

**Graduate Committee**

**MINUTES**

**November 2nd, 2018 10:00 AM - 12:00 PM**

**Edinburg Campus ESCNE 4.640 Conference Room / Brownsville BBRHP 2.212**

MEMBERS ATTENDING	GUESTS ATTENDING
1. Dr. John Ferris 2. Dr. George Yanev 3. Dr. Dumitru Caruntu 4. Dr. Sabin Wu 5. Dr. Laura Jewett 6. Dr. Parwinder Grewal (ex-officio)	1. Dr. Janine Schall, Bilingual & Literacy Studies (CEP) 2. Dr. Horacio Vasquez, Mechanical Engineering 3. Dr. Laura Saenz, VP Academic Institutional Excellence 4. Dr. Nancy Razo, Human Development & School Services (CEP)

**A. CHAIR'S WELCOME**

**B. APPROVAL OF MINUTES**

1. October 5, 2018 Minutes

<b>Presenter</b>	Dr. Dumitru Caruntu
<b>Motion:</b>	Dr. Sabin Wu
<b>Rec.</b>	Dr. John Ferris
<b>Notes</b>	Approved

**C. OLD BUSINESS**

1. Withdrawn at this time

**D. NEW BUSINESS**

**I. REVIEW OF SUBMISSIONS: COURSE INVENTORY REQUESTS**

1. Add Course: Engineering and Computer Science Requests to add CSCI 6352 Advanced Machine Learning.

<b>Presenter</b>	Dr. Sandra Hansmann
<b>Motion:</b>	Dr. Sabin Wu
<b>Rec.</b>	Dr. John Ferris
<b>Notes</b>	Approved * high demand course * no pre- requisite

**II. REVIEW OF SUBMISSIONS: DEGREE PROGRAM ACTION REQUESTS**

1. Revise Admission Criteria: Engineering Management Request to Change Criteria for Waiver of the GRE

<b>Presenter</b>	Dr. Dumitru Caruntu & Dr. Parwinder Grewal
<b>Motion:</b>	Dr. Carlos Souza
<b>Rec.</b>	Dr. Sabin Wu
<b>Notes</b>	Approved * 3 criteria for substitution for GRE * 3.2 GPA

2. Revise Admission Criteria: Manufacturing Engineering Request to Change Criteria for Waiver of the GRE

<b>Presenter</b>	Dr. Dumitru Caruntu
<b>Motion:</b>	Dr. Carlos Souza
<b>Rec.</b>	Dr. John Ferris
<b>Notes</b>	Approved * add criteria for GRE waiver

3. Revise Admission Criteria: MECE/MSE in Mechanical Engineering Request to Request to Add Criteria for Waiver of the GRE

<b>Presenter</b>	Dr. Horacio Vasquez
<b>Motion:</b>	Dr. Carlos Souza
<b>Rec.</b>	Dr. John Ferris
<b>Notes</b>	Approved * with change to match #1 & #2

4. Revise Admission Criteria CLA Master of Arts in Spanish Translation & Interpreting
  - a. Remove GRE requirement

<b>Presenter</b>	Gabriel Gonzalez Nunez
<b>Motion:</b>	Dr. Laura Jewett
<b>Rec.</b>	Dr. John Ferris
<b>Notes</b>	Approved *GRE removed – effective Fall 2019

5. Revise Admission Criteria: MA in School Psychology Request to Revise GRE Admission Requirements

- a. Add a GRE score requirement
- b. Add requirement for a clear background check

<b>Presenter</b>	Dr. Nancy Razo
<b>Motion:</b>	
<b>Rec.</b>	
<b>Notes</b>	It was tabled, will re address the issue in December's meeting. Concerns about bias against minorities and timing of CBC were raised

6. Revise Master Reading Teacher Certificate Program:

- a. Revise Admission Requirements:
  - i. Add requirement for a clear background check
  - ii. Delete requirement for letters of recommendation

<b>Presenter</b>	Dr. Janine Schall
<b>Motion:</b>	Dr. Sabin Wu
<b>Rec.</b>	Dr. Laura Jewett & Dr. John Ferris
<b>Notes</b>	*CBC requirement – tabled December 7, 2018 * Will need new signatures

- b. Revise Degree Plan:
  - i. Remove RLIT 6356, replace with RLIT 6355

<b>Presenter</b>	Dr. Janine Schall
<b>Motion:</b>	Dr. Sabin Wu
<b>Rec.</b>	Dr. John Ferris
<b>Notes</b>	Approved * will need new signatures

7. Revise Admission Criteria: Proposed Changes to the Graduate College GPA Calculation for Admissions from all prior coursework to last 60 hours.

<b>Presenter</b>	Dr. Sandra Hansmann
<b>Motion:</b>	Dr. Sabin Wu
<b>Rec.</b>	Dr. Laura Jewett
<b>Notes</b>	Approved

**E. ELECTION OF AY 18-19 COMMITTEE LEADERSHIP**

<b>Presenter</b>	Dr. Sandra Hansmann
<b>Motion:</b>	1. To change leadership structure from Chair & Secretary to Chair & Vice Chair
	2. Laura Jewett nominated for Chair, John Ferris nominated as Vice Chair
<b>Notes</b>	Both motions passed unanimously.

### INFORMATIONAL ITEMS

Updates on Blackboard—site is in progress. Still seeking a new member for Health Professions.

### F. ADJOURNMENT

<b>Presenter</b>	Dr. Laura Jewett
<b>Motion:</b>	Dr. Sabin Wu
<b>Rec.</b>	Dr. Dumitru Caruntu
<b>Notes</b>	