelma Mata
- Dr. Lilia Fuentes
- Dr. Nancy Razo
- Dr. Murat Karabulut
- Dr. George Yanev
- Dr. John Ferris
- Dr. Murad Moqbel
- Dr. Sabin Wu
- Dr. Sudershan Pasupuleti
- Dr. John VandeBerg
- Dr. Abdoulaye Diallo
- Dr. Jerald Hughes
- Dr. Carlos de Souza

A. CHAIR’S CALL TO ORDER

B. APPROVAL OF MINUTES

Presenter	
Motion:	Dr. John VandeBerg
Rec.	Dr. Aziza Zemrani
Notes	Approved

C. OLD BUSINESS

1. None

D. NEW BUSINESS: REVIEW OF SUBMISSIONS

1. College of Liberal Arts

A. Department of Communication

- i. Master of Arts in Communication
 - a. Course Inventory: ADD – COMM 7102 Professional Project Research
 - b. Course Inventory: ADD – COMM 7303 Professional Project I
 - c. Course Inventory: ADD – COMM 7304 Professional Project II

Presenter	Dr. Sandra Hansmann
Motion:	Dr. Sibin Wu
Rec.	Dr. Lilia Fuentes
Notes	Approved

2. College of Health Professions

A. Department of Health & Human Performance

- i. Master of Science in Exercise Science
 - a. Course Inventory: ADD – KINE 5303 Adv. Exercise Physiology
 - b. Degree Program Action: Changes to Admission Requirements

Presenter	Dr. Murat Karabulut
Motion:	Dr. Aziza Zemrani
Rec.	Dr. Sibin Wu
Notes	Approved

3. School of Nursing – No Submissions

4. College of Engineering and Computer Science – No Submissions

5. College of Education and P-16 Integration – No Submissions

6. School of Social Work – No Submissions

7. College of Sciences – No Submissions

8. College of Fine Arts – No Submissions

9. Vackar College of Business and Entrepreneurship

A. Department of Information Systems

- i. Master of Science in Business Analytics
 - a. Course Inventory: REVISE – INFS 6350 Business Intelligence and Data Warehousing
 - b. Course Inventory: REVISE – INFS 6356 Data Visualization

Presenter	Dr. Jerald Hughes
Motion:	Dr. Sabin Wu
Rec.	Dr. Nancy Razo
Notes	Approved

10. School of Medicine – No Submissions

11. Graduate, Honors, or University College

A. NEW – Master of Science in Business of Higher Education

- i. Course Inventory: ADD – BHED 6310 Contemporary Trends in Higher Education
- ii. Course Inventory: ADD – BHED 6XXX Capstone

Presenter	Dr. Sudershan Pasupuleti
Motion:	Dr. Nancy Razo
Rec.	Dr. Lilia Fuentes
Notes	Approved

B. Degree Action Request – Revise Degree Plan/Revise Degree Title

E. OTHER INFORMATIONAL ITEMS

F. ADJOURNMENT

A. CHAIR'S CALL TO ORDER

- ✚ Dr. Ferris calls meeting to order
First item on the agenda is approval of the minutes.

B. APPROVAL OF MINUTES

- Dr. John VandeBerg motion and Dr. Zemrani 2nd
- Approved

C. NEW BUSINESS: REVIEW OF SUBMISSIONS

1. College of Liberal Arts

A. Department of Communication

i. Master of Arts in Communication

a. Course Inventory: ADD – COMM 7102 Professional Project Research

b. Course Inventory: ADD – COMM 7303 Professional Project I

c. Course Inventory: ADD – COMM 7304 Professional Project II

- Informational changes and corrections were submitted. Typographical items were submitted. Changing the three classes and research track that was previously heard. This is informational, we wanted to make sure we had all items on the correct forms in the roster and SharePoint. Motion to accept typographical changes.
 - Dr. Hansmann presented
 - Dr. Sabin Wu motion, Dr. Lilia Fuentes 2nd
 - Approved

2. College of Health Professions

A. Department of Health & Human Performance

i. Master of Science in Exercise Science

a. Course Inventory: ADD – KINE 5303 Adv. Exercise Physiology

b. Degree Program Action: Changes to Admission Requirements

- Dr. Karabulut:
 - ❖ we are proposing is that students who do not have a science background; we are adding a class and the students need to pass it with a B or better to stay in the program.
- Dr. Zemrani:
 - ❖ Is this going to change the required courses for the program?
 - ❖ Will they be eligible for financial aid?
- Dr. Hansmann:
 - ❖ this does not change the degree plan; the degree plan will remain the same, this is essentially a leveling course. In Health Affairs and Health Professions have several programs like this. Physician assistant is one that have a remedial type class that students take. It does mean they will have to take an extra three hours, but because it's considered a leveling class it doesn't change the number of hours to the degree plan. It is creating a pathway into the program as opposed to being a separate degree plan.
 - ❖ Yes, they will be eligible for financial aid, in this case, because it is an official leveling course.

