



Checklist for Newly Admitted Students

Welcome to UTRGV! We are glad you are a part of the Graduate College family. Please follow the checklist points below for the information you need as a newly admitted student.

___ **Activate your Email Account.**

You must activate your UTRGV email account immediately and check it regularly while enrolled. Your UTRGV email account is the official communication method for university/student communications including messages concerning notifications and alerts as well as course information from instructors.

___ **Contact your Program Director.**

Program Directors are faculty members who will guide you throughout your entire graduate program from admissions through graduation. If you have questions, they have answers. Feel free to contact them at any point of your graduate degree. To locate your adviser's e-mail or phone number, search the [Program Director Directory](#).

___ **Login to myUTRGV Account.**

MyUTRGV Account allows you to register for classes, review class schedules, check grades, view financial aid information, and pay account balances (all in the ASSIST application). MyUTRGV is located at <https://my.utrgv.edu/home> or from The University of Texas Rio Grande Valley home page. You should have already received an email to claim your myUTRGV account. If you need assistance accessing myUTRGV account, Blackboard, or your email, please contact IT Services at 956-665-2020 or 956-882-2020.

___ **Get familiar with your campus.**

Once you are registered for courses, familiarize yourself with the campuses. You can find the campus maps here: <http://www.utrgv.edu/som/facultymatters/campus-maps/index.htm>.

___ **Review the current online Graduate Catalog.**

The Graduate Catalog can be found on the Graduate School website (in the For New & Current Students section) <http://www.utrgv.edu/graduate/files/documents/graduate-catalog.pdf>. You will also find other useful information and resources.

___ **Obtain your V One Card.**

Every student enrolled at UTRGV must have an official student identification card, issued through the V One Card Office. First-time graduate students will receive their original ID cards at no charge. Replacement cards are \$12.00 each. Worn cards can be replaced for \$5.00. For more information, visit the V One Card Offices located on the first floor of the Academic Services Building, in Edinburg, or the first floor of the Library in Brownsville.

Distance/online students are not required to obtain a V One Card, but will not be able to use the library without one.

___ Obtain a Parking Permit.

See the Parking Services website (www.utrgv.edu/myparking) to order your parking permit. To view the parking zones on campus, please visit their website: <http://www.utrgv.edu/en-us/student-experience/parking/parking/index.htm>

___ Purchase your textbooks.

The UTRGV bookstore is located inside the Library in the Edinburg campus and on 83 Fort Brown St. in the Brownsville campus. Students may also purchase textbooks online at <http://www.bkstr.com/utrgvstore/home>. Contact the bookstore regarding hours and availability at 956-665-2252 (Edinburg) or 956-882-8249 (Brownsville) or by email at utrgv@bkstr.com.

Other Information and Contacts:

- **UTRGV Graduate College:** gradcollege@utrgv.edu; 956-665-3661 or 956-882-6552.
- **International Admissions and Student Services:** international@utrgv.edu; 956-665-2922 or 956-882-7092/1-888-882-4026.
- **Student Accounting Services:** student_billing@utrgv.edu; 956-665-7824 or 956-665-2191.
- **Emergency Loan Office:** loanoffice@utrgv.edu; 956-665-2191 or 956-665-2723.
- **U-Central (Student Services Center):** ucentral@utrgv.edu; 888-882-4026.
- **UTRGV Housing and Residence Life:** home@utrgv.edu; 956-665-3439 or 956-882-7191.
- **Military and Veterans Success Center:** veteranservices@utrgv.edu; 956-665-7934 or 956-882-8980.
- **Student Accessibility Services:** ability@utrgv.edu; 956-665-7005 or 956-882-7374.
- **Health Services:** healthservices@utrgv.edu; 956-665-2511 or 956-882-3896.
- **Child Development Center:** childcare@utrgv.edu; 956-665-2469
- **Counseling Services:** counseling@utrgv.edu; 956-665-2574 or 956-882-3897.
- **Student Rights and Responsibilities:** srr@utrgv.edu; 956-665-5375 or 956-882-5141.
- **Dean of Students:** dos@utrgv.edu; 956-665-2260 or 956-882-5140.
- **Student Food Pantry:** foodpantry@utrgv.edu; 956-665-3663 or 956-882-8980.
- **University Recreation:** urec@utrgv.edu; 956-665-7808 or 956-882-7176.