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A brief Vita of the author is required as part of each manuscript. The Vita should be written in paragraph style, past tense, in third person, and may not exceed one page in length. "VITA" should be centered and set at the top 2" margin, similar to other Headers. The Vita is the last numbered page in the manuscript and must be included in the Table of Contents.

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The Vita **must** include:

- the author's full legal name (as it appears on the title page),
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