- Dr. Razo:
 - ❖ Who's going to be required to take it? Is it going to be an optional course or is there going to be certain requirements that have been in place to figure out who's going to have to take this course?
- Dr. Hansmann:
 - ❖ If a student does not have a science background, they'd have to take the course.
 - ❖ Dr. Karabulut could you explain what it means to not have a science background?
- Dr. Fuentes:
 - ❖ Is it going to be voluntary or is it going to be required? I know it is a leveling course, but if more than fifty percent of the other students that are coming in and having to take that class, does it become part of the degree? I understand what you said earlier, but if I'm coming in and I don't have that background in science and I don't want to take the extra class, who's to tell me I have to take that course?
- Dr. Karabulut:
 - ❖ That would be me. When we are looking over all the documents and I'm reviewing the transcript, if they do not have those science classes they will be admitted conditionally and will take this course to prove they can handle the science courses that are part of the curriculum.
- Dr. Razo:
 - ❖ Where are students notified that that's going to be the case, is it on your website, is it on the handbook so they know ahead of time what they are getting into.
- Dr. Karabulut:
 - ❖ We have not posted anything yet. The previous approved requirements are not on the website. After speaking to Dr. Hansmann, I do not know when it will be reflected on our website. I do not know the timeline for that.
- Dr. Wu:
 - ❖ In our college we send the admission letter and we notify them and express that they need to take certain courses before you can take the other one.
- Dr. Razo:
 - ❖ I'm still uncertain if this is voluntary or optional?
- Dr. Karabulut:
 - ❖ With the admission, I can add a note which can be added to the letter that is sent to the student which will explain what is expected.
 - Dr. Karabulut presented
 - Dr. Aziza Zemrani motion, Dr. Wu 2nd
 - Approved

3. Vackar College of Business and Entrepreneurship

A. Department of Information Systems

- i. Master of Science in Business Analytics
 - a. Course Inventory: REVISE – INFS 6350 Business Intelligence and Data Warehousing
 - b. Course Inventory: REVISE – INFS 6356 Data Visualization
- Dr. Jerald Hughes:
 - ❖ In the 6350 course involves several components, especially, including the data warehousing as an important element. The other course 6356 was originally

loaded into the inventory as Visualizations and Data Warehousing and to rationalize our content, we've decided that it's most useful for students to have that Data Warehousing in the context of 6350, the description and title have been modified to reflect that focus. The Data Visualization course, the title has been modified to Visualization in order to get that data into the reports where it's being visualized and has more coverage of SQL. These are changes to title and description.

- Dr. Wu:
 - ❖ Course description and title changes do not have to come through the committee, right?
- Dr. Hansmann:
 - ❖ The reason why small changes come through is because we use these forms to determine what gets entered into the course inventory. There are about four different people and couple of different levels that are involved in entering things into the course inventory and the official University inventory then entered into banner. These forms allow us to make sure that every person who touches this along the way has the exact same information to enter because it is a manual process here and type this into a spreadsheet.
 - Presented by Dr. Jerald Hughes
 - Dr. Sibin Wu motion and Dr. Razo 2nd
 - Approved
- Dr. Moqbel:
 - ❖ When do we expect the changes to be entered?
- Dr. Hansmann:
 - ❖ Changes get entered and recorded in May and then they will appear in our catalog in the Fall.

4. Graduate, Honors, or University College

A. NEW – Master of Science in Business of Higher Education

- i. Course Inventory: ADD – BHED 6310 Contemporary Trends in Higher Education
 - ii. Course Inventory: ADD – BHED 6XXX Capstone
- Dr. Sudershan Pasupuleti:

- ❖ The proposal for a Master of Science in Higher Education Administration and was approved with a list of courses now that degree has been modified to MS in Business of Higher Education, that modification is being put forward for committee's approval.
- ❖ College of Business and Entrepreneurship and College of Education and P-16 Integration are uniting and will be offering this degree. The program director will be reporting to the Graduate Dean and then other colleges.
- ❖ The new proposal is that the ten courses previously approved, we are modifying the prefix from ED to BHED and the course number stays the same.
 - Presented by Dr. Sudi
 - Dr. Nancy Razo motioned and Dr. Fuentes 2nd
 - Approved

G. OTHER INFORMATIONAL ITEMS

- The joint meeting between the undergrad and the graduate committee is temporarily postponed a new date has not been set yet.
- Meeting in May will same set up (via Zoom)
- It will be the first Friday in May (May 1, 2020) and will most likely take the two hours, plan accordingly.
 - Dr. Zemrani:
Is the Graduate Program Coordinator's meeting (GPC) and the Accelerated Online Program Coordinator's meeting still scheduled as planned?
 - Veronica:
Traditionally the GPC is scheduled in June, but I have not scheduled anything yet.
 - We do not have a date for the Online Program Coordinator's meeting, will sent out communication, but expect it sometime in June.
 - Dr. Sudi:
I would like feedback. We have Advisory Committee for online programs and the role of this committee is to provide important feedback. If you are thinking about online delivery and methodologies and providing input to the program or a new program.
 - Dr. Souza
There are two things. One is to create framework or committee that will help and serve as a clear house for ideas and procedures, best practices for teaching? Another one you are asking us now to give feedback about how to teach online graduate courses?
 - Dr. Sudi:
No, this is the University committee, we want to see how you would like to utilize and all we want to see and feedback is provided directly to the program. Also, we want to recognize this Advisory committee that would help the University administration in moving forward, promoting more online programs.
 - Dr. De Souza:

In relation to this committee, I think that the Dean is the best person to choose the people who can better serve and help in this committee because I think he will have more clear overview of our individuals capacities and even outside this community to form a very effective committee rather than waiting on us to tell how to organize this and I think that they'd have a clearer view of how to tap into the best resources for the formation of this committee.